

REGULAR CITY COUNCIL MEETING ~ MARCH 5, 2018

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hanfler on Monday, March 5, 2018, at 7:30 p.m. Councilmembers Hircock, Gosiak, Lundberg, Liljegren, Hanson, Council President Hanfler, and Mayor Zylka were present. Councilmember Knafla was absent. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Motion was made by Mayor Zylka, seconded by Councilmember Hanson to approve the agenda of March 5, 2018, as presented. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Hanson. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Lundberg, seconded by Councilmember Liljegren to approve the City Council minutes of the special meeting of February 20, 2018, and the regular meeting of February 20, 2018, as presented. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Hanson. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Gosiak, seconded by Councilmember Hircock to approve the bills totaling \$317,350.15 for check numbers 98049 through 98110. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Hanson. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS**

6. **CONSENT AGENDA**

Motion was made by Councilmember Hanson, seconded by Councilmember Lundberg to take the following action on Consent Agenda items a. through g.:

- a. Received and placed on file the Animal Control reports for January and February 2018; and
- b. Approved to the Minnesota Charitable Control Board, an Application for Exempt Permit to allow a raffle and bingo, with no waiting period; and a Temporary On Sale Malt Beverage License all as requested by Holy Family Church, 18777 Riverwood, for their annual Heritage Festival on June 10, 2018, to be held on their grounds; and
- c. Received and placed on file the Building report for January 2018; and
- d. Received and placed on file the Community Services Advisory Board minutes for December 2017; and
- e. Authorized the participation in the 2018 Day of Caring; purchasing lawn/leaf bags for the event; renting port-a-potties; contracting with garbage hauler for the collection of leaves; and staff time picking up garbage/leaves from the routes and the City parks and playgrounds on May 2, 2018, with the funds to be charged to the Park Budget; and
- f. Approved On Sale, On Sale Sunday and Off Sale Liquor Licenses as requested by Aaron Salzer, Little River Restaurants Inc., dba Cabin Fever, 15331 – 183rd Street, contingent upon the appropriate paperwork, insurance and fees being provided, background checks are completed and approval is granted by the Police Chief and Minnesota Department of Public Safety, Alcohol and Gambling Enforcement Division; and
- g. Received and placed on file the Little Falls Convention and Visitors' Reviewed Financial Statements as presented by Schlenner Wenner and Co., dated December 2017.

Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Hanson. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Lettings**

1. **Internet and Voice Over Internet Phones, City Facilities** – Motion was made by Mayor Zylka, seconded by Councilmember Lundberg to award the proposal from CTC [Consolidated Telephone Co.], for voice over internet telephone and internet services for all City facilities, including Pine Grove Zoo, with the monthly fees being charged to the appropriate department; and the Friends of Pine Grove Zoo paying their own monthly services fees. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Hanson. Nays: none. Motion carried.

8. **OLD BUSINESS**

a. **Ordinance No. 7, Seventh Series, Authorize and Direct Sale of Property, Waters Edge Business Park, LLC** [Introduced 02/20/18] – Councilmember Gosiak moved for

the adoption Ordinance No. 7, Seventh Series, an Ordinance Authorizing and Directing the Sale of Certain Property legally described as part of Lots 17 through 20, Block B, Mississippi Addition to Waters Edge Business Park, LLC, for the sum of \$11,500. Councilmember Hircock seconded the motion for adoption. On a roll call vote; Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Hanson. Nays: Knafla [absent]. Council President Hanfler then declared said Ordinance No. 7 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

b. **Ordinance No. 8, Seventh Series, Authorize and Direct Sale of Property, Legacy Management and Development Co.** [Introduced 02/20/18] – Councilmember Hanson moved for the adoption of Ordinance No. 8, Seventh Series, an Ordinance Authorizing and Directing the Sale of Certain Property described as part of Government Lot 4 [Parcel No. 49.1268.000] to Legacy Management and Development Co., for the sum of \$15,000. Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Hanson, and Hircock. Nays: Knafla [absent]. Council President Hanfler then declared said Ordinance No. 8 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

c. **Resolution 2018-13, Accept Petition and Order Feasibility Report, Surface and/or Utility Improvements, Fifth Avenue Southeast** – Councilmember Hircock introduced and moved for the adoption of Resolution 2018-13, a Resolution Accepting a Petition and Ordering a Feasibility Report on the Proposed Surface and Utility Improvements on a portion of Fifth Avenue Southeast. Councilmember Lundberg seconded the motion for adoption. On a roll call vote; Ayes: Lundberg, Zylka, Hanfler, Liljegren, Hanson, Hircock, and Gosiak. Nays: Knafla [absent]. Council President Hanfler then declared said Resolution 2018-13 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

9. **NEW BUSINESS**

a. **Resolution 2018-14, Order Feasibility Report, Surface and/or Utility Improvements, Trunk Highway 27** – Councilmember Gosiak introduced and moved for the adoption of Resolution 2018-14, a Resolution Ordering a Feasibility Report for the Proposed Surface and Utility Improvements on Trunk Highway 27 from the westerly corporate City limits to Eleventh Street East. Mayor Zylka seconded the motion for adoption. On a roll call vote; Ayes: Zylka, Hanfler, Liljegren, Hanson, Hircock, Gosiak, and Lundberg. Nays: Knafla [absent]. Council President Hanfler then declared said Resolution 2018-14 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

b. **Temporary Roadway Easements, Trunk Highway 27 Improvements** – Motion was made by Mayor Zylka, seconded by Councilmember Hanson to approve the Temporary Roadway Easement as Requested by the Minnesota Department of Transportation for Trunk Highway 27 improvements as presented. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Hanson. Nays: none. Motion carried.

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, COMMITTEES, AND COMMISSIONS**

11. **ANNOUNCEMENTS**

a. Mayor Zylka stated him received complaints on: snow plowing; snow removal and handicapped parking.

b. City Administrator Radermacher reviewed that he testified at the State Capitol in favor of funding for our wastewater improvements.

12. **ADJOURNMENT**

Council President Hanfler recessed the meeting at 7:53 p.m.

Respectfully submitted,

Wendy J. Zylka