

**REGULAR CITY COUNCIL MEETING ~ OCTOBER 1, 2018**

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hanfler on Monday, October 1, 2018, at 7:30 p.m. Councilmembers Hircock, Gosiak, Liljegren, Knafla, Hanson, Council President Hanfler, and Mayor Zylka were present. Councilmember Lundberg was absent. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Motion was made by Councilmember Gosiak, seconded by Councilmember Liljegren to approve the agenda of October 1, 2018, as presented. Ayes: Hircock, Gosiak, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Mayor Zylka, seconded by Councilmember Hircock to approve the City Council minutes of the special meeting of September 17, 2018; the regular meeting of September 17, 2018; and the closed meeting of September 17, 2018, as presented. Ayes: Hircock, Gosiak, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Knafla, seconded by Councilmember Hanson to approve the bills totaling \$476,061.86 for check numbers 99305 through 99384. Ayes: Hircock, Gosiak, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS**

6. **CONSENT AGENDA**

Motion was made by Mayor Zylka, seconded by Councilmember Hircock to take the following action on Consent Agenda items a. through h.:

a. Approved an Application for Exempt Permit as requested by St. Mary's Parish to allow a raffle on the church grounds at 305 Southeast Fourth Street, to be held on November 18, 2018, and further waived any waiting period; and

b. Received and placed on file the Economic Development Authority minutes for July 2018; and

c. Received and placed on file the Morrison County Attorney's Prosecution report for July and August 2018; and

d. Received and placed on file the Planning Commission minutes of August 2018; and

e. Received and placed on file the Police report for August 2018; and

f. Received and placed on file the Public Works report for August 2018; and

g. Approved the renewal of the On Sale 2:00 a.m. Liquor License as requested by CMC Holding LLC dba Beer Belly's Bar & Grill, 118 Southeast First Street, contingent upon the appropriate paperwork and insurance being received and approval is granted by the Police Chief and the Minnesota Department of Public Safety, Alcohol and Gambling Enforcement Division; and

h. Approved a Show License as requested by Starry Eyed Brewing, 16757 Northeast Eleventh Street, to allow outdoor music on October 12 through 14, 2018, from 12:00 p.m. to 12:00 a.m., contingent upon the appropriate paperwork, insurance, and fees being provided, and approval is granted by the Fire and Police Chiefs.

Ayes: Hircock, Gosiak, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Public Hearings**

1. **Resolution 2018-46, Adopt Final Assessment Roll, Public Improvement 378** [Tabled 09/04/18] – Council President Hanfler opened a scheduled public hearing at 7:34 p.m. to gain input on the final assessment roll for Public Improvement 378, [i.e. 2018 improvement projects]. Public Works Director Kimman reviewed the improvements made, the costs involved and the deferment of special assessment policy available to those individuals who are 65 years of age and older, disabled and certain military personnel who meet income guidelines. Council President Hanfler closed the public hearing at 8:03 p.m. Councilmember Hanson introduced and moved for the adoption of Resolution 2018-46, a Resolution Adopting the Final Assessment Roll for Public Improvement 378. Councilmember Gosiak seconded the motion for adoption. On a roll call vote; Ayes: Hircock, Gosiak, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: Lundberg

[absent]. Council President Hanfler then declared Resolution 2018-46 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

Motion was made by Councilmember Knafla, seconded by Councilmember Gosiak to install a water service line to the property line of 806 Southeast Second Avenue as a part of Project 378. Ayes: Hircock, Gosiak, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

2. **Resolution 2018-52, Adopt Final Assessment Roll, Public Improvement 378A** – Council President Hanfler opened a scheduled public hearing at 8:05 p.m. to gain input on the final assessment roll for Public Improvement 378A, [i.e. Fifth Avenue Southeast]. Public Works Director Kimman reviewed the improvements made, the costs involved and the deferment of special assessment policy available to those individuals who are 65 years of age and older, disabled and certain military personnel who meet income guidelines. Council President Hanfler closed the public hearing at 8:08 p.m. Councilmember Hircock introduced and moved for the adoption of Resolution 2018-52, a Resolution Adopting the Final Assessment Roll for Public Improvement 378. Mayor Zylka seconded the motion for adoption. On a roll call vote; Ayes: Gosiak, Zylka, Hanfler, Liljegren, Knafla, Hanson, and Hircock. Nays: Lundberg [absent]. Council President Hanfler then declared Resolution 2018-52 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

b. **Lettings**

1. **Leaf and Brush Collection, City Sanitary Commercial** – Motion was made by Mayor Zylka, seconded by Councilmember Gosiak to award the low quotation of \$3,799 from City Sanitary Commercial, Little Falls, for the fall leaf and brush collection to be held on October 27, 2018, rain or shine leaving the bags, to be charged to the SCORE Grant. Ayes: Hircock, Gosiak, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

2. **City Facilities Garbage Contract, Bob LeMieur Rolloffs Refuse and Recycling Inc.** – Motion was made by Mayor Zylka, seconded by Councilmember Hanson to award the quotation of \$8,394.75 per year from Bob LeMieur Rolloffs Refuse and Recycling Inc., Little Falls, for two years beginning November 1, 2018, to be charged to the various departments. Ayes: Hircock, Gosiak, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

8. **OLD BUSINESS**

a. **Change Order No. 1, Public Improvement 378A, Larson Excavating** – Motion was made by Councilmember Hircock, seconded by Councilmember Knafla to ratify and confirm Change Order No. 1 in the amount of \$12,214 with Larson Excavating Contracting, Holdingford, for the addition work in lowering the watermain and services lines within Public Improvement 378A, Fifth Avenue Southeast, to be charged to the Project. Ayes: Hircock, Gosiak, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

b. **Summarized Conclusions of Performance Evaluation, City Administrator Radermacher** – Mayor Zylka summarized the closed City Council meeting of October 1, 2018, pursuant to Minnesota Statute 13D.05, Subdivision 3[a], to discuss City Administrator Radermacher's performance evaluation, the conclusion of which were his score was 4.16 of a total of 5, and his strengths being: 1) budgeting and fiscal management; 2) reducing debt; 3) innovative; 4) planning for the water and wastewater upgrades; and 5) community involvement. Motion was made by Councilmember Hanson, seconded by Councilmember Hircock to affirm the conclusions as presented by Mayor Zylka on City Administrator Radermacher's performance evaluation. Ayes: Hircock, Gosiak, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

9. **NEW BUSINESS**

a. **Airport Commission Recommendation, Resolution 2018-60, Authorize Execution of Grant Agreement, Minnesota Department of Transportation, Office of Aeronautics** – Motion was made by Councilmember Knafla to accept the recommendation of the Airport Commission and introduced and moved for the adoption of Resolution 2018-60, a Resolution Authorizing the Execution of a Grant Agreement with the Minnesota Department of Transportation, Office of Aeronautics for the Design of the Crosswind Runway. Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: Zylka, Hanfler, Liljegren, Knafla, Hanson, Hircock, and Gosiak. Nays: Lundberg [absent]. Council President Hanfler then declared said Resolution 2018-60 to have receive the majority vote of the City Council and the same to have been duly passed, approved adopted.

b. **Proposal for Local Option Sales Tax** – Motion was made by Councilmember Gosiak, seconded by Councilmember Hircock to approve the informational flyer presented by City Administrator Radermacher for the Little Falls Community Center and Recreation Complex Ballot

Question, and further authorized the advertising in the Morrison County Record until the General Election. Ayes: Hircock, Gosiak, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

c. **Resolution 2018-68, Firefighter Benefits** – Mayor Zylka introduced and moved for the adoption of Resolution 2018-68, a Resolution Establishing Retirement Benefits for the Volunteer Firefighters. Councilmember Hanson seconded the motion. On a roll call vote; Ayes: Hanfler, Liljegren, Knafla, Hanson, Hircock, Gosiak, and Zylka. Nays: Lundberg [absent]. Council President Hanfler then declared said Resolution 2018-68 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, COMMITTEES, AND COMMISSIONS**

11. **ANNOUNCEMENTS**

12. **ADJOURNMENT**

Council President Hanfler adjourned the meeting at 8:19 p.m.

Respectfully submitted,

---

Wendy J. Zylka