

**REGULAR CITY COUNCIL MEETING ~ JANUARY 2, 2018**

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by City Administrator Radermacher on Tuesday, January 2, 2018, at 7:31 p.m. in the Council Chambers at City Hall. Councilmembers Hircock, Gosiak, Lundberg, Hanfler, Liljegren, Knafla, Hanson, and Mayor Zylka were present. It was determined there was a quorum.

a. **COUNCIL REORGANIZATION**

1. **Election of Council President** – City Administrator Radermacher called for nominations for Council President for 2018. Councilmember Gosiak nominated Councilmember Hanfler. There being no further nominations, motion was made Councilmember Gosiak, seconded by Councilmember Hanson to cast a unanimous ballot for Councilmember Hanfler as Council President for 2018. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

City Administrator Radermacher turned the meeting over to Council President Hanfler at 7:33 p.m.

2. **Election of Council Vice President** – Council President Hanfler called for nominations for Council Vice President for 2018. Councilmember Hanson nominated Councilmember Hircock. There being no further nominations, motion was made by Councilmember Hanson, seconded by Councilmember Liljegren to cast a unanimous ballot for Councilmember Hircock as Council Vice President for 2018. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

2. **APPROVAL OF AGENDA**

Motion was made by Councilmember Lundberg, seconded by Mayor Zylka to approve the agenda of January 2, 2018, as presented. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Knafla, seconded by Councilmember Hircock to approve the City Council minutes of the special work session of December 18, 2017; and the regular meeting of December 18, 2017, as presented. Ayes: Hircock, Gosiak, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Abstention: Lundberg. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Hircock, seconded by Councilmember Liljegren to approve the bills totaling \$287,405.65 for check numbers 97731 through 97787. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS**

6. **CONSENT AGENDA**

Motion was made by Mayor Zylka, and seconded by Councilmember Hanson to take the following action on Consent Agenda items a. through d.:

a. Approved to the Minnesota Charitable Gambling Control Board, an Application for Exempt Permit as requested by Horizon Health, Inc., to allow bingo at the VFW Post 1112, 1210 Northeast Third Avenue, on April 13, 2018, and further waived any waiting period; and

b. Received and placed on Building Report for November 2016; and

c. Received and placed on file the Economic Development Authority minutes of October and November 2017; and

d. Received and placed on file the Planning Commission minutes of December 2017.

Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Lettings**

1. **Trimble S7 Robotic Total Station, Frontier Precision** – Motion was made by Councilmember Hircock, seconded by Councilmember Knafla to authorize the purchase, off the state bid, of a Trimble S7 Robotic Total Station, from Frontier Precision, Inc., St. Cloud, in the amount of \$25,235.72, for the Engineering Department, to be charged to the Equipment Fund. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

8. **OLD BUSINESS**

a. **Ordinance No. 5, Seventh Series, Amend City Code Chapters 7 and 11**

[Introduced 12/18/17] – Mayor Zylka moved for the adoption of Ordinance No. 5, Seventh Series, an Ordinance Amending City Code Chapter 5, entitled “Streets and Sidewalks”, and Chapter 11, entitled “Land Use Regulations, Zoning”, by addressing errors or conflicting language indicated during the codification review and to replace existing regulations regarding development and land use within floodplain areas with updated language consistent with State law. Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Council President Hanfler then declared said Ordinance No. 5 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

b. **Ordinance No. 5A, Seventh Series, Authorize Summary Publication of Ordinance No. 5, Seventh Series** [Introduced 12/18/17] – Councilmember Knafla introduced and moved for the adoption of Ordinance No. 5A, Seventh Series, an Ordinance Authorizing the Summary Publication of Ordinance No. 5, Seventh Series, to Reflect the Updates to Minnesota Statutes 237 Regarding “Small Wireless Facilities, and correcting missing language and amend City Code, Chapter 11, adding requirements for conditional use permits, establishing rules, regulations, penalties and processes for conditional uses and variances. Councilmember Hanson seconded the motion for adoption. On a roll call vote; Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, Hanson, and Hircock. Nays: none. Council President Hanfler then declared said Ordinance No. 5A to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

9. **NEW BUSINESS**

a. **Resolution 2018-01, Official Newspaper** – Mayor Zylka introduced and moved for the adoption of Resolution 2018-01, a Resolution Designating the *Morrison County Record* the Official Newspaper of the City of Little Falls for 2018. Councilmember Lundberg seconded the motion for adoption. On a roll call vote; Ayes: Lundberg, Zylka, Hanfler, Liljegren, Knafla, Hanson, Hircock, and Gosiak. Nays: none. Council President Hanfler then declared said Resolution 2018-01 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

b. **Resolution 2018-02, Official Depositories** – Councilmember Hircock introduced and moved for the adoption of Resolution 2018-02, a Resolution Designating the Official Depositories of City Funds. Councilmember Lundberg seconded the motion for adoption. On a roll call vote; Ayes: Zylka, Hanfler, Liljegren, Knafla, Hanson, Hircock, Gosiak, and Lundberg. Nays: none. Council President Hanfler then declared said Resolution 2018-02 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

c. **Resolution 2018-03, Decertify Tax Increment Financing District 1-28, Integrated Molding** – Mayor Zylka introduced and moved for the adoption of Resolution 2018-03, a Resolution Approving the Decertification of Tax Increment Financing District 1-28 of the City of Little Falls. Councilmember Hircock seconded the motion for adoption. On a roll call vote; Ayes: Hanfler, Liljegren, Knafla, Hanson, Hircock, Gosiak, Lundberg, and Zylka. Nays: none. Council President Hanfler then declared said Resolution 2018-03 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

d. **Agreement, Economic Development Authority and Wabash National, L.P.** – Motion was made by Councilmember Hanson, seconded by Councilmember Hircock to approve the Grant Agreement by and between the Economic Development Authority of the City of Little Falls and Wabash National, L.P. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, BUREAUS, COMMITTEES AND COMMISSIONS**

11. **ANNOUNCEMENTS**

12. **ADJOURNMENT**

Council President Hanfler recessed the regular meeting at 7:47 p.m.

Respectfully submitted,

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Wendy J. Zylka