

REGULAR CITY COUNCIL MEETING ~ OCTOBER 15, 2018

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hanfler on Monday, October 15, 2018, at 7:35 p.m. Councilmembers Hircock, Gosiak, Lundberg, Liljegren, Knafla, Hanson, Council President Hanfler, and Mayor Zylka were present. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Council President Hanfler amended the agenda by adding 9.f. Motion was made by Councilmember Gosiak, seconded by Councilmember Hircock to approve the agenda of October 15, 2018, as amended. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Knafla, seconded by Councilmember Liljegren to approve the City Council minutes of the special meeting of October 1, 2018, and the regular meeting of October 1, 2018, 2018, as presented. Ayes: Hircock, Gosiak, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Abstention: Lundberg. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Mayor Zylka, seconded by Councilmember Hanson to approve the bills totaling \$375,816.62 for check numbers 99385 through 99484. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS**

a. **Donations**

1. **Resolution 2018-66, Accept Third Quarter Donations** – Councilmember Hircock introduced and moved for the adoption of Resolution 2018-66, a Resolution Accepting Donations from Third Quarter 2018. Councilmember Lundberg seconded the motion for adoption. On roll call vote; Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Council President Hanfler then declared said Resolution 2018-66 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and approved.

6. **CONSENT AGENDA**

Motion was made by Councilmember Hanson, seconded by Councilmember Gosiak to take the following action on Consent Agenda items a. through m.:

- a. Received and placed on file the Animal Control report for September 2018; and
- b. Approved Deferral of Assessment Nos. 2018B and 2018C for Public Improvement 378; and
- c. Received and placed on file the Economic Development Authority minutes of the September 2018 meeting as amended; and
- d. Received and placed on file the Fire report for September 2018; and
- e. Received and placed on file the Heritage Preservation Commission minutes of October 2018; and
- f. Received and placed on file the Housing and Redevelopment Authority minutes of September 2018; and
- g. Received and placed on file the Investment Recap dated September 30, 2018; and
- h. Approved the Parade Permit/Special Events Applications as requested by the West Side Improvement Association for their annual Santa Parade to be held on November 23, 2018, from 6:00 p.m. to 6:45 p.m. with the parade route as submitted, contingent upon the appropriate paperwork and insurance being provided, they clean up after the event, and approval is granted by the Police Chief and the Minnesota Department of Transportation; and
- i. Received and placed on file the Public Works report for September 2018; and
- j. Received and placed on file the Recycling report for July 2018; and
- k. Approved the renewal Application for Optional On Sale 2:00 a.m. Liquor License as requested by the Rustic Saloon LLC, dba Rustic Saloon, 112 Southeast First Street, contingent upon approval by the Police Chief, and the Minnesota Department of Public Safety, Alcohol and Gambling Enforcement Division; and
- l. Received and placed on file the Wastewater report for September 2018; and

m. Received and placed on file the Water Treatment facility report for September 2018.

Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none.
Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Public Hearings**

1. **Resolution 2018-61, Approval of Minnesota Investment Fund Application, Barret Ag Services, Inc.** – Council President Hanfler opened a scheduled public hearing at 7:39 p.m. to consider approving the Minnesota Investment Fund application by Barret Ag Services to the Minnesota Department of Employment and Economic Development for the expansion of Barret Ag Services, Inc., dba Barret Petfood Innovations, within the Chief Hole-in-the-Day Industrial Park. Finance Officer Kasella presented the affidavit of publication and described the proposal, along with Carol Anderson, representing Community Development of Morrison Council; and Michael and Sarah Barrett, owners. Commenting on the request: Robert Reinitz, on behalf of the Economic Development Authority. City Administrator Radermacher provide written comments submitted by Robin Hensel, 807 Southeast First Street. Council President Hanfler closed the public hearing at 7:51 p.m. Councilmember Hircock moved for the adoption of Resolution 2018-61, a Resolution Supporting Barrett Ag Services, Inc., dba Barrett Petfood Innovations, Minnesota Investment Fund application. Councilmember Knafla seconded the motion for adoption. On a roll call vote; Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Council President Hanfler then declared said Resolution 2018-61 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

2. **Resolution 2018-63, Ordering in Public Improvement 375, Trunk Highway 27** – Council President Hanfler opened a scheduled public hearing at 7:54 p.m. to consider ordering in surface and/or utility improvements on Trunk Highway from the westerly corporate City limits to Eleventh Street East. Public Works Director Kimman reviewed the proposed improvements, the costs involved and the deferment of special assessment policy available to those individuals who are 65 years of age and older, disabled and certain military personnel who meet income guidelines. Commenting on the proposed project was: Terry Wotzka on behalf of the Geralyn Wotzka, 613 West Broadway; Jerry Drellack, 73 East Broadway; and Steven Hortness, 111 East Broadway. Council President Hanfler closed the public hearing at 8:26 p.m. Councilmember Hanson introduced and moved for the adoption of Resolution 2018-63, a Resolution Ordering in Surface and/or Utility Improvements on Trunk Highway 27 from the westerly corporate City limits to Eleventh Street East. Council President Hanfler closed the public hearing at 8:26 p.m. Councilmember Gosiak seconded the motion for adoption. On a roll call vote; Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, Hanson, and Hircock. Nays: none. Council President Hanfler then declared said Resolution 2018-63 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

3. **Resolution 2018-64, Order in Public Improvement 375, Surface and/or Utility Improvements, Areas Adjacent to Trunk Highway 27** – Council President Hanfler opened a scheduled public hearing at 8:28 p.m. to consider ordering in surface and/or utility improvements on Thirteenth Street Southwest between Broadway and First Avenues Southwest; and on Eleventh Street Southwest between Broadway and First Avenues Southwest; and on Seventh Street West between First Avenue Southwest to approximately 225 feet northerly of Broadway Avenue; and on Lindbergh Drive South between Broadway Avenue to a point approximately 185 feet southerly of Broadway Avenue; and on Kidder Street Northeast between Broadway Avenue and Bay Street. Public Works Director Kimman reviewed the proposed improvements, the costs involved and the deferment of special assessment policy available to those individuals who are 65 years of age and older, disabled and certain military personnel who meet income guidelines. Commenting on the proposed project was: Terry Wotzka on behalf of the Geralyn Wotzka, 613 West Broadway. Council President Hanfler closed the public hearing at 8:47 p.m. Councilmember Lundberg introduced and moved for the adoption of Resolution 2018-64, a Resolution Ordering in Surface and/or Utility Improvements on Areas Adjacent to Trunk Highway 27. Councilmember Hanson seconded the motion for adoption. On a roll call vote; Ayes: Lundberg, Zylka, Hanfler, Liljegren, Knafla, Hanson, Hircock, and Gosiak. Nays: none. Council President Hanfler then declared said Resolution 2018-64 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

8. **OLD BUSINESS**

9. **NEW BUSINESS**

a. **Barrett Ag Services, Inc., dba Barrett Petfood Innovations**

1. **Resolution 2018-71, Call for Public Hearing, Tax Increment Financing** – Councilmember Gosiak introduced and moved for the adoption of Resolution 2018-71, a Resolution Calling for a Public Hearing on the Proposed Amendment of Municipal District No. 1 and the Development Program Relating Thereto, Tax Increment Financing District No. 41, for Barrett Ag Services, Inc., dba Barrett Petfood Innovations, for Monday, December 17, 2018, at 7:30 p.m. Councilmember Knafla seconded the motion for adoption. On a roll call vote; Ayes: Zylka, Hanfler, Liljegren, Knafla, Hanson, Hircock, Gosiak, and Lundberg. Nays: none. Council President Hanfler then declared said Resolution 2018-71 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

2. **Resolution 2018-72, Call for Public Hearing, Business Subsidy** – Councilmember Knafla introduced and moved for the adoption of Resolution 2018-72, a Resolution Calling for a Public Hearing on the Proposed Business Subsidy Agreement with Barrett Ag Services, Inc., dba Barrett Petfood Innovations, for Monday, December 17, 2018, at 7:30 p.m. Mayor Zylka seconded the motion for adoption. On a roll call vote; Ayes: Hanfler, Liljegren, Knafla, Hanson, Hircock, Gosiak, Lundberg, and Zylka. Nays: none. Council President Hanfler then declared said Resolution 2018-72 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

3. **Resolution 2018-62, Support of Job Creation Fund Application** – Councilmember Hircock introduced and moved for the adoption of Resolution 2018-62, a Resolution Supporting a Job Creation Fund Application in Connection with Barrett Ag Services, Inc., dba Barrett Petfood Innovations, to the Minnesota Department of Employment and Economic Development. Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: Liljegren, Knafla, Hanson, Hircock, Gosiak, Lundberg, Zylka, and Hanfler. Nays: none. Council President Hanfler then declared said Resolution 2018-62 to have received the unanimous vote of the City Council and the same to have been duly passed, approved and adopted.

b. **Resolution 2018-69, Certify Delinquent Accounts to Morrison County** – Mayor Zylka introduced and moved for the adoption of Resolution 2018-69, a Resolution Certifying Certain Delinquent Accounts to Morrison County for Collection on the Property Taxes. Councilmember Hircock seconded the motion. On a roll call vote; Ayes: Knafla, Hanson, Hircock, Gosiak, Lundberg, Zylka, Hanfler, and Liljegren. Nays: none. Council President Hanfler then declared said Resolution 2018-69 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

c. **Resolution 2018-70, Designate Official Depositories** – Councilmember Liljegren introduced and moved for the adoption of Resolution 2018-70, a Resolution Designating the Official Depositories and Authority to Make Electronic Funds Transfers on behalf of the City. Councilmember Hanson seconded the motion for adoption. On a roll call vote; Ayes: Hanson, Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Knafla. Nays: none. Council President Hanfler then declared said Resolution 2018-70 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

d. **Submittal of Transportation Alternative Grant, Letter of Intent, Minnesota Department of Transportation** – Motion was made by Councilmember Hanson, seconded by Councilmember Knafla to authorize the submittal of a Letter of Intent to the Minnesota Department of Transportation for their Transportation Alternative Grant program for sidewalk and trail installation. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

e. **Supplemental Appropriation, Little Falls/Morrison County Airport Runway Project** – Motion was made by Councilmember Lundberg, seconded by Councilmember Knafla to authorize the submittal of a Supplemental Appropriation Optional Project Request to the Federal Aviation Administration for additional funds to be used toward the crosswind runway and runway lighting project. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, COMMITTEES, AND COMMISSIONS**

11. **ANNOUNCEMENTS**

12. **ADJOURNMENT**

Council President Hanfler recessed the meeting at 8:59 p.m. to go into a scheduled closed meeting.

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Motion was made by Councilmember Lundberg, seconded by Mayor Zylka to close the meeting at 9:00 p.m. pursuant to Minnesota Statute 13D.05 [c][3] to develop purchase price for real property described as Morrison County Parcel Identification No. 48.7060.000. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

Motion was made by Mayor Zylka, seconded by Councilmember Gosiak to reopen the meeting at 9:16 p.m. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

Council President Hanfler adjourned the meeting at 9:16 p.m.

Respectfully submitted,

Wendy J. Zylka