

REGULAR CITY COUNCIL MEETING ~ JANUARY 16, 2018

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hanfler on Tuesday, January 16, 2018, at 7:30 p.m. Councilmembers Hircock, Lundberg, Liljegren, Knafla, Hanson, and Council President Hanfler. Councilmember Gosiak and Mayor Zylka were absent. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Council President Hanfler amended the agenda by adding item 9.c. Motion was made by Councilmember Hircock, seconded by Councilmember Liljegren to approve the agenda of January 16, 2018, as amended. Ayes: Hircock, Lundberg, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Knafla, seconded by Councilmember Lundberg to approve the City Council minutes of the special meeting of January 2, 2018, and the regular meeting of January 2, 2018, as presented. Ayes: Hircock, Lundberg, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Liljegren, seconded by Councilmember Hircock to approve the bills totaling \$102,812.28 for December 31, 2017, for check numbers 97788 through 97835; and \$104,246.85 for January 16, 2018, check numbers 97836 through 97871. Ayes: Hircock, Lundberg, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS**

6. **CONSENT AGENDA**

Motion was made by Councilmember Hanson, seconded by Councilmember Lundberg to take the following action on Consent Agenda items a. through i.:

- a. Received and placed on file the Animal Control report for December 2017; and
- b. Approved to the Minnesota Charitable Control Board, a request from St. Mary's Parish to allow a raffle on their grounds located at 305 Southeast Fourth Street on March 18, 2018, and further waived any waiting period; and
- c. Received and placed on file the Building report for December 2017; and
- d. Received and placed on file the Fire Department report for December 2017; and
- e. Received and placed on file the Heritage Preservation Commission minutes of January 2018; and
- f. Received and placed on file the Investment Recap dated December 31, 2017; and
- g. Approved the Off Sale Liquor License as requested by Walmart Inc., dba Walmart #1634, 15091 Northeast Eighteenth Street, contingent upon the appropriate paperwork and insurance being provided, and approval is granted by the Police Chief and the Minnesota Department of Public Safety, Alcohol and Gambling Enforcement Division; and
- h. Received and placed on file the Wastewater Treatment Facility report for December 2017; and
- i. Received and placed on file the Water Treatment Facility report for December 2017.

Ayes: Hircock, Lundberg, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Public Hearings**

Proposed 2018 Improvement Projects, Order in Public Improvement 378

1. **Resolution 2018-04 and Resolution 2018-05, Order in Surface and/or Utility Improvements, Fifth Street Northwest** – Council President Hanfler opened a scheduled public hearing at 7:33 p.m. to consider the proposed surface and/or utility improvements on Fifth Street Northwest between Third and Fourth Avenues Northwest; and on Fifth Street Northwest between Fourth and Fifth Avenues Northwest. Public Works Director Kimman reviewed the proposed improvements, assessments and that deferral of assessments are available to those individuals who are 65 years of age or older meeting income guidelines and military personnel meeting the requirements of City Code Chapter 2.04. Public Works Director Kimman also reported a letter in opposition was received from Pamela Schilling, 15246 Shoreline Drive. Council President Hanfler closed the public hearing at 7:41 p.m.

2. **Resolution 2018-06, Order in Surface and/or Utility Improvements, Eighth Street Southeast** – Council President Hanfler opened a scheduled public hearing at 7:42 p.m. to consider the proposed surface and/or utility improvements on Eighth Street Southeast between Trunk Highway 27 and Fifth Avenue Southeast. Public Works Director Kimman reviewed the proposed improvements, assessments and that deferral of assessments are available to those individuals who are 65 years of age or older meeting income guidelines and military personnel meeting the requirements of City Code Chapter 2.04. Public Works Director Kimman also presented two letters in opposition from: Catherine Stoch and Charles Kapsner, 714 East Broadway; and Donald and Terry Zenner, 500 Southeast Eighth Street. Council President Hanfler closed the public hearing at 7:49 p.m.

3. **Resolution 2018-07, Order in Surface and/or Utility Improvements, Edgewood Road** – Council President Hanfler opened a scheduled public hearing at 7:50 p.m. to consider the proposed surface and/or utility improvements on Edgewood Road between Riverwood and a point approximately 1,000 feet easterly of Riverwood. Public Works Director Kimman reviewed the proposed improvements, assessments and that deferral of assessments are available to those individuals who are 65 years of age or older meeting income guidelines and military personnel meeting the requirements of City Code Chapter 2.04. Asking questions was Steven Hurni, 15085 Edgewood Road. Speaking in opposition was: Bruce Veness, 15134 Edgewood Road; and Lawrence Holste, 15119 Edgewood Road. Council President Hanfler closed the public hearing at 8:07 p.m.

4. **Resolution 2018-08, Order in Surface and/or Utility Improvements, Front and Wood Streets** – Council President Hanfler opened a scheduled public hearing at 8:08 p.m. to consider the proposed surface and/or utility improvements on Front Street between Trunk Highway 27 and Wood Street; and on Wood Street between First Avenue Southeast and a point approximately 200 feet northerly of First Avenue Southeast. Public Works Director Kimman reviewed the proposed improvements, assessments and that deferral of assessments are available to those individuals who are 65 years of age or older meeting income guidelines and military personnel meeting the requirements of City Code Chapter 2.04. Council President Hanfler closed the public hearing at 8:16 p.m.

Motion was made by Councilmember Hircock, seconded by Councilmember Liljegren to table action on the resolutions until February 5, 2018. Ayes: Hircock, Lundberg, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

8. **OLD BUSINESS**

9. **NEW BUSINESS**

a. **Resolution 2018-09, Fee Schedule [Golf]** – Councilmember Hanson introduced and moved for the adoption of Resolution 2018-09, a Resolution Establishing the 2018 Golf Fee Schedule. Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: Hircock, Lundberg, Hanfler, Liljegren, Knafla, and Hanson. Nays: Gosiak and Zylka [both absent]. Council President Hanfler then declared said Resolution 2018-09 to have received the majority of the City Council and the same to have been duly passed, approved and adopted.

b. **Release Tourism Funds, Little Falls Convention and Visitors Bureau** – Motion was made by Councilmember Hircock, seconded by Councilmember Knafla to authorize the release of the City held Tourism funds from the collection of Hotel/Motel and Restaurant Sales Taxes to and as requested by the Little Falls Convention and Visitors Bureau in their correspondence of December 19, 2017. Ayes: Hircock, Lundberg, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

c. **Resolution 2018-10, Year End Transfers** – Councilmember Hanson introduced and moved for the adoption of Resolution 2018-10, a Resolution Approving the Year End Transfers for 2017. Councilmember Hircock seconded the motion for adoption. On a roll call vote; Ayes: Lundberg, Hanfler, Liljegren, Knafla, Hanson, and Hircock. Nays: Gosiak and Zylka [both absent]. Council President Hanfler then declared said Resolution 2018-10 to have received the majority vote of the City Council the same to have been duly passed, approved and adopted.

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, COMMITTEES, AND COMMISSIONS**

11. **ANNOUNCEMENTS**

12. **ADJOURNMENT**

Council President Hanfler adjourned the meeting at 8:22 p.m.

Respectfully submitted,