

City of Little Falls

REGULAR CITY COUNCIL MEETING ~ MAY 15, 2017; AND
RECESSED CITY COUNCIL MEETING ~ MAY 17, 2017

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hanfler on Monday, May 15, 2017, at 7:33 p.m. Councilmembers Gosiak, Lundberg, Liljegren, Knafla, Hanson, Council President Hanfler, and Mayor Zylka were present. Councilmember Hircock was absent. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Council President Hanfler amended the agenda by deleting item 7.a.1. and adding item 9.d. Motion was made by Mayor Zylka, seconded by Councilmember Lundberg to approve the agenda of May 15, 2017, as amended. Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Gosiak, seconded by Councilmember Liljegren to approve the City Council minutes of the special meeting of May 1, 2017, and the regular meeting of May 1, 2017, as presented. Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Knafla, seconded by Councilmember Hanson to approve the bills totaling \$427,363.37 for check numbers 96313 through 96423. Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS**

a. **Proclamation**

1. **Charles A. Lindbergh Day** – Mayor Zylka proclaimed May 20, 2017, as Charles A. Lindbergh Day marking the 90th anniversary of the historic solo flight of 1927 from New York to Paris.

6. **CONSENT AGENDA**

Motion was made by Councilmember Gosiak, seconded by Councilmember Liljegren to take the following action on Consent Agenda items a. through g.:

a. Approved the two requests from JMR2 Investments Inc., Little Falls, allowing the installation of two advertising benches at Broadway and Fourth Street West and on Broadway at Fourth Street East, as presented; and

b. Received and placed on file the Airport Commission minutes of April 2017; and

c. Received and placed on file the Anima Control report for April 2017; and

d. Received and placed on file the Building Department reports for March and April 2017; and

e. Received and placed on file the Fire Department report for April 2017; and

f. Received and placed on file the Heritage Preservation Commission minutes of May 2017; and

g. Received and placed on file the Housing and Redevelopment Authority minutes of March and April 2017; and

h. Received and placed on file the letter of support to the National Joint Powers Alliance for the Food Coop Coalition; and

i. Authorized the placement of a medallion on, not buried, public property for the 2017 Dam Festival with the exception of Maple Island and Mill Parks which cannot be used, from June 12 through 16, 2017, contingent upon Mid Minnesota Federal Credit Union holding the City harmless from liability and that they clean up after the event; and

j. Received and placed on file the Park, Recreation and Tree Board minutes of April 2017; and

k. Authorized the execution of a Trust Services Agreement Relating to Paying Agent, Registrar and Transfer Agent Services with Northland Trust Services for the Permanent Improvement Revolving Fund Bonds, Series 2017A; and

l. Approved a Permanent Structure Sale of Fireworks License as requested by Wal-Mart Store 1634, 15091 Northeast Eighteenth Street, contingent upon the appropriate paperwork, insurances, and fees being provided, and approval is granted by the Fire Chief; and

- m. Received and placed on file the Planning Commission minutes of April 2017; and
- n. Received and placed on file the Public Works Department report for April 2017; and
- o. Approved Dance and Show Licenses as requested by Rustic Saloon, 112 Southeast First Street, for June 17, 2017, from 8:00 p.m. to 1:00 a.m., contingent upon the appropriate paperwork, insurances and fees being provided, and approval is granted by the Fire and Police Chiefs; and
- p. Received and placed on file the Wastewater Treatment facility reports for March and April 2017; and
- o. Received and placed on file the Water Treatment facility report for April 2017.

Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Lettings**

2. **Rain Gardens, Minnesota Native Landscape** – Motion was made by Councilmember Hanson, seconded by Councilmember Knafla to award the quotation of \$9,222 from Minnesota Native Landscape, Otsego, to complete four rain gardens within the City, to be charged to the Project. Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

3. **Removal, Sidewalk Obstruction, Rimm Masonry** – Motion was made by Councilmember Gosiak, seconded by Councilmember Lundberg to award the quotation of \$5,410 from Rimm Masonry and Concrete LLC, Hillman, to complete the removal of the basement doorway, block the basement doorway, remove interfering stairwell and adjacent sidewalk of the exterior stairway located along First Avenue Southeast near First Street, to be charged to the Permanent Improvement Revolving Fund. Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

8. **OLD BUSINESS**

a. **Resolution 2017-36, Approve Plans and Specification and Call for Bids, Public Improvement PIR, Sidewalks** – Councilmember Liljegren introduced and moved for the adoption of Resolution 2017-36, a Resolution Approving the Plans and Specifications and Calling for Bids on Public Improvement PIR, [sidewalk improvements], for 2017. Councilmember Gosiak seconded the motion for adoption. On a roll call vote; Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: Hircock [absent]. Council President Hanfler then declared said Resolution 2017-36 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

b. **Bump Outs** – Motion was made by Mayor Zylka, seconded by Councilmember Knafla to authorize the removal of the temporary bump outs on First Avenue Northeast at First Street Northeast as soon as possible. Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

9. **NEW BUSINESS**

a. **Accept Letter of Retirement, David Stumpf, Police Department, Appoint Trace Swanson, Fulltime Patrol Officer** – Motion was made by Councilmember Gosiak, seconded by Councilmember Hanson to accept the letter of retirement from David Stumpf, Patrol Officer, effective July 31, 2017, thanked him for his over nineteen years of service to the community, wished him well in his retirement; and further appointed Trace Swanson to fulltime Patrol Officer, effective August 1, 2017. Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

b. **Accept Recommendation of Planning Commission, Conditional Use Request, Andrew Ebert** – Motion was made by Mayor Zylka, seconded by Councilmember Lundberg to accept the recommendation of the Planning Commission and approved the conditional use permit as requested by Andrew Ebert to allow for the construction of a new building to house a commercial daycare on parcel number 48.2871.000 located in Sunrise Addition, based on the findings of fact submitted in the Planning Commission Memo dated May 9, 2017. Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

c. **Resolution 2017-39, Call for Public Hearing, Tax Increment Financing District No. 39, D J Products** – Councilmember Gosiak introduced and moved for the adoption of Resolution 2017-39, a Resolution Calling for a Public Hearing on the Proposed Amendment of Municipal District Number 1 and the Development Program Relating Thereto of Tax Increment Financing District Number 39 and the Adoption of a Tax Increment Financing Plan for Monday,

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June 19, 2017, at 7:30 p.m. Mayor Zylka seconded the motion for adoption. On a roll call vote; Ayes: Lundberg, Zylka, Hanfler, Liljegren, Knafla, Hanson, and Gosiak. Nays: Hircock [absent]. Council President Hanfler then declared said Resolution 2017-39 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

d. **Resolution 2017-40, Call for Public Hearing, Tax Increment Financing District No. 40, ABS Supply** – Councilmember Liljegren introduced and moved for the adoption of Resolution 2017-40, a Resolution Calling for a Public Hearing on the Proposed Amendment of Municipal District Number 1 and the Development Program Relating Thereto of Tax Increment Financing District Number 40 and the Adoption of a Tax Increment Financing Plan for Monday, June 19, 2017, at 7:30 p.m. Councilmember Knafla seconded the motion for adoption. On a roll call vote; Ayes: Zylka, Hanfler, Liljegren, Knafla, Hanson, Gosiak, and Lundberg. Nays: Hircock [absent]. Council President Hanfler then declared said Resolution 2017-40 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, COMMITTEES, AND COMMISSIONS**

11. **ANNOUNCEMENTS**

a. Mayor Zylka announced and recognized that May 15, 2017, was National Peace Officers Memorial Day.

b. Councilmember Hanson updated the City Council of the Golf Extravaganza.

12. **ADJOURNMENT**

Council President Hanfler recessed the meeting at 8:22 p.m. until Wednesday, May 17, 2017, at 1:00 p.m.

13. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hanfler on Wednesday, May 17, 2017, at 1:02 p.m. Councilmembers Lundberg, Liljegren, Hanson, Council President Hanfler, and Mayor Zylka were present. Councilmembers Hircock, Gosiak and Knafla were absent. It was determined there was a quorum.

14. **NEW BUSINESS**

a. **Resolution 2017-37, Award Bid, Public Improvement 376** – Councilmember Liljegren introduced and moved for the adoption of Resolution 2017-37, a Resolution Awarding the Bid for Public Improvement 376 to Tri-City Paving, Inc., Little Falls, for \$216,348.31. Councilmember Lundberg seconded the motion for adoption. On a roll call vote; Ayes: Lundberg, Zylka, Hanfler, Liljegren, and Hanson. Nays: Hircock, Gosiak and Knafla, all absent. Council President Hanfler then declared said Resolution 2017-37 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

b. **Resolution 2017-38, Award Bid, Public Improvement PIR** – Councilmember Hanson introduced and moved for the adoption of Resolution 2017-38, a Resolution Awarding the Bid for Public Improvement PIR [Sidewalks] to Innovative Concrete Raising, St. Cloud, for \$3,400. Councilmember Lundberg seconded the motion for adoption. On a roll call vote; Ayes: Zylka, Hanfler, Liljegren, Hanson, and Lundberg. Nays: Gosiak, Knafla and Hircock, all absent. Council President Hanfler then declared said Resolution 2017-38 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

15. **ADJOURNMENT**

Council President Hanfler adjourned the meeting at 1:05 p.m.

Respectfully submitted,

Wendy J. Zylka