

REGULAR CITY COUNCIL MEETING ~ AUGUST 20, 2018

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hanfler on Monday, August 20, 2018, at 7:30 p.m. Councilmembers Hircock, Gosiak, Lundberg, Liljegren, Knafla, Hanson, Council President Hanfler, and Mayor Zylka were present. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Motion was made by Councilmember Knafla, seconded by Councilmember Liljegren to approve the agenda of August 20, 2018, as presented. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Mayor Zylka, seconded by Councilmember Hanson to approve the City Council minutes of the special meeting of August 6, 2018, and the regular meeting of August 6, 2018, as presented. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Hircock, seconded by Councilmember Lundberg to approve the bills totaling \$153,437.64 for check numbers 99055 through 99143. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS**

a. **Presentation**

1. **Police Department 2017 Annual Report** – Motion was made by Mayor Zylka, seconded by Councilmember Gosiak to receive, place on file and thank Police Chief Schirmers for his presentation on the Police Department 2017 annual Report. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

6. **CONSENT AGENDA**

Motion was made by Councilmember Gosiak, seconded by Councilmember Knafla to take the following action on Consent Agenda items a. through i.:

a. Approved to the Minnesota Charitable Gambling Control Board an Application to Conduct Off Site Gambling as requested by Little Falls Youth Hockey to allow a raffle at the Little Falls Sports Arena, 305 Southeast Eleventh Street, to be held from January 1 through January 31, 2019, and further waived any waiting period; and

b. Received and placed on file the Heritage Preservation Commission minutes of August 2018; and

c. Authorized the execution of a Joint Power Agreement with the State of Minnesota Department of Military Affairs, Facilities Management Office at Camp Ripley for mutual aid between the Fire Departments; and

d. Approved an outdoor event requested by the West Side Bar, 113/115 West Broadway, to allow outdoor activities on September 15, 2018, on their property and the adjacent property, contingent upon the security plan as presented being followed, both the Fire and Police Chiefs approval, their event ends no later than 12:00 midnight, and they cleanup after the event; and

e. Received and placed on file the Police report for July 2018; and

f. Received and placed on file the Public Works report for July 2018; and

g. Approved the renewal of the 2:00 a.m. On Sale Liquor License as requested by One Fifteen Properties Inc., dba West Side Bar, 115 West Broadway, contingent upon approval by the Police Chief and the Minnesota Department of Public Safety, Alcohol and Gambling Enforcement Division; and

h. Received and placed on file the Wastewater Treatment facility report for July 2018; and

i. Received and placed on file the Water Treatment facility report for July 2018.

Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Public Hearings**

1. **Resolution 2018-42, Approve Project by St. Francis Health Services of Morris, Inc., etc.** – Council President Hanfler opened a scheduled public hearing at 7:38 p.m. to gain input on the proposed approval of a project by St. Francis Health Services of Morris, Inc.,

and consenting to the issuance of obligations by the Cities of Randall and Royalton for said project. Christopher Verda, representing Fryberger, Buchanan, Smith and Frederick, the bond counsel for St. Francis Health Services of Morris, reviewed the project. Council President Hanfler closed the public hearing at 7:41 p.m. Councilmember Hanson then introduced and moved for the adoption of Resolution 2018-42, a Resolution Approving a Project by St. Francis Health Services of Morris, Inc., and further Consenting to the Issuance of Obligations by the Cities of Randall and Royalton. Councilmember Hircock seconded the motion for adoption. On a roll call vote; Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Council President Hanfler then declared said Resolution 2018-42 to have received the unanimous vote of the entire City Council and the same to have been duly passed and approved.

2. **Resolution 2018-44, Vacate Portion of Cherry Avenue and Second Street Southeast** – Council President Hanfler opened a scheduled public hearing at 7:42 p.m. to consider a request from CHI/St. Gabriel's Hospital to vacate a portions of Cherry Avenue and Second Street Southeast. Public Works Director Kimman reviewed the proposed request and stated that the Planning Commission has reviewed and is recommending the approval of the request. Speaking to the request: Robin Hensel, 807 Southeast First Street. Council President Hanfler then closed the public hearing at 7:48 p.m. Councilmember Hanson then introduced and moved for the adoption of Resolution 2018-44, a Resolution Authorizing the Vacation of Part of Cherry Avenue and Second Street Southeast in Morrill's Addition No. 1. Mayor Zylka seconded the motion for adoption. On a roll call vote; Ayes: Gosiak, Zylka, Hanfler, Liljegren, Knafla, Hanson, and Hircock. Nays: Lundberg. Council President Hanfler then declared said Resolution 2018-44 to have received the majority vote of the entire City Council and the same to have been duly passed, approved and adopted.

b. **Lettings**

1. **Resolution 2018-45, Award Bid, Public Improvement 378A** – Councilmember Lundberg introduced and moved for the adoption of Resolution 2018-45, a Resolution Awarding the Bid of \$159,710.25 from Larson Excavating Contractors, Inc., Holdingford, for the Surface and/or Utility Improvements for Public Improvement 378A [Fifth Avenue Southeast]. Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: Lundberg, Zylka, Hanfler, Liljegren, Knafla, Hanson, Hircock, and Gosiak. Nays: none. Council President Hanfler then declare said Resolution 2018-45 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

8. **OLD BUSINESS**

a. **Additional Work, Schaffer Construction, Rosenmeier House** – Motion was made by Councilmember Liljegren, seconded by Councilmember Hircock to approve the additional work needed at the Rosenmeier house during the siding replacement totaling \$2,573 from Schaffer Construction, Little Falls, to be charged to the Project. Ayes: Hircock Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

b. **Resolution 2018-43, Call for Election, Sales and Use Tax, Community Center and Recreation Complex Project** – Councilmember Knafla introduced and moved for the adoption of Resolution 2018-43, a Resolution Calling for an Election on a Sales and Use Tax for a City Community Center and Recreation Complex during the General Election being held on Tuesday, November 6, 2018. Mayor Zylka seconded the motion for adoption. On a roll call vote; Ayes: Zylka, Hanfler, Liljegren, Knafla, Hanson, Hircock, Gosiak, and Lundberg. Nays: none. Council President Hanfler then declared said Resolution 2018-43 to have received the unanimous vote of the City Council and the same to have been duly passed, approved and adopted.

9. **NEW BUSINESS**

a. **Civil Legal Services [City Attorney] Agreement, Flaherty and Hood, P.A.** – Motion was made by Councilmember Gosiak, seconded by Councilmember Hircock to approve and authorized the execution of a Contract for Civil Legal Services [City Attorney] with Flaherty and Hood, P.A., St. Paul. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

b. **Recommendation, Housing and Redevelopment Authority, Policy No. 55, Housing and Redevelopment Authority Loan Interest Apartment Loans** – Motion was made by Councilmember Hircock, seconded by Councilmember Lundberg to accept the recommendation of the Housing and Redevelopment Authority and adopted Policy No. 55, Housing and Redevelopment Loan Interest Apartment Loans, as amended. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

c. Recommendations, Planning Commission

1. Conditional Use Permit, Two Story Addition, CHI/St. Gabriel's Hospital

– Motion was made by Councilmember Hanson, seconded by Mayor Zylka to accept the recommendation of the Planning Commission and approved the conditional use requested by CHI/St. Gabriel's, 815 Southeast Second Street, to allow for an approximate 18,000 square foot, two-story expansion of the hospital, based on the findings of fact and conditions listed in the August 15, 2018, Zoning Administrator report, and to include the condition that the landscape plan be completed as presented. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

2. Rezone to Multi-Family Residential District R-3 – Motion was made by Councilmember Gosiak, seconded by Councilmember Lundberg to table action on the rezoning request by CHI/St. Gabriel's Hospital, 815 Southeast Second Street, until September 4, 2018, for further discussion. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

d. Utility Service Partners, Inc., Marketing Agreement – Motion was made by Councilmember Gosiak, seconded by Councilmember Liljegren to approve and authorize the execution of a Marketing Agreement with Utility Service Partners Private Label, dba Service Line Warranties of America to provide a service line warranty and other similar products to residents with the City's endorsement. Ayes: Hircock, Gosiak, Zylka and Knafla. Nays: Lundberg, Hanfler, Liljegren and Hanson. Motion failed.

10. CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, COMMITTEES, AND COMMISSIONS

11. ANNOUNCEMENTS

a. Mayor Zylka thanked the Police Chief and the Police Department for their efforts.

b. Councilmember Gosiak received a complaint regarding no restrooms at Our Lady of Lourdes' playground and received a request that the City install a restroom at their site.

12. ADJOURNMENT

Council President Hanfler adjourned the meeting at 8:30 p.m.

Respectfully submitted,

Wendy J. Zylka