

REGULAR CITY COUNCIL MEETING ~ JULY 16, 2018

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hanfler on Monday, July 16, 2018, at 7:34 p.m. Councilmembers Hircock, Gosiak, Lundberg, Liljegren, Knafla, Hanson, Council President Hanfler, and Mayor Zylka were present. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Motion was made by Councilmember Hanson, seconded by Councilmember Liljegren to approve the agenda of July 16, 2018, as presented. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Zylka, seconded by Councilmember Lundberg to approve the City Council minutes of the special meeting of July 2, 2018, and the regular meeting of July 2, 2018, 2018, as presented. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Hanson, seconded by Councilmember Hircock to approve the bills totaling \$1,095,787.35 for check numbers 98839 through 98942. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS**

a. **Awards**

1. **Community Partnership Grant CenterPoint Energy, Thermal Camera, Fire Department** – Motion was made by Councilmember Knafla, seconded by Councilmember Hanson to accept the grant award of \$2,000 from CenterPoint Energy through their Community Partnership Grant to be used towards the purchase of a thermal camera, and further thanked CenterPoint for the award. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

6. **CONSENT AGENDA**

Motion was made by Councilmember Hircock, seconded by Councilmember Gosiak to take the following action on Consent Agenda items a. through i.:

- a. Received and placed on file the Animal Control report for June 2018; and
- b. Approved to the Minnesota Gambling Control Board an Application for Exempt Permit as requested by the Minnesota Rodeo Association to allow a raffle at the Morrison County Fairgrounds on September 16, 2018, and further waived any waiting period; and
- c. Received and placed on file the Fire Report for June 2018; and
- d. Received and placed on file the Heritage Preservation Commission minutes of July 2018; and
- e. Approved a Parade Permit/Special Events Application requested by the Minnesota Army National Guard for a Little Falls Pine Grove Park run on August 18, 2018, contingent upon approval by the Minnesota Department of Transportation and the Police Chief, and they clean up after the event; and
- f. Received and placed on file the Police Report for May 2018; and
- g. Approved a Show License as requested by First United Church/Haiti Partnership, 1001 Southeast First Street, in Maple Island Park on July 28, 2018, from 6:00 p.m. to 8:30 p.m., contingent upon the appropriate paperwork is received and approved is granted by the Fire and Police Chiefs; and
- h. Received and placed on file the Wastewater Treatment facility report for June 2018; and
- i. Received and placed on file the Water Treatment facility report for June 2018.

Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Public Hearing**

1. **Resolution 2018-35, Vacate Alley, Kulick's Addition No. 1** – Council President Hanfler opened a scheduled public hearing at 7:37 p.m. to consider the vacation of the “paper” alley in Kulick's Addition No. 1. Public Works Director Kimman presented the affidavit of publication,

reviewed the proposal and reported that the Planning Commission held a public hearing on July 9, 2018, to review the vacation and is recommending approval. No one asked questions, spoke in opposition or in favor. Council President closed the public hearing at 7:41 p.m. Motion was made by Councilmember Gosiak to accept the recommendation of the Planning Commission and introduced and moved for the adoption of Resolution 2018-35, a Resolution Vacating the Alley Abutting Lots 1 through 7 and Lots 8 through 13, Kulick's Addition No. 1. Councilmember Hanson seconded the motion for adoption. On a roll call vote; Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Council President Hanfler then declared said Resolution 2018-35 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

b. **Letting**

1. **Ditch Cleaning, Kimman Dirt Diggers, West Side Industrial Park** – Motion was made by Councilmember Lundberg, seconded by Councilmember Hanson to award the quotation of per-equipment costs for ditch cleaning project in the West Side Industrial Park to Kimman Dirt Diggers, Little Falls, to be charged to the Stormwater Improvement Fund. Ayes: none. Nays: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Motion failed.

8. **OLD BUSINESS**

a. **No Parking Request, Independent School District 482, Smith Avenue** – Motion was made by Councilmember Hircock, seconded by Councilmember Liljegren to accept the recommendation of the Public Works Director/Engineer and denied the request from Independent School District 482 for no parking signage along their property on Smith Avenue, and further requested that they check into parking within their property. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

b. **Resolution 2018-31, Approve Plans and Specifications and Call for Bids, Public Improvement 378A** – Councilmember Knafla introduced and moved of the adoption of Resolution 2018-31, a Resolution Approving the Plans and Specification and Calling for Bids for Public Improvement 378A, Surface and/or Utility Improvements on Fifth Avenue Southeast from a point approximately 420 feet easterly of LeMieur Street to a point approximately 525 feet easterly of LeMieur Street. Councilmember Hanson seconded the motion for adoption. On a roll call vote; Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, Hanson, and Hircock. Nays: none. Council President Hanfler then declared said Resolution 2018-31 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

9. **NEW BUSINESS**

a. **Economic Development Authority Recommendation, Letter of Intent to Purchase, CenterPoint Energy** – Motion was made by Mayor Zylka, seconded by Councilmember Gosiak to accept the recommendation of the Economic Development Authority approved a Letter of Intent with CenterPoint Energy for the purchase of property in Chief Hole-in-the-Day Industrial Park, as amended with the following clarifications: that the utilities are stubbed into the property with the property owner responsible to take the services into their property and building; no park dedication fee is required as the property is already platted; and the City will not pay real estate commission. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

b. **Planning Commission Recommendation, Zone for Annexation, 14791 Clover Glen Lane** – Motion was made by Councilmember Gosiak, seconded by Councilmember Hircock to accept the recommendation of the Planning Commission and zoned the property located at 14791 Clover Glen Lane owned by Quinn Waldvogel, parcel number 16.0117.000 and 16.0667.000, One and Two Family Residential R-1. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

c. **Resolution 2018-36, Orderly Annexation Agreement, Little Falls Township** – Mayor Zylka introduced and moved for the adoption of Resolution 2018-36, a Resolution Authorizing the Execution of an Orderly Annexation Agreement with Little Falls Township for Property located at 14791 Clover Glen Lane. Councilmember Knafla seconded the motion for adoption. On a roll call vote; Ayes: Lundberg, Zylka, Hanfler, Liljegren, Knafla, Hanson, Hircock, and Gosiak. Nays: none. Council President Hanfler then declared said Resolution 2018-36 to have received unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

d. **Resolution 2018-37, Appoint Election Judges** – Councilmember Hircock introduced and moved for the adoption of Resolution 2018-37, as amended, a Resolution Appointing Election Judges for the 2018 Primary and General Elections. Councilmember Hanson seconded the motion for adoption. On a roll call vote; Ayes: Zylka, Hanfler, Liljegren, Knafla, Hanson, Hircock, Gosiak,

and Lundberg. Nays: none. Council President Hanfler then declared said Resolution 2018-37 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

e. **Resolution 2018-38, Call for Public Hearing, Refinance Bonds, St. Francis Health Services of Morris, Inc.** – Mayor Zylka introduced and moved for the adoption Resolution 2018-38, a Resolution Calling for a Public Hearing on the Proposed Refinancing of Bonds for St. Francis Health Services of Morris, Inc., to be held on Monday, August 20, 2018, at 7:30 p.m. in the Council Chambers. Councilmember Gosiak seconded the motion for adoption. On a roll call vote; Ayes: Hanfler, Liljegren, Knafla, Hanson, Hircock, Gosiak, Lundberg, and Zylka. Nays: none. Council President Hanfler then declared said Resolution 2018-38 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

10. CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, COMMITTEES, AND COMMISSIONS

11. ANNOUNCEMENTS

a. Councilmember Gosiak invited the City Council to a ribbon cutting on the Camp Ripley Veterans State Trail to be held on August 2, 2018, at Charles Lindbergh State Park at 5:00 p.m.

12. ADJOURNMENT

Council President Hanfler adjourned the meeting at 8:09 p.m.

Respectfully submitted,

Wendy J. Zylka