

**CITY COUNCIL MEETING ~ APRIL 17, 2017**

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hanfler on Monday, April 17, 2017, at 7:30 p.m. Councilmembers Hircock, Lundberg, Liljegren, Knafla, Hanson, Council President Hanfler, and Mayor Zylka were present. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Council President Hanfler amended the agenda by adding items 6.r. and 7.b.6. Motion was made by Mayor Zylka, seconded by Councilmember Liljegren to approve the agenda of April 17, 2017, as amended. Ayes: Hircock, Lundberg, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Hircock, seconded by Councilmember Knafla to approve the City Council minutes of the special meeting of April 3, 2017, and the regular meeting of April 3, 2017, as presented. Ayes: Hircock, Lundberg, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Mayor Zylka, seconded by Councilmember Hanson to approve the bills totaling \$551,110.42 for check numbers 96127 through 96240. Ayes: Hircock, Lundberg, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS**

a. **Presentation**

1. **2017 Annual Training Schedule, Economic Impact and Environmental Briefing** – Colonel Scott St. Sauver, Garrison Commander, reviewed the 2017 annual Training Schedule and the economic impact of Camp Ripley to the surrounding area; and further reviewed the environmental activities taking place on base. No action taken.

2. **Minnesota Board of Peace Officer Standards and Training, Police Department** – Mayor Zylka congratulated the Police Department for passing the Minnesota Board of Peace Officer Standards' comprehensive review of their records concerning mandated employee training and department policies. No action taken.

6. **CONSENT AGENDA**

Motion was made by Councilmember Hanson, seconded by Councilmember Lundberg to take the following action on Consent Agenda items a. through r.:

- a. Received and placed on file the 2016 Consumer Confidence, Drinking Water report; and
- b. Received and placed on file the Animal Control report for March 2017; and
- c. Received and placed on file the Heritage Preservation Commission's annual Certified Local Government report for fiscal year 2016; and
- d. Approved an Application for Display of Fireworks permit as requested by the Dam Festival Organization Inc. and Pyrotechnic Display, Inc., Clear Lake, for their annual display of fireworks as a part of the Dam Festival to be held on June 17, 2017, in Mill Park, contingent upon the appropriate paperwork and insurance being provided, they clean up after the event, and approval is granted by the Fire and Police Chiefs; and
- e. Received and placed on file the Fire Department report for March 2017; and
- f. Received and placed on file the Heritage Preservation Commission minutes of April 2017; and
- g. Received and placed on file the Investment Recap report dated March 31, 2017; and
- h. Approved a request from Jeff Tschida, West Side Bar, 115 West Broadway, to allow a special event on May 13, 2017, from 11:00 a.m. to 1:00 a.m. on leased property abutting their property, contingent upon the fence with emergency gates be placed as submitted and agreed upon by the Fire and Police Chiefs, an employee of the bar is posted at all entrances to verify the age of all customers, they clean up after the event, and approval is granted by the Fire and Police Chiefs; and
- i. Approved the amended On Sale Liquor License designated smoking area as requested by Jeff Tschida, One Fifteen Properties, dba West Side Bar, 115 West Broadway, as presented in the correspondence and map of April 12, 2017; and

- j. Received and placed on file the Planning Commission minutes of February 2017; and
- k. Received and placed on file the Police Department report for March 2017; and.
- l. Received and placed on file the Public Works Department report for March 2017; and.
- m. Received and placed on file the Reviewed Financial Statement of the Little Falls Convention and Visitors Bureau as of December 31, 2016; and
- n. Received and placed on file the Reviewed Financial Statement of the Morrison County Animal Humane Society as of December 31, 2016; and
- o. Approved an Application for the Sale of Fireworks, Temporary Structure, as requested by American Promotional Events, Inc., dba TNT Fireworks, to allow the sale of fireworks within Wal-Mart Stores, 15091 Northeast Eighteenth Street, parking lot as submitted, contingent upon the appropriate paperwork, insurance, fees, and inventory being provided and approval is granted by the Fire and Police Chiefs; and
- p. Approved a Taxi License as requested by Camden Scott, dba as LF City Cab, LLC, 915 Southwest Eleventh Street, contingent on the appropriate paperwork, insurance, fees, and vehicle inspections being provided, and approval is granted by the Police Chief; and
- q. Received and placed on file the Water Treatment facility report March 2017; and
- r. Authorized the hiring of returning employee Wayne Moe, at \$10.62 per hour, effective April 24, 2017, to work in the Street and Parks Division.

Ayes: Hircock, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

## 7. **PUBLIC HEARINGS AND LETTINGS**

### a. **Public Hearings**

1. **Resolution 2017-30, Order in Public Improvement 376, Seventh Street Southeast** – Council President Hanfler opened a scheduled public hearing at 8:04 p.m. to consider ordering in surface and/or utility improvement on Seventh Street Southeast between Broadway and Second Avenues Southeast. Public Works Director Kimman presented the affidavit of publication, reviewed the proposed area and costs, and the deferral a special assessment process for individuals who are handicapped or 65 years of age or older all meeting income guidelines, as well as military personnel meeting the requirements of City Code Chapter 2.04. Asking questions was: Gale Zimmerman, 100 Southeast Seventh Street; Brooke Dejong, 106 Southeast Seventh Street; and Brenda Marshik, 109 Southeast Seventh Street. Council President Hanfler then closed the public hearing at 8:19 p.m. Councilmember Hanson introduced and moved for the adoption of Resolution 2017-30, a Resolution in Ordering in Surface and/or Utility Improvements on Seventh Street Southeast between Broadway and Second Avenues Southeast, under Public Improvement 376. Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: Hircock, Lundberg, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: Gosiak [absent]. Council President Hanfler then declared said Resolution 2017-30 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

### b. **Lettings**

1. **Resolution 2017-28, Award Sale of \$885,000, General Obligation Permanent Improvement Bonds, Series 2017A** – Councilmember Hircock introduced and moved for the adoption of Resolution 2017-28, a Resolution Providing for the Issuance and Sale of \$885,000 in General Obligation Permanent Improvement Revolving Fund Bonds, Series 2017A, Pledging for the Security Thereof for Special Assessments and Levying a Tax for the Payment Thereof. Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: Lundberg, Zylka, Hanfler, Liljegren, Hanson, Knafla, and Hircock. Nays: Gosiak [absent]. Council President Hanfler then declared said Resolution 2017-28 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

2. **Resolution 2017-29, Award Sale of \$3,280,000, General Obligation Refunding Bonds, Series 2017B** – Mayor Zylka introduced and moved for the adoption of Resolution 2017-29, a Resolution Providing for the Issuance and Sale of \$3,280,000 in General Obligation Refunding Bonds, Series 2017B, and Pledging for the Security Thereof Special Assessments, Tax Increments and Levying a Tax for the Payment Thereof. Councilmember Hanson seconded the motion for adoption. On a roll call vote; Ayes: Zylka, Hanfler, Liljegren, Hanson, Knafla, Hircock, and Lundberg. Nays: Gosiak [absent]. Council President Hanfler then declared said Resolution 2017-29 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

3. **Clubhouse Reroof, Golf Course, Matt Hartung Construction** – Motion was made by Councilmember Lundberg, seconded by Councilmember Knafla to award the bid of \$3,750 from Matt Hartung Construction, Royalton, to reroof the Clubhouse at the Golf Course, to be charged to the Golf Improvement Fund. Ayes: Hircock, Lundberg, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

4. **Pavement Marking, Linescape Linestriping** – Motion was made by Councilmember Hircock, seconded by Mayor Zylka to award the low quote of \$28,000.65 from Linescape Linestriping, Pillager, to complete the 2017 Pavement Marking Project as bid, to be charged to the Street Department Budget. Ayes: Hircock, Lundberg, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

5. **Zoo Buildings Reroof, Pine Grove Zoo, Matt Hartung Construction** – Motion was made by Councilmember Hanson, seconded by Councilmember Lundberg to award the quotation of \$11,500 from Matt Hartung Construction, Royalton, to reroof the elk, bison and Education buildings at Pine Grove Zoo, to be charged to the Zoo Improvement Fund. Ayes: Hircock, Lundberg, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

6. **Mower, Friends of Linden Hill** – Motion was made by Councilmember Hanson, seconded by Councilmember Knafla to purchase a mower for the Friends of Linden Hill at a cost not to exceed \$14,750, with the Friends of Linden Hill to reimburse the City by making quarterly payments. Ayes: Hircock, Lundberg, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

8. **OLD BUSINESS**

9. **NEW BUSINESS**

a. **Accept Recommendation of the Housing and Redevelopment Authority, Ordinance No. 95, Sixth Series, Authorize and Direct the Sale of Property, Patriot Investments and Management LLC** – Motion was made by Councilmember Hanson, seconded by Councilmember Liljegren to accept the recommendation of the Housing and Redevelopment Authority to authorize the sale of property in the West Side Industrial Park to Patriot Investments and Management LLC for the sum of \$5,000. Ayes: Hircock, Lundberg, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried. Councilmember Lundberg then introduced said Ordinance No. 95, Sixth Series, an Ordinance Authorizing the Directing the Sale of Lots 7 through 13, Block 15, Rhodes Addition, and the west one-half of the vacate alley adjacent to Lots 7 through 13, and the south one-half of the vacated Eighth Avenue Northwest adjacent to Lot 7 and adjacent to the west one-half of the vacated alley, all in Rhodes Addition, to Patriot Investments and Management LLC for the sum of \$5,000.

b. **Accept Recommendation of the Planning Commission, Variance Request, Antoinette Wetzel** – Motion was made by Councilmember Hircock, seconded by Councilmember Knafla to accept the recommendation of the Planning Commission and approved the variance requested by Antoinette Wetzel based on the findings of fact as submitted in the April 12, 2017, Planning Commission report submitted by Zoning Administrator Oleson. Ayes: Hircock, Lundberg, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

c. **Resolution 2017-31, Approve Plans and Specifications and Call for Bids, Public Improvement 376 [Seventh Street Southeast]** – Mayor Zylka introduced and moved for the adoption of Resolution 2017-31, a Resolution Approving the Plans and Specifications and Calling for Bids on the Surface and/or Utility Improvements on Seventh Street Southeast between Broadway and Second Avenues Southeast, as a part of Public Improvement 376. Councilmember Hanson seconded the motion for adoption. On a roll call vote; Ayes: Hanfler, Liljegren, Hanson, Knafla, Hircock, Lundberg and Zylka. Nays: Gosiak [absent]. Council President Hanfler then declared said Resolution 2017-31 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

d. **Resolution 2017-32, Supporting Local Government Aid Funding** – Mayor Zylka introduced and moved for the adoption of Resolution 2017-32, a Resolution Supporting the Increase in Local Government Aid in the 2017 Legislative Session. Councilmember Knafla seconded the motion for adoption. On a roll call vote; Ayes: Liljegren, Hanson, Knafla, Hircock, Lundberg, Zylka, and Hanfler. Nays: Gosiak [absent]. Council President Hanfler then declared said Resolution 2017-32 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, COMMITTEES, AND COMMISSIONS**

Regular City Council Meeting  
April 17, 2016, page four

11. **ANNOUNCEMENTS**

a. Mayor Zylka and City Administrator Radermacher reviewed the recent National Joint Power Alliance Board Retreat and Student Recognition they attended in Brainerd.

12. **ADJOURNMENT**

Council President Hanfler adjourned the meeting at 8:56 p.m.

Respectfully submitted,

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Wendy J. Zylka