

City of Little Falls

REGULAR CITY COUNCIL MEETING ~ JULY 17, 2017

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Vice President Gosiak on Monday, July 17, 2017, at 8:15 p.m., due to severe weather delay. Councilmembers Hircock, Lundberg, Liljegren, Knafla, Hanson, Vice President Gosiak, and Mayor Zylka were present. Council President Hanfler was absent. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Motion was made by Councilmember Liljegren, seconded by Mayor Zylka to approve the agenda of July 17, 2017, as presented. Ayes: Hircock, Gosiak, Lundberg, Zylka, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Mayor Zylka, seconded by Councilmember Knafla to approve the City Council minutes of the special meeting of July 3, 2017, and the regular meeting of July 3, 2017, as presented. Ayes: Hircock, Gosiak, Lundberg, Zylka, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Knafla, seconded by Councilmember Hanson to approve the bills totaling \$252,007.88 for check numbers 96704 through 96809. Ayes: Hircock, Gosiak, Lundberg, Zylka, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS**

6. **CONSENT AGENDA**

Motion was made by Councilmember Hircock, seconded by Councilmember Knafla to take the following action on Consent Agenda items a. through i.:

- a. Received and placed on file the Reviewed Financial Statements/Audit of the City for year ending 2016; and
- b. Received and placed on file the Animal Control Report for June 2017; and
- c. Received and placed on file the Cable TV Review Board minutes of April 2017; and
- d. Received and placed on file the Morrison County Attorney's Prosecution report for May and June 2017; and
- e. Received and placed on file the Public Works Department report for June 2017; and
- f. Received and placed on file the Reviewed Financial Statements of the Little Falls Fire Relief Association Inc., as of December 2016; and
- g. Approved a 30 day Solicitor's License as requested by Lauma Rinmane dba Southwestern Advantage, Nashville, TN, to sell educational book, contingent upon all the appropriate paperwork, insurance, fees and background check are provided, approval is granted by the Police Chief, and he follows City Code, Chapter 6, Section 6.34; and
- h. Received and placed on file the Wastewater Treatment Facility report for June 2017; and
- i. Received and placed on file the Water Treatment Facility report for June 2017.

Ayes: Hircock, Gosiak, Lundberg, Zylka, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

8. **OLD BUSINESS**

9. **NEW BUSINESS**

a. **Accept Recommendation of Planning Commission, Ordinance No. 96, Sixth Series, Amend City Code Chapter 11, Land Use Regulations, Zoning** – Motion was made by Councilmember Hanson to accept the recommendation of the Planning Commission, and introduced Ordinance No. 96, Sixth Series, an Ordinance Amending and Updating City Code Chapter 11, entitled "Land Use Regulations, Zoning".

b. **Ordinance No. 96A, Sixth Series, Summary Publication of Ordinance No. 96, Sixth Series** – Councilmember Hircock introduced Ordinance No. 96A, Sixth Series, an Ordinance Authorizing the Summary Publication of Ordinance No. 96, Sixth Series, Amending and Updating City Code Chapter 11, entitled "Land Use Regulations, Zoning".

c. **Position Description, Police Administrative Specialist** – Motion was made by Councilmember Liljegren, seconded by Councilmember Hanson to approve the position description of the Police Administrative Specialist. Ayes: Hircock, Gosiak, Lundberg, Zylka, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

d. **Position Description, Police Dispatch/Records Technician** – Motion was made by Councilmember Hircock, seconded by Councilmember Knafla to approve the updated and amended position description of the Police Dispatch/Records Technician. Ayes: Hircock, Gosiak, Lundberg, Zylka, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

e. **Resolution 2017-46, Point Source Implementation Grant, Wastewater Facility** – Councilmember Hanson introduced and moved for the adoption of Resolution 2017-46, a Resolution Authorizing the Submittal of a Point Source Implementation Grant Application to the Minnesota Public Facilities Authority for the Wastewater Treatment Facility Improvements. Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: Hircock, Gosiak, Lundberg, Zylka, Liljegren, Hanson, and Knafla. Nays: Hanfler (absent). Vice President Gosiak then declared said Resolution 2017-46 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

10. CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, COMMITTEES, AND COMMISSIONS

11. ANNOUNCEMENTS

a. Mayor Zylka announced that the Friends of Linden Hill will be hosting a 10th Anniversary event at Linden Hill on July 20, 2017, beginning at 2:00 p.m. Mayor Zylka also reviewed that he and City Administrator Radermacher will be attending a National Joint Powers Board Retreat in Baxter and the Coalition of Greater Minnesota Cities annual conference in Fergus Falls.

12. ADJOURNMENT

Vice President Gosiak adjourned the meeting at adjourned at 8:31 p.m.

Respectfully submitted,

Wendy J. Zylka