

**REGULAR CITY COUNCIL MEETING ~ JUNE 5, 2017**

**1. CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hanfler on Monday, June 5, 2017, at 7:47 p.m. Councilmembers Gosiak, Lundberg, Liljegren, Knafla, Hanson, Council President Hanfler, and Mayor Zylka were present. Councilmember Hircock was absent. It was determined there was a quorum.

**2. APPROVAL OF AGENDA**

Council President Hanfler amended the agenda by adding item 6.n., 8.b. and 8.c. Motion was made by Councilmember Gosiak, seconded by Councilmember Knafla to approve the agenda of June 5, 2017, as amended. Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

**3. APPROVAL OF MINUTES**

Motion was made by Councilmember Liljegren, seconded by Councilmember Lundberg approve the City Council minutes of the special meeting of May 15, 2017, and the regular meeting of May 15, 2017, as presented. Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

**4. APPROVAL OF BILLS**

Motion was made by Councilmember Knafla, seconded by Councilmember Hanson to approve the bills totaling \$545,036.51 for check numbers 96424 through 96523. Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

**5. AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS**

**a. Presentation**

1. **Gift, Le Bourget France, Sister City** – Susy Prosapio, representing the Little Falls Sister City Group, presented Mayor Zylka with gifts from the groups recent visit to Le Bourget, France, for the 30<sup>th</sup> anniversary of the Sister City relation, with a commemorative plaque and photo album.

**6. CONSENT AGENDA**

Motion was made by Councilmember Hanson, seconded by Councilmember Knafla to take the following action on Consent Agenda items a. through n.:

a. Received and placed on file the Community Services Advisory Board minutes of March 2017; and

b. Received and placed on file the Morrison County Attorney's Prosecution report for March and April 2017; and

c. Approved the following permits as requested by the Dam Festival Organization, Inc., for their annual Dam Festival on June 16 and 17, 2017, all contingent upon the appropriate paperwork, insurance listing the City as additional insured, fees being provided, they cleanup after the event, and the Fire and Police Chiefs and Public Works Director approve; 1] parade permit; 2] Dance License in Maple Island Park; 3] Temporary Roadway Closing and Sidewalk Closing, Sidewalk Display and Promotion Permits; and

d. Approved and authorized the execution of a Trust Services Agreement Relating to Paying Agent, Registrar and Transfer Agreement Services with Northland Trust Services for the \$3,280,000 in General Obligation Refunding Bonds, Series 2017B; and

e. Received and placed on file the Police Department report for April 2017; and

f. Accepted the recommendation of the Interview Committee and authorized the hiring of Daniel Palmer and William Winkelman IV at the hourly rate of \$9.50 per hour, effective as soon as they are available, as Temporary Seasonal Laborers in the Parks and Street Department; and

g. Approved a One Year Solicitor's Licenses as requested by Stephanie Nelson and Robert Toso of Charter Communications/Spectrum, Baxter, effective June 6, 2017, contingent upon the appropriate paperwork, insurance, fees, and background investigation are provided, they following City Code Chapter 6, Section 6.34, and approval is granted by the Police Chief; and

h. Approved a One Year Solicitor's Licenses as requested by Garret Rasmusen, Alex Thorstad, Eric Schultz, James Dyndahl, Zachary Taylor, and Zachary Knapp all for Clear Point Construction, Otsego, effective June 6, 2017, contingent upon the appropriate paperwork, insurance, fees, and background investigation are provided, they following City Code Chapter 6, Section 6.34, and approval is granted by the Police Chief; and

i. Approved a One Year Solicitor's Licenses as requested by Katie Jo Schommer and Rebecca Weyer of JB Schommer Inc., Little Falls, effective June 6, 2017, contingent upon the appropriate paperwork, insurance, fees, and background investigation are provided, they following City Code Chapter 6, Section 6.34, and approval is granted by the Police Chief; and

j. Received and placed on file the notification from the Minnesota Department of Health correspondence of May 9, 2017, that the City was not award a Source Water Protection Grant; and

k. Approved a Temporary Roadway Closing, Sidewalk Closing, Sidewalk Display or Promotion permit as requested by Adelle Starin, dba Babys on Broadway, 47 East Broadway, for June 9, 10 and 11, 2017, to allow for a sidewalk sale, contingent upon the appropriate paperwork and insurance listing the City as additional insured are provided, they leave ample room for pedestrians to use the sidewalk, clean up after their event, and approval is granted by the Fire and Police Chiefs and the Public Works Director; and

l. Approved a Temporary Roadway Closing, Sidewalk Closing, Sidewalk Display or Promotion permit as requested by Bon Jos, 111 Southeast First Street, for June 16 and 17, 2017, to allow for a sidewalk sale, contingent upon the appropriate paperwork and insurance listing the City as additional insured are provided, they leave ample room for pedestrians to use the sidewalk, clean up after their event, and approval is granted by the Fire and Police Chiefs and the Public Works Director; and

m. Opted to not waive the monetary limits on municipal tort liability with the League of Minnesota Cities Insurance Trust established by Minnesota Statutes Section 466.04; and

n. Approved the following licenses/permits as requested by the Dam Festival Organization, Inc., for their annual Dam Festival on June 16 and 17, 2017, all contingent upon the appropriate paperwork, insurance listing the City as additional insured, fees being provided, they cleanup after the event, and the Fire and Police Chiefs and Public Works Director approve; 1] Temporary On Sale Malt Beverage Licenses; and 2] Parade/Biking Permit for the annual Dam to Dam Bicycle event.

Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

## 7. **PUBLIC HEARINGS AND LETTINGS**

### a. **Lettings**

1. **Appliance and Bulk Garbage Pickup, Bob LeMieur Rolloffs Refuse and Recycling** – Motion was made by Councilmember Gosiak, seconded by Councilmember Liljegren to award the quotation of \$4,775 from Bob LeMieur Rolloffs Refuse and Recycling, Inc., Little Falls, for the Bulk Garbage and Appliance Collection, with the collection dates to be designated by the hauler and must be completed by August 10, 2017, to be charged to the SCORE Grant. Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

2. **HVAC Climate Control, Carnegie Library, Climate Makers** – Motion was made by Mayor Zylka, seconded by Councilmember Lundberg to award the quote of \$5,500 from Climate Makers, Jenkins, to conduct a pneumatic tune-up, review and make recommendation on the HVAC system at the Carnegie Library, to be charged to the Equipment Fund. Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

3. **Painting, Rosenmeier House, Gruber Custom Painting** – Motion was made by Councilmember Gosiak, seconded by Councilmember Lundberg to table action on awarding the quotation to paint the Rosenmeier House in order to allow staff time to research and report back on the costs to reside the house. Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

4. **Reroof, Fire Hall [Main Station], Herzog Roofing** – Motion was made by Mayor Zylka, seconded by Councilmember Hanson to award the low quotation of \$33,500 from Herzog Roofing, Little Falls, to complete the repair and reroof of the Fire Hall [main station], to be charged to the Equipment Fund. Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

5. **Stone Wall Repair, Pine Grove Park and Zoo, Matt Rausch** – Motion was made by Councilmember Hanson, seconded by Councilmember Liljegren to award the quotation of \$70 per hour, not to exceed \$20,000, to Matt Rausch, Little Falls, for the tuckpoint and stone repair, with City staff working on straightening the wall in conjunction with Mr. Rausch, of the stone wall at Pine Grove Park and Zoo, to be charged to the Park Improvement Fund. Ayes: Lundberg, Zylka, Liljegren, Hanson, and Knafla. Nays: Gosiak and Hanfler. Motion carried.

## 8. **OLD BUSINESS**

a. **Change Order No. 3, Eagle Construction, Water Treatment Facility Improvement Project** – Motion was made by Councilmember Lundberg, seconded by Councilmember Hanson to approve Change Order No. 3 totaling \$9,885 from Eagle Construction Company Inc., Little Falls, for the additional work needed at the Water Treatment facility, to be charged to the Project. Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

b. **Collection of Solid Waste Agreements** – Motion was made by Councilmember Gosiak, seconded by Councilmember Hanson to approve and authorized the execution of the Collection of Solid Waste Agreements, as read by City Administrator Radermacher, with Bob LeMieur Rolloffs Refuse and Recycling, Inc., City Sanitary Commercial, Inc., and Otremba Disposal, for the collection of garbage for the one and two family residential units within the City. Ayes: Gosiak, Lundberg, Hanfler, Liljegren, Hanson, and Knafla. Nays: Zylka. Motion carried.

c. **Garbage Carts, WastEquip** – Motion was made by Mayor Zylka, seconded by Councilmember Liljegren to award bid of \$152,931.12, off the National Joint Powers Alliance bid, to WastEquip, Statesville, NC, for the setup of the City's logo, RFID tags and software and equipment to track carts, and delivery of 3,000 garbage carts, to be charged the Garbage and Recycling Fund. Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

9. **NEW BUSINESS**

a. **Antenna/Tower Relocation [VHS], East Side Morrison County** – Motion was made by Councilmember Gosiak, seconded by Councilmember Knafla to authorize the installation of a communications antenna by Morrison County on the east side water tower, and continue the current agreement of paying up to \$4,000 annually for electrical costs for communications. Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

b. **Call for Public Hearing, Catholic Health Initiatives Bond Issues Though Colorado Health Facilities Finance Authority** – Motion was made by Councilmember Gosiak, seconded by Mayor Zylka to call for a public hearing on Monday, July 3, 2017, at 7:30 p.m. in the Council Chambers at City Hall regarding the proposed issuance by the Colorado Health Initiatives Authority of tax-exempt bonds, the proceeds of which will be loaned to Catholic Health Initiatives. Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

c. **Feasibility Study, Trunk Highway 27 Memorial Bridge BNSF Railway Crossing, Short Elliot Hendrickson** – Motion was made by Councilmember Hanson, seconded by Mayor Zylka to approve a Confirmation of Engineering Services with Short Elliott Hendrickson, Baxter, to complete a Feasibility Study on the Trunk Highway 27 Memorial Bridge and BNSF Railway railroad crossing, providing the options and costs for the improvements to the crossing at a cost not to exceed \$28,635, to be charged to the Project, [i.e. grant and State Aid funds]. Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

d. **Petition, Stop Sign Installation** – Motion was made by Councilmember Knafla, seconded by Councilmember Lundberg to receive a petition requesting the installation of a stop sign on Fourth Avenue Southwest at Seventh Street, instructed staff to verify signatures and further review and report back with a recommendation. Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

e. **Resolution 2017-41, Master Partnership Contract, State of Minnesota, Department of Transportation** – Councilmember Hanson introduced and moved for the adoption of Resolution 2017-41, a Resolution Authorizing the Execution of a Master Partnership Contract with the Minnesota Department of Transportation, Agreement No. 1028388. Councilmember Gosiak seconded the motion for adoption. On a roll call vote; Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: Hircock [absent]. Council President Hanfler then declared said Resolution 2017-41 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, COMMITTEES, AND COMMISSIONS**

11. **ANNOUNCEMENTS**

a. Public Works Director Kimman announced that the Planning Commission will be holding a public hearing on Monday, June 12, 2017, at 6:30 p.m. in the Council Chambers to consider a conditional use requested by ALDI, Inc., to allow construction of a commercial building with a ten foot setback.

12. **ADJOURNMENT**

Council President Hanfler adjourned the meeting at 9:01 p.m.

Respectfully submitted,

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Wendy J. Zylka