

**REGULAR CITY COUNCIL MEETING ~ JULY 3, 2017**

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hanfler on Monday, July 3, 2017, at 7:30 p.m. Councilmembers Hircock, Gosiak, Liljegren, Knafla, Hanson, Council President Hanfler, and Mayor Zylka were present. Councilmember Lundberg was absent. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Council President Hanfler amended the agenda by adding item 6.h. Motion was made by Mayor Zylka, seconded by Councilmember Knafla to approve the agenda of July 3, 2017, as amended. Ayes: Hircock, Gosiak, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Hircock, seconded by Councilmember Liljegren to approve the City Council minutes of the special meeting of June 19, 2017, and the regular meeting of June 19, 2017, as presented. Ayes: Hircock, Gosiak, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Gosiak, seconded by Councilmember Knafla to approve the bills totaling \$675,814.54 for check numbers 96636 through 96703. Ayes: Hircock, Gosiak, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS**

a. **Presentation**

1. **Certificate of Recognition, 25<sup>th</sup> Anniversary Heritage Preservation**

**Commission** – Mayor Zylka presented Chairperson Don Opatz and Commission member Maxine Strege a Certificate of Recognition to the Heritage Preservation Commission on behalf of the United States Department of the Interior, National Park Service Division, for 25 years of being a Certificated Local Government and partner in the Federal Preservation Program; and further thanked the Commission for their dedication to their preservation efforts in our community.

6. **CONSENT AGENDA**

Motion was made by Councilmember Gosiak, seconded by Councilmember Hanson to take the following action on Consent Agenda items a. through g.:

a. Approved to the Minnesota Charitable Gambling Control Board, an Application to Conduct Excluded Bingo as requested by the American Legion Auxiliary Unit 46 to allow bingo at the Morrison County Fairgrounds on August 10 through 13, 2017, and further waived any waiting period; and

b. Approved to the Minnesota Charitable Gambling Control Board, an Application for Exempt Permit as requested by Morrison County Ducks Unlimited to hold a raffle at the Little Falls Golf Course, One Edgewater Drive, on August 18, 2017, and further waived any waiting period; and

c. Received and placed on file the Economic Development Authority minutes of April and May 2017; and

d. Authorized the out-of-state travel of Patrol Officer Ken Coppes to Fargo, North Dakota, July 31 through August 4, 2017, to attend the School Resource Officer training; and

e. Received and placed on file the Planning Commission minutes of June 2017; and

f. Approved Policy 50, Computer and Communication Systems Use, as amended; and

g. Approved an Application for Parade, Walk/Run Permit as requested by Habitat for Humanity of Minnesota, to allow for a fundraising bicycling event on July 12, 2017, from Lindbergh Drive South to Trunk Highway 27 to First Street Southeast to Eighth Avenue Southeast to Hilton Road between the hours of 7:00 a.m. and 6:00 p.m., contingent upon the appropriate paperwork is submitted, approval is granted by the Police Chief, they clean up after the event, and further hold the City harmless.

Ayes: Hircock, Gosiak, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Public Hearing**

1. **Resolution 2017-45, Revenue Bonds Series 2017 CHI Issued Colorado Health Facilities Authority** – Council President Hanfler opened a scheduled public hearing at

7:37 p.m. to consider the request from Colorado Health Facilities Authority to issues Revenue Bonds Series 2017 for Catholic Health Initiatives. Finance Officer Kasella reviewed their proposal. Council President Hanfler closed the public hearing at 7:38 p.m. Councilmember Hircock then introduced and moved for the adoption of Resolution 2017-45, a Resolution Concerning Revenue Bonds Series 2017 [Catholic Health Initiatives], Issued by the Colorado Health Facilities Authority. Mayor Zylka seconded the motion for adoption. On a roll call vote; Ayes: Hircock, Gosiak, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: Lundberg [absent]. Council President Hanfler then declared said Resolution 2017-45 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

b. **Lettings**

1. **Airport Commission Recommendation, Hangar Pavement Rehabilitation, Astech Corp.** – Motion was made by Mayor Zylka, seconded by Councilmember Gosiak to accept the recommendation of the Airport Commission and awarded the low bid of \$162,599.83 from Astech Corp., St. Cloud, for the 2017 Hangar Rehabilitation Project at the Little Falls/Morrison County Airport, to be charged to the Airport Improvement Fund. Ayes: Hircock, Gosiak, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

2. **Copier, Metro Sales Inc., City Hall** – Motion was made by Councilmember Hircock, seconded by Councilmember Knafla to authorize the purchase of a Ricoh Aficio MPC 4504ex multifunction copier, scanner, etc., from Metro Sales Inc., St. Cloud, at a cost of \$7,566, and further authorized the execution of a service maintenance agreement at \$0.0097 per black and white copy and \$.0561 per color copy, to be charged to the Equipment Fund. Ayes: Hircock Gosiak, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

3. **Siding, Lee Schaffer Construction, Rosenmeier House** – Motion was made by Councilmember Hanson, seconded by Councilmember Liljegren to award the quotation of \$18,500 from Lee Schaffer Construction, Little Falls, to reside the exterior of the Rosenmeier house, to be charged to the Rosenmeier Fund. Ayes: Hircock, Gosiak, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

8. **OLD BUSINESS**

9. **NEW BUSINESS**

a. **Airport Commission Recommendations**

1. **Amendment to Task Order No. 2, Kadrmas Lee and Jackson** – Motion was made by Councilmember Gosiak, seconded by Councilmember Hanson to accept the recommendation of the Airport Commission, and approved Amendment to Task Order No. 2 with Kadrmas Lee and Jackson, totaling a credit of \$6,218.50 due to the following work not being required, subsurface drainage design, erosion control plan, pre-bid meeting, and miscellaneous meetings, for a total cost of \$50,978.07, to be charged to the Airport Improvement Fund. Ayes: Hircock, Gosiak, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

2. **Task Order No. 3, Kadrmas Lee and Jackson, Construction Administration, Airfield Pavement Maintenance and Hangar Area Rehabilitation** – Motion was made by Councilmember Knafla, seconded by Councilmember Hircock to accept the recommendation of the Airport Commission and approve Task Order No. 3 from Kadrmas Lee and Jackson totaling \$22,321.74 for the construction phase services, pavement rehabilitation of hangar apron and pavement maintenance of the runway, taxiways, and main apron including patching, joint seal, crack seal and seal coat. Ayes: Hircock, Gosiak, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

b. **Amend City Council Motion, June 5, 2017, Garbage Carts, WastEquip** – Motion was made by Mayor Zylka, seconded by Councilmember Hanson to ratify and confirm the amendment to their motion of June 5, 2017, awarding the bid, off the National Joint Powers Alliance bid, to WastEquip, Statesville, NC, for 3,100 garbage carts at a cost of \$158,231.12, to be charged to the Garbage and Recycling Fund. Ayes: Hircock, Gosiak, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, COMMITTEES, AND COMMISSIONS**

11. **ANNOUNCEMENTS**

12. **ADJOURNMENT**

Council President Hanfler adjourned the meeting at 7:49 p.m.

Respectfully submitted,

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Wendy J. Zylka