

REGULAR CITY COUNCIL MEETING ~ AUGUST 6, 2018

1. CALL TO ORDER

The regular City Council meeting of the City of Little Falls was called to order by Council President Hanfler on Monday, August 6, 2018, at 7:38 p.m. Councilmembers Gosiak, Lundberg, Liljegren, Knafla, Hanson, Council President Hanfler, and Mayor Zylka were present. Councilmember Hircock was absent. It was determined there was a quorum.

2. APPROVAL OF AGENDA

Motion was made by Mayor Zylka, seconded by Councilmember Liljegren to approve the agenda of August 6, 2018, as presented. Ayes: Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

3. APPROVAL OF MINUTES

Motion was made by Councilmember Knafla, seconded by Councilmember Lundberg to approve the City Council minutes of the special meeting of July 16, 2018, the regular meeting of July 16, 2018, and the special meeting of July 30, 2018, as presented. Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

4. APPROVAL OF BILLS

Motion was made by Councilmember Hanson, seconded by Mayor Zylka to approve the bills totaling \$1,241,135.78 for check numbers 98943 through 99054. Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

5. AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS

a. Donations

1. Resolution 2018-40, Accept Second Quarter Donations – Councilmember Gosiak introduced and moved for the adoption of Resolution 2018-40, a Resolution Accepting Donations from Second Quarter 2018. Councilmember Hanson seconded the motion for adoption. On roll call vote; Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: Hircock [absent]. Council President Hanfler then declared said Resolution 2018-40 to have received the majority vote of the City Council and the same to have been duly passed, approved and approved.

6. CONSENT AGENDA

Motion was made by Mayor Zylka, seconded by Councilmember Gosiak to take the following action on Consent Agenda items a. through k.:

- a. Received and placed on file the Animal Control report for July 2018; and
- b. Approved an Application for Exempt Permit as requested by the Little Falls Fire Department Relief Association to allow a raffle at the Fire Department to be held on December 4, 2018, and further waived any waiting period; and
- c. Approved the audit services as submitted by Schlenner Wenner & Co., St. Cloud, for the City at \$38,000 for year ending 2018 and an increase not to exceed 3% for each year thereafter, [i.e. 2019 and 2020]; and \$1,500 for the agreed upon procedures report for the City's restaurant and lodging sales tax collection and an increase not to exceed 3% for each year thereafter, [i.e. 2019 and 2020]; and further approved the review and tax services for the Little Falls Convention and Visitors Bureau at \$3,400 and the Morrison County Animal Humane Society at \$3,250 both for the year ending 2018 and an increase not to exceed 3% for each year thereafter, [i.e. 2019 and 2020] for each organization, to be charged to the Tourism and Animal Control Fund/Budget, respectively; and
- d. Received and placed on file the Building report for June 2018; and
- e. Received and placed on file the denial grant letter from the Minnesota Department of Natural Resources for Volunteer Fire Assistance Matching Grant for the Fire Department; and
- f. Received and placed on file the Investment Recap dated June 30, 2018; and
- g. Received and placed on file the Morrison Council Attorney's Prosecution report for May and June 2018; and
- h. Received and placed on file the Police Department report for June 2018; and
- i. Received and placed on file the Public Works report for June 2018; and
- j. Received and placed on file the Recycling report for May 2018; and
- k. Approved a Temporary Roadway Closing, Sidewalk, Closing, Sidewalk Display or Promotion application requested by Bon Jos, 111 Southeast First Street, to allow for a sidewalk

sale on August 28 through 30, 2018, from 9:00 a.m. to 7:00 p.m. contingent upon a four-foot walkway be provided for pedestrians, they cleanup after the event and provide the City with liability insurance listing the City as additional insured with not less than \$1 million coverage.

Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Lettings**

1. **Installation of Trail, Camp Ripley Veterans State Trail** – Motion was made by Councilmember Gosiak, seconded by Councilmember Hanson to accept the recommendation of the Public Works Director and rejected the bid received from Knife River Corporation/North Central, Sauk Rapid, of \$998,408.21, due to bid coming in substantially more than the engineer's estimate of \$686,682, and further authorized the readvertisement for bids in 2019. Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

2. **Overly, Riverwood Area, Knife River** – Motion was made by Councilmember Hanson, seconded by Councilmember Knafla to accept the recommendation of the Public Works Director and awarded the bid of \$309,722.10 from Knife River Corporation/North Central, Sauk Rapids, for the overlay project on Riverwood, to be charged to the State Aid Fund/Project. Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

3. **Soring Borings, Wastewater Facility Improvements, Braun Intertec** – Motion was made by Councilmember Liljegren, seconded by Councilmember Lundberg to accept the recommendation of the Public Works Director and awarded the quotation of \$6,468 from Braun Intertec Corporation, St. Cloud, to conduct geotechnical work on the possible land acquisitions for a potential Wastewater aerated pond system, to be charged to the Project. Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

4. **Well Sealing, Northland Drilling** – Motion was made by Councilmember Gosiak, seconded by Councilmember Lundberg to accept the recommendation of the Public Works Director and awarded the low quotation of \$3,711 from Northland Drilling, Inc., Randall, to seal abandoned Well No. 9, to be charged to the Grant. Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

5. **Streetlighting, Trunk Highway 27 Project, Kadrmas Lee and Jackson** – Motion was made by Councilmember Lundberg, seconded by Mayor Zylka to accept the recommendation of the Public Works Director and awarded the low quotation of \$13,247 from Kadrmas Lee and Jackson, St. Paul, for the streetlighting designed on Trunk Highway 27 in conjunction with the State's Trunk Highway 27 project, to be charged to the Project. Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

8. **OLD BUSINESS**

a. **Petitions, CHI/St. Gabriel's Hospital Expansion**

1. **Economic and Environmental Impact Study and Landscape of Alley** – Motion was made by Councilmember Knafla, seconded by Councilmember Liljegren to received and placed on file the petitions requesting: an environmental and economic impact study be completed and to leave the shrubbery and alley design as is in Block 14, Morrill's Addition No. 1, as a part of the CHI/St. Gabriel's Hospital expansion project. Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

9. **NEW BUSINESS**

a. **City Attorney, Flaherty and Hood** – Motion was made by Mayor Zylka, seconded by Councilmember Hanson to accept the recommendation of the Interview Committee and moved to negotiate a contract with Flaherty and Hood, St, Paul, for City Attorney duties for consideration at the next City Council meeting. Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

b. **Resolution 2018-39, Call for Public Hearing, Adopt Final Assessment Roll 378** – Councilmember Lundberg introduced and moved for the adoption of Resolution 2018-39, a Resolution Calling for a Public Hearing on the Adoption of the Final Assessment Roll for Public Improvement 378 [2018 Improvement Projects], for Tuesday, September 4, 2018, at 7:30 p.m. in the Council Chambers. Councilmember Gosiak seconded the motion for adoption. On a roll call vote; Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: Hircock [absent]. Council President Hanfler then declared said Resolution 2018-39 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

c. **Resolution 2018-41, Local Option Sales Tax, Community Center Complex** – Councilmember Knafla introduced and moved for the adoption of Resolution 2018-41, a Resolution in Support of Legislative Authorization for Approval of a Local Sales and Use Tax to complete a Community Center Complex. Mayor Zylka seconded the motion for adoption. On a roll call vote; Ayes: Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Gosiak. Nays: Hanson and Hircock [absent]. Council President Hanfler then declared said Resolution 2018-41 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

d. **Wastewater Treatment Agreement [Discharge], Airborn Interconnect Inc.** – Motion was made by Councilmember Liljegren, seconded by Councilmember Lundberg to approve and authorize the execution of a Wastewater Treatment Agreement [Discharge] with Airborn Interconnect Incorporated, Little Falls, for the discharging of wastewater to the City's system. Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

10. CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, COMMITTEES, AND COMMISSIONS

11. ANNOUNCEMENTS

12. ADJOURNMENT

Council President Hanfler adjourned the meeting at 8:11 p.m.

Respectfully submitted,

Wendy J. Zylka