

**REGULAR CITY COUNCIL MEETING ~ JUNE 4, 2018**

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council Vice President Hircock on Monday, June 4, 2018, at 7:30 p.m. Councilmembers Gosiak, Liljegren, Knafla, Council Vice President Hircock, and Mayor Zylka were present. Councilmembers Lundberg and Hanson, and Council President Hanfler were absent. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Council Vice President Hircock amended the agenda by adding 6.n. Motion was made by Councilmember Gosiak, seconded by Councilmember Knafla to approve the agenda of June 4, 2018, as amended. Ayes: Hircock, Gosiak, Zylka, Liljegren, and Knafla. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Mayor Zylka, seconded by Councilmember Liljegren to approve the City Council minutes of the special work session meeting of May 21, 2018, and the regular meeting of May 21, 2018, as presented. Ayes: Hircock, Gosiak, Zylka, Liljegren, and Knafla. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Knafla, seconded by Councilmember Liljegren to approve the bills totaling \$784,672.15 for check numbers 98576 through 98649. Ayes: Hircock, Gosiak, Zylka, Liljegren, and Knafla. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS**

6. **CONSENT AGENDA**

Motion was made by Councilmember Gosiak, seconded by Mayor Zylka to take the following action on Consent Agenda items a. through n.:

a. Approve an Outdoor Advertising Agreement with Franklin Outdoor Advertising for billboard advertising through May 31, 2020; and

b. Received and placed on file the Airport Commission minutes of May 2018; and

c. Received and placed on file the Animal Control report for May 2018; and

d. Received and placed on file the Community Services Advisory Board minutes of March 2018; and

e. Approve the following licenses/permits as requested by the Dam Festival Organization Inc., for their annual Dam Festival to be held on June 15 and 16, 2018, contingent upon all of the paperwork, fees and insurance listing the City as additional insured are received, and approval is granted by the Fire and Police Chiefs and Public Works Director, as appropriate: Dance license from 8:00 p.m. to 12:00 midnight; Parade permit on First Street East from Seventh Avenue Northeast to Sixth Avenue Southeast; and Temporary Roadway Closing permit closing Second and Third Avenue Southeast from First Street westerly to the Mississippi River and all of Dewey Parkway from 8:00 a.m. on June 15 through 12:00 midnight on June 16, 2018; and

f. Received and placed on file the Economic Development Authority minutes for May 2018; and

g. Approved the Amendment of Lease Agreement, Amendment No. 2, Number PS0071 for the use of North Pine Grove Park's parking lot; and

h. Received and placed on file the Library Board minutes of May 2018; and

i. Approved to the Minnesota Department of Transportation the Central Minnesota Bicycle Club's Parade Permit/Special Events Application for the Dam-2-Dam bicycle ride in conjunction with Dam Festival to be held on June 16, 2018, [route as presented], contingent upon approval by the Police Chief and the Minnesota Department of Transportation, and they clean up after their event; and

j. Received and placed on file the Park, Recreation and Tree Board minutes of May 2018; and

k. Received and placed on file the Police Department report for April 2018; and

l. Received and placed on file the Recycling report for March 2018; and

m. Approved an Application for Show License as requested by Richard Anderson of Whiskey River Saloon to allow music outdoors at his business located at 66 East Broadway on June 15 and

16, 2018, from 8:00 p.m. to 12:00 midnight, contingent upon the appropriate paperwork, insurance and fees being provided, they clean up after their events, and approval is granted by the Fire and Police Chiefs; and

n. Accepted the resignation of Antoinette Wetzel as the City Attorney effective June 28, 2018, as she was appointed to the Seventh Judicial District as Judge; and wished her well in her new endeavor.

Ayes: Hircock, Gosiak, Zylka, Liljegren, and Knafla. Nays: none. Motion carried.

## 7. **PUBLIC HEARINGS AND LETTINGS**

### a. **Lettings**

1. **Turnout Gear, Heiman Fire Equipment, Fire Department** – Motion was made by Mayor Zylka, seconded by Councilmember Knafla to award the quotation of \$75,765.25 from Heiman Fire Equipment, Ashton, IA, [Granger solicited to bid and chose not to return bid for turnout gear for the Fire Department, including turnout coat, pants, barrier hood, rubber boots, and helmet], to be charged to the Fire Equipment Fund. Ayes: Hircock, Gosiak, Zylka, Liljegren, and Knafla. Nays: none. Motion carried.

2. **Bulk Garbage and Appliance Pickup, Bob LeMieur Rolloffs, Refuse, and Recycling** – Motion was made by Councilmember Liljegren, seconded by Councilmember Knafla to award the quotation received from Bob LeMieur Rolloffs, Refuse and Recycling Inc., Little Falls, for the bulk garbage and appliance collection to be completed by August 10, 2018, to be charged to the SCORE Grant. Ayes: Hircock, Gosiak, Zylka, Liljegren, and Knafla. Nays: none. Motion carried.

## 8. **OLD BUSINESS**

## 9. **NEW BUSINESS**

a. **Airport Commission Recommendation, Engineering and Planning Services Agreement, TKDA, Airport Zoning Update** – Motion was made by Mayor Zylka, seconded by Councilmember Gosiak to accept the recommendation of the Airport Commission and approved a Engineering and Planning Services Agreement with TKDA, St. Paul, at a cost not to exceed \$29,400 to provide engineering services in connection with the zoning updates at the Little Falls/Morrison County Airport, to be charged to the Project. Ayes: Hircock, Gosiak, Zylka, Liljegren, and Knafla. Nays: none. Motion carried.

b. **Economic Development Authority Recommendation, Right of First Refusal, Central McGowan** – Motion was made by Councilmember Gosiak, seconded by Councilmember Liljegren to accept the recommendation of the Economic Development Authority and approved the Right of First Refusal with Central McGowan, Inc., for Lots 1 and 2, Block 3, North Bluff Addition. Ayes: Hircock, Gosiak, Zylka, Liljegren, and Knafla. Nays: none. Motion carried.

c. **Planning Commission Ordinance No. 10, Seventh Series, Amend City Code Chapter 11, Floodplain Management Update** – Motion was made by Councilmember Gosiak to accept the recommendation of the Planning Commission, and introduced Ordinance No. 10, Seventh Series, an Ordinance Amending City Code Chapter 11, entitled “Land Use Regulations, Zoning”, by amending Sections 11.50 through 11.63, regarding floodplain management.

### d. **Petitions**

1. **Vacate Alley, Kulick Addition No. 1** – Motion as made by Councilmember Knafla, seconded by Councilmember Liljegren to receive a petition requesting the vacation of the alley between Lots 1 through 7 and Lots 8 through 13, Kulick Addition No. 1, instructed staff to verify signatures, and further forward to the Public Works Department and Planning Commission for review and recommendation. Ayes: Hircock, Gosiak, Zylka, Liljegren, and Knafla. Nays: none. Motion carried.

2. **Landscape Restoration, Third Street Northeast** – Motion was made by Mayor Zylka, seconded by Councilmember Liljegren to receive a petition requesting the restoration of landscaping on property along Third Street Northeast from the 2015 improvement project, instructed staff to verify signatures and further forward to the Public Works Department for review and a recommendation. Ayes: Hircock, Gosiak, Zylka, Liljegren, and Knafla. Nays: none. Motion carried.

3. **Sidewalk Installation, Eighteenth Street Northeast** – Motion was made by Mayor Zylka, seconded by Councilmember Knafla to receive a petition requesting the installation of sidewalk on the easterly side of Eighteenth Street Northeast from the Dollar Tree south to Woodland Avenue, instructed staff to verify signatures, and further forward to the Public Works Department for review and a recommendation. Ayes: Hircock, Gosiak, Zylka, Liljegren, and Knafla. Nays: none. Motion carried.

e. **Small Wireless Facility Collocation Agreement, Verizon Wireless LLC** – Motion was made by Councilmember Gosiak, seconded by Councilmember Liljegren to authorize the execution of a Small Wireless Facility Collocation Agreement with Verizon Wireless LLC. Ayes: Hircock, Gosiak, Zylka, Liljegren, and Knafla. Nays: none. Motion carried.

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, COMMITTEES, AND COMMISSIONS**

11. **ANNOUNCEMENTS**

12. **ADJOURNMENT**

Council Vice President Hircock adjourned the meeting at 7:47 p.m.

Respectfully submitted,

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Wendy J. Zylka