

REGULAR CITY COUNCIL MEETING ~ MAY 1, 2017

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hanfler on Monday, May 1, 2017, at 7:30 p.m. Councilmember Hircock, Gosiak, Lundberg, Liljegren, Knafla, Hanson, Council President Hanfler, and Mayor Zylka were present. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Council President Hanfler amended the agenda to add a second set of bills. Motion was made by Councilmember Gosiak, seconded by Councilmember Lundberg to approve the agenda of May 1, 2017, as amended. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Knafla, seconded by Councilmember Liljegren to approve the City Council minutes of the special meeting of April 17, 2017, as amended; and the regular meeting of April 17, 2017, as presented. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Mayor Zylka, seconded by Councilmember Hanson to approve the bills totaling \$233,596.83 for check numbers 96241 through 96306. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

Motion was made by Councilmember Hircock, seconded by Councilmember Hanson to approve the bills totaling \$215,260.68 for check numbers 96307 through 96312. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS**

6. **CONSENT AGENDA**

Motion was made by Councilmember Gosiak, seconded by Councilmember Liljegren to take the following action on Consent Agenda items a. through h.:

a. Approve to the Minnesota Charitable Gambling Control Board, an Application for Exempt Permit as requested by St. Mary's Parish to allow a raffle on the church grounds at 305 Southeast Fourth Street, on June 25, 2017, and further waived any waiting period; and

b. Received and placed on file the overview of Board of Equalization and Appeal of April 27, 2017; and

c. Received and placed on file the Cable TV Review Board minutes of April 2017; and

d. Accepted the recommendation of the Interview Committee and authorized the hiring of the following summer seasonal employees at the wages stated, effective May 2, 2017, or as soon as they are available: groundskeepers, Nathan Hoffman, Seth Crocker, Tom Riitters, and Ethan Ballou at \$9.50 per hour; cook, Linda Tretter at \$11.50; and Sherry Johnson as Clubhouse Supervisor at \$15.30 per hour; and

e. Accepted the Lease cancellation with Larson Boats, LLC, for the property they leased from the City [i.e. parcel number 49.1225.001 being approximately 1.58 acres], effective June 1, 2017; and

f. Approved the Mayor's appointment of Joseph Czech to fill the unexpired term of January 31, 2017, on the Planning Commission; and

g. Authorized the out-of-state travel by City Administrator Radermacher to San Antonio, TX, for the International City/County Manager's Association conference in October 2017; and

h. Approved a Refuse License as requested by Terry Lanoue of Long Prairie Sanitation Inc., Long Prairie, contingent upon the appropriate paperwork, insurance, background check, and fees begin provided.

Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Public Hearing**

1. **Resolution 2017-35, Order in Public Improvement PIR, Sidewalks** – Council President Hanfler opened a scheduled public hearing at 7:36 p.m. to consider ordering the proposed sidewalk improvements within the City. Public Works Director Kimman presented the

affidavit of publication, reviewed the proposed improvements, associated costs, and the deferral of assessment policy for those property owners 65 years of age or older, or handicapped individuals, both meeting income guidelines; as well as military personnel meeting the requirements of City Code Chapter 2.04. Council President Hanfler closed the public hearing at 7:41 p.m.

Councilmember Hircock then introduced and moved for the adoption of Resolution 2017-35, a Resolution Ordering in Public Improvement PIR, Surface Improvements to Certain Sidewalk. Councilmember Lundberg seconded the motion for adoption. On a roll call vote; Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Council President Hanfler then declared said Resolution 2017-35 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

b. **Letting**

1. **Retrofit Traffic Signals** – Motion was made by Councilmember Gosiak, seconded by Councilmember Hircock to award the quotation of \$16,125 from Holden Electric Co., Inc., Baxter, for the retrofitting of the five traffic signals, [i.e. First Avenue Southeast, Eleventh Street Northeast, US Highway 10 on/off ramps, and Eighteenth Street Northeast, to be charged to the Traffic Signs and Street Lighting Fund. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

8. **OLD BUSINESS**

a. **Ordinance No. 95, Sixth Series, Authorize and Direct the Sale of Property, Patriot Investments and Management LLC** [Introduced 04/21/17] – Councilmember Hircock moved for the adoption of Ordinance No. 95, Sixth Series, an Ordinance Authorizing and Directing the Sale of Lots 7 through 13, Block 15, Rhodes Addition, and the west one-half of the vacated alley adjacent to Lots 7 through 13, and the south one-half of the vacated Eighth Avenue Northwest adjacent to Lot 7 and adjacent to the west one-half of the vacated alley, all in Rhodes Addition, to Patriot Investments and Management LLC for the sum of \$5,000. Mayor Zylka seconded the motion for adoption. On a roll call vote; Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Hanson, Knafla, and Hircock. Nays: none. Council President Hanfler then declared said Ordinance No. 95 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

b. **Rescind Motion of April 3, 2017, Change Order No. 1, Tri-City Paving Inc., and Approve Change Order 1A, Tri-City Paving Inc.** – Motion was made by Councilmember Lundberg, seconded by Councilmember Knafla to rescind the City Council motion of April 3, 2017, approving Change Order No. 1 with Tri-City Paving the for additional areas within the pavement maintenance project; and further moved to approve Change Order No. 1A with Tri-City Paving Inc., Little Falls, for the addition of fog seal to Park Avenue, pine Avenue, Grove Street, Circle Drive, Eleventh Street Northeast and Twenty-Second Avenue Northeast, at a cost not to exceed \$55,670.60, to be charged to the Street Improvement Fund. Ayes: Hircock, Lundberg, Zylka, Hanfler, Liljegren, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

c. **Resolution 2017-34, Order in Stop Signs** – Motion was made by Councilmember Hanson to accept the petition requesting speed reduction on Broadway Avenue, and introduced and moved for the adoption of Resolution 2017-34, a Resolution Ordering the Installation of Stop Signs on Broadway Avenue East at Sixth Street East. Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: Lundberg, Zylka, Hanfler, Liljegren, Hanson, Knafla, Hircock, and Gosiak. Nays: none. Council President Hanfler then declared said Resolution 2017-34 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

9. **NEW BUSINESS**

a. **Accept Recommendation of Airport Commission, Task Order No. 2, Plans and Specifications, Pavement Maintenance, Kadrmas Lee and Jackson** – Motion was made by Councilmember Liljegren, seconded by Mayor Zylka to accept the recommendation of the Airport Commission and approved Task Order No. 2 from Kadrmas Lee and Jackson for the Airfield Pavement Maintenance and Rehabilitation project plans and specifications, at a cost not to exceed \$57,196.57, to be charged to the project. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

b. **Accept Recommendation of Park, Recreation and Tree Board, Washington Playground Equipment Agreement, Kiwanis Club** – Motion was made by Councilmember Lundberg to accept the recommendation of the Park, Recreation and Park Board, and introduced and moved for the adoption of Resolution 2017-33, a Resolution Establishing an Agreement with the Kiwanis Club of Little Falls for the Purchase of Playground Equipment to be Placed in Washington Playground. Councilmember Gosiak seconded the motion for adoption. On a roll call

vote; Ayes: Zylka, Hanfler, Liljegren, Hanson, Knafla, Hircock, Gosiak, and Lundberg. Nays: none. Council President Hanfler then declared said Resolution 2017-33 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

c. **Source Water Protection Grant, Minnesota Department of Health, Seal Well No. 1** – Motion was made by Councilmember Knafla, seconded by Councilmember Hircock to ratify and confirm the submittal of a Source Water Protection Grant application to the Minnesota Department of Health for \$7,470 to seal the annular space in Well No. 1, and should the City be awarded the grant, further authorized the execution of all documents necessary to receive said matching funds, with the City's match to be charged to the Water Improvement Fund. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

10. CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, COMMITTEES, AND COMMISSIONS

11. ANNOUNCEMENTS

a. Mayor Zylka reviewed the fundraising event hosted by the Morrison County Animal Humane Society on April 30, 2017.

b. Public Works Director Kimman updated the City Council on: 1] bump up trial; 2] restoration of the lime sludge lagoons; 3] Day of Caring to be held May 3, 2017; 4] radar speed signs; 5] painting of the pump houses; 6] filtration project at the Water facility nearing completion; 7] Rosenmeier pond project; 8] Minnesota Power would like to donate trees to be planted in City parks; 9] the better signage will be placed in Pine Grove Park to identify Discovery Trail better; 10] that the Planning Commission will be holding a public hearing on the proposed updated to Chapter 11 of the City Code on Monday, May 8, 2017; and 11] the bathroom project at City Hall is half complete.

c. City Administrator Radermacher reviewed that he will be attending the MCMA Conference in Baxter the week of May 1, 2017.

d. Councilmember Hanson reviewed the Golf Extravaganza.

12. ADJOURNMENT

Council President Hanfler adjourned the meeting at 8:07 p.m.

Respectfully submitted,

Wendy J. Zylka