

REGULAR CITY COUNCIL MEETING ~ SEPTEMBER 18, 2017; AND
CLOSED CITY COUNCIL MEETING ~ SEPTEMBER 18, 2017

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hanfler on Monday, September 18, 2017, at 7:30 p.m. Councilmembers Hircock, Gosiak, Lundberg, Liljegren, Knafla, Hanson, Council President Hanfler, and Mayor Zylka were present. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Motion was made by Councilmember Gosiak, seconded by Councilmember Hircock to approve the agenda of September 18, 2017, as presented. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Knafla, seconded by Councilmember Liljegren to approve the City Council minutes of the special work session meeting of September 5, 2017, and the regular meeting of September 5, 2017, as presented. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Mayor Zylka, seconded by Councilmember Hanson to approve the bills totaling \$225,788.94 for check numbers 97122 through 97221. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS**

a. **Presentation**

1. **Police Department 2016 Annual Report** – Police Chief Schirmers reviewed his 2016 Annual Police Department report. Motion was made by Councilmember Gosiak seconded by Councilmember Lundberg to receive and place on file the 2016 Annual Police Department report. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

6. **CONSENT AGENDA**

Motion was made by Mayor Zylka, seconded by Councilmember Knafla to take the following action on Consent Agenda items a. through m.:

- a. Received and placed on file the Animal Control report for August 2017; and
- b. Approved to the Minnesota Charitable Gambling Control Board, an Application for Exempt Permit as requested by the Little Falls Fire Department Relief Association, to allow a raffle at the Fire Hall, 314 Northeast First Street, on December 5, 2017, with no waiting period; and
- c. Approved to the Minnesota Charitable Gambling Control Board, an Application for Exempt Permit as requested by the Little Falls Rifle and Pistol Club to allow a raffle at the Little Falls Community High School, 1001 Southeast Fifth Avenue on November 15, 2017, with no waiting period; and
- d. Approved Deferral of Assessment Application 2017-B for Public Improvement 376; and
- e. Received and placed on file the Economic Development Authority minutes of July 2017; and
- f. Received and placed on file the Fire Department report for August 2017; and
- g. Received and placed on file the Heritage Preservation Commission minutes of September 2016; and
- h. Authorized the hiring of David Stumpf at the Golf Course as a groundskeeper at \$9.50 per hour, effective as soon as he is available; and
- i. Received and placed on file the Morrison County Attorney's Prosecution reports for July and August 2017; and
- j. Received and placed on file the Planning Commission minutes of August 2017; and
- k. Received and placed on file the Public Works Department report for August 2017; and
- l. Received and placed on file the Wastewater Treatment facility report for August 2017; and
- m. Received and placed on file the Water Treatment facility report for August 2017.

Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none.
Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Letting**

1. **Repair HVAC System, Climate Makers, Carnegie Library** – Motion was made by Councilmember Hircock, seconded by Councilmember Gosiak to award the quotation of \$10,370 from Climate Makers, Jenkins, to repair the HVAC system at the Carnegie Library, to be charged to the Library Operating Budget. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

8. **OLD BUSINESS**

a. **Additional Roof Repairs, Matt Hartung Construction, Pine Grove Zoo** –

Motion was made by Councilmember Lundberg, seconded by Councilmember Liljegren to approve the additional \$1,500 from Matt Hartung Construction, Royalton, to the 500 square feet of additional roofing material needed for the buildings at Pine Grove Zoo, to be charged to the Park Improvement Fund. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

b. **Additional Works Side Obstruction, Rimm Masonry** – Motion was made by

Councilmember Lundberg seconded by Councilmember Hanson to approve the additional \$708 from Rimm Masonry and Concrete LLC, Hillman, for concrete as a part of the sidewalk obstruction project on First Avenue Southeast, to be charged to the Permanent Improvement Revolving Fund. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

9. **NEW BUSINESS**

a. **Ordinance No. 1, Seventh Series, Amend City Code Chapter 3, Section 3.18, Hours and Days of Sale** – Mayor Zylka introduced Ordinance No. 1, Seventh Series, an Ordinance Amending City Code Chapter 3, entitled “Regulating the Possession, Sale and Consumption of Intoxicating and 3.2 Percent Malt Liquor”, by amending Section 3.18, entitled “Hours and Days of Sale”.

b. **Resolution 2017-56, Proposed 2018 Levy** – Councilmember Gosiak introduced and moved for the adoption of Resolution 2017-56, a Resolution Adopting the Proposed 2018 Levy. Councilmember Hanson seconded the motion for adoption. On a roll call vote; Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, Hanson. Nays: none. Council President Hanfler then declared said Resolution 2017-56 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

c. **Resolution 2017-57, Proposed 2018 Housing and Redevelopment Authority Levy** – Councilmember Hircock introduced and moved for the adoption of Resolution 2017-57, a Resolution Adopting the Proposed 2018 Housing and Redevelopment Authority Levy. Councilmember Knafla seconded the motion for adoption. On a roll call vote; Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, Hanson, and Hircock. Nays: none. Council President Hanfler then declared said Resolution 2017-57 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

d. **Resolution 2017-58, Proposed 2018 Budget** – Mayor Zylka introduced and moved for the adoption of Resolution 2017-58, a Resolution Adopting the Proposed 2018 Budget. Councilmember Gosiak seconded the motion for adoption. On a roll call vote; Ayes: Lundberg, Zylka, Hanfler, Liljegren, Knafla, Hanson, Hircock, and Gosiak. Nays: none. Council President Hanfler then declared said Resolution 2017-58 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

e. **2018 Budget and Levy Informational Public Meeting** – Motion was made by Councilmember Hanson, seconded by Councilmember Knafla to call for a public informational meeting on the proposed levies and budget for 2018 on Monday, December 4, 2017, at 7:30 p.m. in the Council Chambers. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

f. **Planning Commission Recommendations**

1. **Resolution 2017-59, Vacate Portion of Thirteenth Street Southwest** – Councilmember Hanson moved to accept the recommendation of the Planning Commission which is to deny the request from Michael Kayala to vacate a portion of Thirteenth Street Southwest, [i.e. public right-of-way lying northern of Lot 8, Block 40, Searle’s Subdivision]; and further introduced and moved for the adoption of Resolution 2017-59, a Resolution Vacating a That Portion of the Platted Roadway Lying Northerly of Lot 8, Block 40, Searle’s Subdivision.

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Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: none. Nays: Zylka, Hanfler, Liljegren, Knafla, Hanson, Hircock, Gosiak, and Lundberg. Council President Hanfler then declared said Resolution 2017-59 to have failed.

2. Variances, Aaron and Becky Olson, Construct Addition and Fence –

Motion was made by Councilmember Lundberg, seconded by Mayor Zylka to accept the recommendation of the Planning Commission and denied a request from Aaron and Becky Olson, 601 Southeast Second Street, to allow for the construction of an addition to the north side of their existing house that would be approximately four feet from the property line, which a minimum of 30 feet is required, based on the findings of fact as presented in the Planning Commission Report dated September 13, 2017. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

Motion was made by Councilmember Gosiak, seconded by Councilmember Knafla to accept the recommendation of the Planning Commission and denied a variance request from Aaron and Becky Olson, 601 Southeast Second Street, to allow for a four to six foot tall fence in a front yard, [maximum four feet allowed] and within restricted distance of intersecting street right-of-way lines, [maximum 2.5 feet allowed], based on the finding of facts presented in the Planning Commission Report dated September 13, 2017. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, Hanson. Nays: none. Motion carried.

g. Petition, Installation of Stop Sign, Eighth Avenue Southwest and Lilac Lane

– Motion was made by Councilmember Hanson, seconded by Mayor Zylka to receive a petition requesting the installation of a stop signs on Eighth Avenue Southwest and Lilac Lane at the Ninth Street Southwest; instructed staff to verify signatures, and further forward to the Public Works Department for review and a recommendation. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

10. CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, COMMITTEES, AND COMMISSIONS

11. ANNOUNCEMENTS

a. Mayor Zylka reviewed: 1] attended Camp Ripley's Open House and the changing of the guard to Colonel Brian Melton as Colonel Scott St. Sauver retired; 2] thanked Colonel St. Sauver for his service to the community of Little Falls; 3] attended the Grand Opening of Shoe Sensations and Starry Eyed Brewery; and 4] attended and toured the Centracare Kidney Dialysis Unit.

b. Councilmember Liljegren thanked and gave his appreciation to Colonel St. Sauver for this service.

c. Councilmember Gosiak reviewed the public meeting on trails throughout the City especially on the west side.

12. ADJOURNMENT

Council President Hanfler recessed the meeting at 8:48 p.m. to a scheduled closed meeting pursuant to Minnesota Statute 13D.03.

13. BUSINESS

Motion was made by Councilmember Hircock, seconded by Councilmember Knafla to close the meeting at 8:48 p.m. pursuant to Minnesota Statute 13D.03 to discuss labor negotiations. Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

Motion was made by Councilmember Knafla, seconded by Councilmember Hircock to reopen the meeting at 9:04 p.m. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

14. ADJOURNMENT

Council President Hanfler adjourned the meeting at 9:04 p.m.

Respectfully submitted,

Wendy J. Zylka