

REGULAR CITY COUNCIL MEETING ~ APRIL 2, 2018

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hanfler on Monday, April 2, 2018, at 7:43 p.m. Councilmembers Hircock, Gosiak, Lundberg, Liljegren, Knafla, Hanson, Council President Hanfler, and Mayor Zylka were present. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Motion was made by Councilmember Lundberg, seconded by Councilmember Hircock to approve the agenda of April 2, 2018, as presented. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Liljegren, seconded by Councilmember Hanson to approve the City Council minutes of the special meeting of March 19, 2018, and the regular meeting of March 19, 2018, as presented. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Knafla, seconded by Councilmember Lundberg to approve the bills totaling \$385,957.02 for check numbers 98201 through 98282. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS**

a. **Award**

1. **Certificate of Commendation, Wastewater Treatment Facility, Minnesota Pollution Control Agency** – Mayor Zylka announced that the Minnesota Pollution Control Agency recognized the City’s Wastewater Treatment facility for their “exemplary effort in the year 2017 to comply with the NPDES/SDS permit programs to help protect and preserve the waters of Minnesota”; and further congratulated the staff on their accomplishments.

2. **Best Tasting Water in Minnesota, Minnesota Rural Water Association** – Mayor Zylka announced that the City of Little Falls has received the “Best Tasting Water in Minnesota” award from Minnesota Rural Water Association; and further congratulated the Water Treatment facility staff on their efforts.

b. **Proclamation**

1. **National Service Recognition Day, April 3, 2018** – Mayor Zylka proclaimed April 3, 2018, as National Service Recognition Day in Little Falls; and further acknowledged Mary Blake, John Blom, Ritz Britz-Toenies, Helen Funk, Edna Gallus, S. Bernita Lindstrom, S. Carol Mecko, Judy Polasek, and Annie Sharon for their combined volunteer hours of 6,843 in 2017 assisting children in the School District working one-on-one with students who need extra help in reading, spelling and math.

6. **CONSENT AGENDA**

Motion was made by Mayor Zylka, seconded by Councilmember Hircock to take the following action on Consent Agenda items a. through j.:

a. Received and placed on the Airport Commission minutes of March 2018; and

b. Approved to the Minnesota Charitable Gambling Control Board, and Application for Exempt Permit as requested by The Friends of Linden Hill, Inc., to allow a raffle on June 7, 2018, on their property at 608 Highland Avenue, and further waived any waiting period; and

c. Approved to the Minnesota Charitable Gambling Control Board, and Application for Exempt Permit as requested by Our Lady of Lourdes Church, 208 West Broadway, to allow bingo, raffle, pulltabs, tipboards, and raffle, and a Temporary On Sale Malt Beverage License, all for their annual bazaar to be held on July 28, 2018, on their property, contingent upon the appropriate paperwork, insurance and fees being provided, approval is granted by the Police Chief, and further waived any waiting period; and

d. Received and placed on file the Building report for February 2018; and

e. Approved an Application for Display of Fireworks as requested by Pyrotechnic Display, Inc., and the Dam Festival Organization, Inc., to their annual display from Mill Park on June 16, 2018, contingent upon the appropriate paperwork and insurance listing the City as additional insured is provided, and approval is granted by the Fire and Police Chiefs; and

f. Received and placed on file the Fire Department report for February 2018; and

- g. Received and placed on file the Heritage Preservation Commission minutes of March 2018; and
- h. Received and placed on file the Park, Recreation and Tree Board minutes of March 2018; and
- i. Approved a Temporary Structure Sale of Fireworks License as requested by American Promotional Events dba TNT Fireworks to allow the sale of fireworks in the parking lot of Walmart, 15091 Northeast Eighteenth Street, as submitted, contingent upon the appropriate paperwork, insurance and fees being provided, and approval is granted by the Fire and Police Chiefs; and
- j. Received and placed on file the Wastewater Treatment facility report of February 2018.

Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Lettings**

1. **Resolution 2018-20, Public Improvement 378** – Councilmember Hanson introduce and moved for the adoption of Resolution 2018-20, a Resolution Awarding the Bid of \$1,499,598.49 from Tri-City Paving, Inc., Little Falls, for the Surface and/or Utility Improvements of Public Improvement 378. Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Council President Hanfler then declared said Resolution 2018-20 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

2. **Fog Seal Project 2018, Asphalt Preservation Co.** – Motion was made by Councilmember Liljegren, seconded by Councilmember Knafla to award the low bid of \$54,187.25 from Asphalt Preservation Co., Detroit Lakes, for the 2018 Fog Seal Project, to be charged to the Street Improvement Fund. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

3. **Micro-Surfacing Pavement Preservation Project, Astech Corp.** – Motion was made by Mayor Zylka, seconded by Councilmember Lundberg to award the low bid of \$198,381.37 from Astech Corp., St. Cloud, for the 2018 Micro-Surfacing Pavement Preservation Project, to be charged to Street Improvement Fund. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

4. **Portable Generator, Total Energy Systems, Wastewater Treatment Facility** – Motion was made by Councilmember Lundberg, seconded by Mayor Zylka to award the quotation, through the NJPA Contract, of \$30,839, includes freight and onsite training, from Total Energy Systems, LLC, Eden Prairie, for a Kohler Model 35RDoZT4 30kW/37.5 kVA portable generator and trailer, for the Wastewater Treatment facility, to be charged to the Wastewater Improvement Fund. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

8. **OLD BUSINESS**

a. **Amend Motion, Mower/Blower, Street and Parks, Midwest Machinery** – Motion was made by Councilmember Hircock, seconded by Councilmember Knafla to amend the City Council motion of February 20, 2018, and awarded the low quotation of \$40,972 less trade in of \$4,500 for the 2002 John Deere TC-1435, Serial No. Do20098, for a total cost of \$36,472 from Midwest Machinery Company, Little Falls, and further authorized the purchase of a John Deere 1575 commercial mower plus attachments, for the Street and Parks, to be charged to the Equipment Fund. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Nays: none. Motion carried.

9. **NEW BUSINESS**

a. **Accept Recommendation of Airport Commission, Task Order 4, Kadrmas Lee and Jackson** – Motion was made by Mayor Zylka, seconded by Councilmember Lundberg to accept the recommendation of the Airport Commission and approved Task Order 4 with Kadrmas Lee and Jackson [KLJ], Fargo, ND, for \$190,676.81 to design the realignment of runway 18-36 to include pavement and medium intensity runway lighting system, to be charged to the Project. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

b. **Letter of Agreement, Advanced Engineering and Environmental Services, Inc. [AE2S]** – Motion was made by Councilmember Hanson, seconded by Mayor Zylka to approve and authorized the execution of a Letter of Agreement for Value Engineering of the Wastewater

Treatment Facility Improvements at a cost not to exceed \$13,850, to be charged to the Wastewater Improvement Fund. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

c. **Resolution 2018-21, Support Local Decision Making Authority** – Councilmember Lundberg introduced and moved for the adoption of Resolution 2018-21, a Resolution Supporting Local Decision Making Authority. Councilmember Hircock seconded the motion for adoption. On a roll call vote; Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, Hanson, and Hircock. Council President Hanfler then declared said Resolution 2018-21 to have received the majority vote of the entire City Council and the same to have been duly passed, approved adopted.

d. **Resolution 2018-22, Intent to Sell Bonds, Public Improvement 378** – Councilmember Liljegren introduced and moved for adoption of Resolution 2018-22, a Resolution of Intent to Sell Bonds for Public Improvement 378, [i.e. 2018 Improvement Projects]. Councilmember Knafla seconded the motion for adoption. On a roll call vote; Ayes: Lundberg, Zylka, Hanfler, Liljegren, Knafla, Hanson, Hircock, and Gosiak. Nays: none. Council President Hanfler then declared said Resolution 2018-22 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

e. **Resolution 2018-23, Establish Water Rates** – Councilmember Hanson introduced and moved for the adoption of Resolution 2018-23, a Resolution Establishing Water Rates for Irrigation Purposes. Councilmember Hircock seconded the motion for adoption. On a roll call vote; Ayes: Zylka, Hanfler, Liljegren, Knafla, Hanson, Hircock, Gosiak, and Lundberg. Nays: none. Council President Hanfler then declared said Resolution 2018-23 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, COMMITTEES, AND COMMISSIONS**

11. **ANNOUNCEMENTS**

12. **ADJOURNMENT**

Council President Hanfler adjourned the meeting at 8:15 p.m.

Respectfully submitted,

Wendy J. Zylka