

City of Little Falls

**REGULAR CITY COUNCIL MEETING ~ JUNE 18, 2018; AND**  
**RECESSED CITY COUNCIL MEETING ~ JUNE 25, 2018**

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hanfler on Monday, June 18, 2018, at 7:30 p.m. Councilmembers Hircock, Gosiak, Lundberg, Liljegren, Knafla, Hanson, Council President Hanfler, and Mayor Zylka were present. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Council President Hanfler amended the agenda by adding 9.g. Motion was made by Mayor Zylka, seconded by Councilmember Hansn to approve the agenda of June 18, 2018, as amended. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Gosiak, seconded by Councilmember Liljegren to approve the City Council minutes of the special meeting of June 4, 2018, and the regular meeting of June 4, 2018, 2018, as presented. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Knafla, seconded by Councilmember Hircock to approve the bills totaling \$282,415.25 for check numbers 98650 through 98751. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS**

6. **CONSENT AGENDA**

Motion was made by Councilmember Gosiak, seconded by Councilmember Lundberg to take the following action on Consent Agenda items a. through k.:

a. Authorize the Falls Ballroom to serve strong beer and wine at Maple Island Park for the Rock the Park event hosted by Great River Arts Association to be held on June 28, 2018, contingent upon them providing proof on insurance listing the City as additional insured for not less than \$1 million, they clean up after the event and approval is granted by the Police Chief; and

b. Received and placed on file the Building report for June 2018; and

c. Received and placed on file the Economic Development Authority minutes of May 2018; and

d. Received and placed on file the Fire report for May 2018; and

e. Received and placed on file the Heritage Preservation Commission minutes of June 2018; and

f. Accepted the recommendation of the Interview Committee and authorized the hiring of Andrew Poster and Reece Hubbard as groundskeepers at the Golf Course at \$9.65 per hour, effective June 19, 2018, or as soon thereafter as available; and

g. Received and placed on file the Housing and Redevelopment Authority minutes of April and May 2018; and

h. Received and placed on file the Public Works report for May 2018; and

i. Approved a Show License as requested by John Carpenter, dba Shirley Mae's Outfitters, LLC, 61 Northeast First Avenue, for Saturday, July 21, 2018, from 6:00 p.m. to 9:00 p.m., contingent upon the appropriate paperwork being received and approval is granted by the Fire and Police Chiefs; and

j. Approved a 30 day Solicitor's License as requested by Klaudia M. Lewandowski dba Southwestern Advantage, Nashville, TN, contingent upon the appropriate paperwork, insurance, and fees being provided, background investigation has been completed and approved by the Police Chief, and she follows City Code Chapter 6, Section 6.34; and

k. Received and placed on file the Wastewater Treatment facility report for May 2018.

Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Lettings**

8. **OLD BUSINESS**

a. **Resolution 2018-30, Order in Surface and/or Utility Improvements, Fifth Avenue Southeast** [Failed 05/21/18] – Being one of the negative votes, Councilmember Hanson reintroduced and moved for the adoption of Resolution 2018-30, a Resolution Ordering in Public Improvement 378A, Surface and/or Utility Improvements to Fifth Avenue Southeast from a point approximately 420 feet easterly of LeMieur Street to a point approximately 525 feet easterly of LeMieur Street. Mayor Zylka seconded the motion for adoption. On a roll call vote; Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Council President Hanfler then declared said Resolution 2018-30 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

9. **NEW BUSINESS**

a. **Addendum to Labor Agreement, International Union of Operating Engineers** – Motion was made by Mayor Zylka, seconded by Councilmember Lundberg to approve and authorized the execution of the Addendum to the Labor Agreement between the City and the International Union of Operating Engineers, Local 49, regarding mechanic duties. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

b. **Airport Commission Recommendation, Resolution 2018-32, Authorize Execution of Grant Agreement, Airport Zoning** – Motion was made by Councilmember Knafla to accept the recommendation of the Airport Commission and introduced and moved for the adoption of Resolution 2018-32, a Resolution Authorizing the Execution of a Grant Agreement with the Minnesota Department of Transportation, Office of Aeronautics, for Airport Improvements, [airport zoning]. Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, Hanson, and Hircock. Nays: none. Council President Hanfler then declared said Resolution 2018-32 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

c. **Ordinance No. 10A, Summary Publication of Ordinance No. 10, Floodplain Management** – Councilmember Hircock introduced Ordinance No. 10A, an Ordinance Authorizing the Summary Publication of Ordinance No. 10 regarding Floodplain Management.

d. **Petition, Annex Property, Little Falls Township, Quinn Waldvogel** – Motion was made by Councilmember Hircock, seconded by Councilmember Hanson to receive a petition requesting the annexation of property owned by Quinn Waldvogel, located at 14791 Clover Glen Lane, instructed staff to verify signatures and further forward to the Planning Commission for review and a recommendation as to the zoning for said property. Ayes: Hircock Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

e. **Petition, No Parking, Smith Avenue** – Motion was made by Mayor Zylka, seconded by Councilmember Hanson to receive a petition requesting the installation of No Parking along southern east/west end of Smith Avenue along the Belle Prairie Athletic Fields, instructed staff to verify signatures, and further forward the request to the Public Works Director for review and a recommendation. Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: Hircock. Motion carried.

f. **Request for Proposals, City Attorney** – Motion was made by Councilmember Lundberg, seconded by Councilmember Gosiak to authorize the Request for Proposals for Civil Attorney Legal Services [City Attorney] until July 19, 2018, by 3:00 p.m. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

g. **Recess Meeting, June 25, 2018** – Motion was made by Councilmember Hircock, seconded by Mayor Zylka to recess the regular meeting to June 25, 2018, at 2:30 p.m. to review the Wastewater Treatment facility improvement proposals. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, COMMITTEES, AND COMMISSIONS**

11. **ANNOUNCEMENTS**

12. **ADJOURNMENT**

Council President Hanfler recessed the meeting at 7:56 p.m. until Monday, June 25, 2018, at 2:30 p.m.

Regular City Council Meeting, June 18, 2018; and  
Recessed City Council Meeting, June 25, 2018, page three

1. **CALL TO ORDER**

The recessed City Council meeting of the City of Little Falls was called to order by Council President Hanfler on Monday, June 25, 2018, at 2:30 p.m. Councilmembers Hircock, Gosiak, Lundberg, Knafla, Hanson, Council President Hanfler, and Mayor Zylka were present. Councilmember Liljegren was absent. It was determined there was a quorum.

2. **OLD BUSINESS**

a. **Wastewater Treatment Facility Improvement Proposals** – Motion was made by Councilmember Gosiak, seconded by Mayor Zylka to instruct staff to look into property acquisition possibilities and the value engineering numbers presented by AE2S vs. SEH for the Wastewater Improvement project and report back with their findings. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Knafla, and Hanson. Nays: none. Motion carried.

3. **ADJOURNMENT**

Council President Hanfler adjourned the meeting at 3:11 p.m.

Respectfully submitted,

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Wendy J. Zylka