

**REGULAR CITY COUNCIL MEETING ~ SEPTEMBER 17, 2018**

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hanfler on Monday, September 17, 2018, at 7:30 p.m. Councilmembers Hircock, Gosiak, Lundberg, Liljegren, Knafla, Hanson, Council President Hanfler, and Mayor Zylka were present. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Motion was made by Councilmember Liljegren, seconded by Councilmember Knafla to approve the agenda of September 17, 2018, as presented. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Hircock, seconded by Councilmember Lundberg to approve the City Council minutes of the special meeting of September 4, 2018; the regular meeting of September 4, 2018, 2018; budget meeting of September 13, 2018, all as presented. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Knafla, seconded by Councilmember Hanson to approve the bills totaling \$216,615.34 for check numbers 99223 through 99304. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS**

a. **Award**

1. **Scholarship, Minnesota State Historic Preservation Conference, Maxine Strege** – Motion was made by Councilmember Hanson, seconded by Councilmember Hircock to accept the scholarship from the Minnesota State Historic Preservation Office for Maxine Strege to attend the annual conference in Winona, with the split being 60-40%. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

b. **Proclamation**

1. **Infants Remembered in Silence [IRIS]** – Mayor Zylka proclaimed October 15, 2018, as Pregnancy and Infant Loss Remembrance Day in Little Falls.

6. **CONSENT AGENDA**

Motion was made by Councilmember Gosiak, seconded by Councilmember Liljegren to take the following action on Consent Agenda items a. through j.:

- a. Received and placed on file the Animal Control report for August 2018; and
- b. Received and placed on file the Building report for August 2018; and
- c. Approved Deferral of Special Assessment 2018A for Public Improvement 378; and
- d. Received and placed on file the Fire report for August 2018; and
- e. Authorized the hiring of Brian Lindquist and Eric Svor as groundskeepers at the Golf Course effective September 18, 2018, or as soon thereafter as they are available at \$9.65 per hour; and
- f. Received and placed on file the Housing and Redevelopment Authority minutes of June, July and August 2018; and
- g. Approved the Mayor's appointments of Al Stencil and Jerome Valentine to the Joint Airport Zoning Board; and
- h. Received and placed on file the Planning Commission minutes for April, May and July 2018; and
- i. Received and placed on file the Wastewater Treatment facility report for August 2018; and
- j. Received and placed on file the Water Treatment facility report for August 2018.

Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

8. **OLD BUSINESS**

a. **Ordinance No. 11, Seventh Series, Rezone Request CHI/St. Gabriel's**  
[Introduced 09/04/18] – Councilmember Hanson moved for the adoption of Ordinance No. 11, an Ordinance Rezoning Lots 5 through 25, Block 14, Morrill's Addition No. 1 and all the vacated right-of-way along Second Street Southeast adjacent to Lots 5 through 15, Block 14, Morrill's Addition No. 1. Mayor Zylka seconded the motion for adoption. On a roll call vote; Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Council President Hanfler then declared said Ordinance No. 11 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

b. **Wastewater Treatment Facility Improvement Option** – Motion was made by Councilmember Hanson, seconded by Mayor Zylka to reaffirm the City Council's option for the wastewater facility improvements, as submitted and approved by Short Elliot Hendrickson, [i.e. mechanical facility]. Ayes: Hircock, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: Gosiak and Lundberg. Motion carried.

9. **NEW BUSINESS**

a. **Call for Public Hearing, Minnesota Investment Fund Grant Application, Barrett Ag Services, Inc., Project** – Motion was made by Councilmember Hircock, seconded by Councilmember Knafla to call for a public hearing on the grant application to the Minnesota Department of Employment and Economic Development for a Minnesota Investment Fund grant application to assistant Barrett Ag Services, Inc., in the expansion of their business for Monday, October 15, 2018, at 7:30 p.m. in the Council Chambers at City Hall. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

b. **Petition, Vacate Alley, Block 7, Thayer's Addition** – Motion was made by Councilmember Hanson, seconded by Councilmember Lundberg to receive a petition requesting the vacation of a "paper" alley in Block 7, Thayer's Addition, (i.e. between Third and Fourth Streets Northwest), instructed staff to verify signatures and further forwarded to the Public Works Department for further action. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

c. **Resolution 2018-53, Preliminary 2019 Levy** – Councilmember Lundberg introduced and moved for the adoption of Resolution 2018-53, a Resolution Adopting the Proposed 2019 Levy. Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: Zylka, Hanfler, Liljegren, Knafla, Hanson, Hircock, Gosiak, and Lundberg. Nays: none. Council President Hanfler then declared said Resolution 2018-53 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

d. **Resolution 2018-54, Preliminary Housing and Redevelopment Authority 2019 Levy** – Councilmember Hircock introduced and moved for the adoption of Resolution 2018-54, a Resolution Adopting the Proposed 2019 Housing and Redevelopment Authority Levy. Councilmember Hanson seconded the motion for adoption. On a roll call vote; Ayes: Hanfler, Liljegren, Knafla, Hanson, Hircock, Gosiak, Lundberg, and Zylka. Nays: none. Council President Hanfler then declared said Resolution 2018-54 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

e. **Resolution 2018-55, Preliminary 2019 Budget** – Councilmember Hanson introduced and moved for the adoption of Resolution 2018-55, a Resolution Adopting the Proposed 2019 Budget. Councilmember Knafla seconded the motion for adoption. On a roll call vote; Ayes: Hanfler, Liljegren, Knafla, Hanson, Hircock, Gosiak, Lundberg, and Zylka. Nays: none. Council President Hanfler then declared said Resolution 2018-55 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

f. **Budget and Levy 2019 Informational Meeting, December 3, 2018** – Motion was made by Councilmember Liljegren, seconded by Councilmember Lundberg to call for a public informational meeting on Monday, December 3, 2018, at 7:30 p.m. in the Council Chambers to review the City's proposed budget and levy for 2019. Ayes: Hircock Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

g. **Resolution 2018-56, Accept Feasibility Report and Call for Public Hearing, Public Improvement 375, Trunk Highway 27** – Mayor Zylka introduced and moved for the adoption of Resolution 2018-56, a Resolution Accepting the Feasibility Report on the Proposed Surface and/or Utility Improvements for Public Improvement 375, [i.e. Trunk Highway 27 between the westerly corporate City limits to Eleventh Street East], for Monday, October 15, 2018, at 7:30 p.m. in the Council Chambers. Councilmember Hircock seconded the motion for adoption. On a roll call vote; Ayes: Liljegren, Knafla, Hanson, Hircock, Gosiak, Lundberg, Zylka, and Hanfler.

Nays: none. Council President Hanfler then declared said Resolution 2018-56 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

h. **Resolution 2018-57, Accept Feasibility Report and Call for Public Hearing, Public Improvement 375, Areas Along Trunk Highway 27** – Councilmember Hircock introduced and moved for the adoption of Resolution 2018-57, a Resolution Accepting the Feasibility Report on the Proposed Surface and/or Utility Improvements for Public Improvement 375, [i.e. certain areas along the proposed Trunk Highway 27 project], for Monday, October 15, 2018, at 7:30 p.m. in the Council Chambers. Councilmember Hanson seconded the motion for adoption. On a roll call vote; Ayes: Knafla, Hanson, Hircock, Gosiak, Lundberg, Zylka, Hanfler, and Liljegren. Nays: none. Council President Hanfler then declared said Resolution 2018-57 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

i. **Planning Commission Recommendations, CHI/St. Gabriel's Expansion**

1. **Resolution 2018-58, Conditional Use, Fence** – Councilmember Knafla introduced and moved for the adoption of Resolution 2018-58, a Resolution Adopting the Findings of Fact and Reasons for the Approval of the Conditional Use Application requested by Catholic Health Initiatives [CHI]/St. Gabriel's Hospital to construct a fence. Mayor Zylka seconded the motion for adoption. On a roll call vote; Ayes: Hanson, Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Knafla. Nays: none. Council President Hanfler then declared said Resolution 2018-58 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

2. **Resolution 2018-59, Variances Building Setbacks and Impervious Coverage in a Residential Zoning** – Councilmember Hircock introduced and moved for the adoption of Resolution 2018-59, a Resolution Adopting the Findings of Fact and Reasons for Approval of the Variance Applications requested by Catholic Health Initiatives [CHI]/St. Gabriel's Hospital for building setback to allow an expansion project to the hospital and to allow the impervious surfacing to be greater than 75%. Councilmember Hanson seconded the motion for adoption. On a roll call vote; Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Council President Hanfler then declared said Resolution 2018-59 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, COMMITTEES, AND COMMISSIONS**

11. **ANNOUNCEMENTS**

12. **ADJOURNMENT**

Council President Hanfler recessed the meeting at 8:11 p.m. to go into a scheduled closed meeting.

Motion was made by Councilmember Gosiak, seconded by Councilmember Hircock to close the meeting at 8:16 p.m. pursuant to Minnesota Statute 13D.05 [3][a] to discuss the City Administrator's performance evaluation. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

Motion was made by Councilmember Knafla, seconded by Councilmember Hircock to reopen the meeting at 9:03 p.m. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

Council President Hanfler adjourned the meeting at 9:03 p.m.

Respectfully submitted,

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Wendy J. Zylka