

REGULAR CITY COUNCIL MEETING ~ APRIL 3, 2017

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hanfler on Monday, April 3, 2017, at 7:30 p.m. Councilmember Hircock, Gosiak, Lundberg, Liljegren, Knafla, and Council President Hanfler, and Mayor Zylka. Councilmember Hanson was absent. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Motion was made by Mayor Zylka, seconded by Councilmember Knafla to approve the agenda of April 3, 2017, as presented. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Knafla. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Lundberg, seconded by Councilmember Liljegren to approve the City Council minutes of the special meeting of March 20, 2017, and the regular meeting of March 20, 2017, as presented. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Knafla. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Mayor Zylka, seconded by Councilmember Hircock to approve the bills totaling \$433,088.53 for check numbers 96050 through 96126. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Knafla. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS**

a. **Award**

1. **Grant, Wabash National, LP, Minnesota Investment Fund** – Motion was made by Councilmember Gosiak, seconded by Councilmember Hircock to accept the loan/grant from the Minnesota Department Employment and Economic Development, Minnesota Investment Fund totaling \$400,000 to assist Wabash National, LP. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Knafla. Nays: none. Motion carried.

b. **Proclamation**

1. **Mayors Day of Recognition for National Service** – Mayor Zylka proclaimed April 4, 2017, as National Service Recognition Day, and recognized the nine volunteers who have volunteered 6,041 hours assisting children in the Little Falls School District, working one-on-one with students needing extra help in reading, spelling and math skills: Mary Blake, John Blom, Ritz Britz-Toenies, Helen Funk, Edna Gallus, S. Bernita Lindstrom, S. Carol Mecko, Judy Polasek, and Annie Sharon.

6. **CONSENT AGENDA**

Motion was made by Councilmember Gosiak, seconded by Councilmember Liljegren to take the following action on Consent Agenda items a. through e.:

a. Received and placed on file the Morrison County Attorney's Prosecution reports for January and February 2017; and

b. Approved On Sale and On Sale Sunday Brewer Taproom Licenses and Off Sale Brewer License as requested by Kyle Kieffer and Thomas Goebel, dba Starry Eyed Brewing Company LLC, 16757 Northeast Eleventh Street, contingent upon all the appropriate paperwork, insurance, fees and background investigation are provided and approval is granted by the Police Chief and the Minnesota Department of Public Safety, Alcohol and Gambling Enforcement Division; and

c. Received and placed on file the Police Department report for February 2017; and

d. Authorized the hiring of the returning summer seasonal employees as follows, at the hourly wages stated at the Golf Course, effective April 2, 2017, or as soon as they are available: Clubhouse Attendant, Mattia Hendrickson at \$10.62, Taylor Czech, Amanda Hanson and Sherry Johnson all at \$9.71; Cooks, Shelly Wiczorek at \$12.29 and Julie Slettom at \$12.85; Groundskeeper, John Wagner at \$11.10, Josh DeCann at \$9.93, David Himley at \$9.93, Michael Stoner, Emily Orr, Noah Jones and Landon Bjorge all at \$9.71; and Pro Shop/Bartenders, Austin Bjorge at \$10.38, John Qualley, Michael Stumpf, Michael Casillas and Kyler Erdman at \$9.93, and Michael Orr at \$9.71; and

e. Approved a Temporary On Sale Liquor License as requested by the Friends of Linden Hill for their event on June 22, 2017, on their grounds at 608 Highland Avenue, contingent upon the appropriate paperwork, insurance and fees be provided, and approval is granted by the Police Chief and the Minnesota Department of Public Safety, Alcohol and Gambling Enforcement Division.

Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Knafla. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Public Hearing**

1. **Resolution 2017-23, Facilities Plan, Wastewater Treatment Facility** – Council President Hanfler opened a scheduled public hearing at 7:48 p.m. to gain public input on the proposed Facilities Plan of the Wastewater Treatment Facility. Public Works Director Kimman presented the affidavit of publication. Collin Marcusen of Short Elliot Hendrickson, engineer, reviewed: the alternatives; to be completed by 2021; and backup generator to be installed at the east side lift station as the existing one is in the building proposed to be demolished. Council President Hanfler closed the public hearing at 8:19 p.m. Councilmember Hircock introduced and moved for the adoption of Resolution 2017-23, a Resolution Adopting the Wastewater Treatment Facility's Facilities Plan, dated March 2, 2017. Councilmember Lundberg seconded the motion for adoption. On a roll call vote; Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Knafla. Nays: Hanson [absent]. Council President Hanfler then declared said Resolution 2017-23 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

b. **Lettings**

1. **Leaf and Brush Collection** – Motion was made by Mayor Zylka, seconded by Councilmember Knafla to award the bid of \$2,990 from Bob LeMieur Rolloffs, Refuse and Recycling Inc., Little Falls, for the spring leaf and brush collection to be held on May 6, 2017, rain or shine leaving the bags, to be charged to the SCORE Grant. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Knafla. Nays: none. Motion carried.

2. **Mill and Overlay, Pavement Maintenance, Tri-City Paving** – Motion was made by Councilmember Hircock, seconded by Councilmember Lundberg to award the bid of \$45,348 from Tri-City Paving Inc., Little Falls, for the mill and overlay pavement maintenance as submitted on the bidding documents, to be charged to the Street Improvement Fund. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Knafla. Nays: none. Motion carried.

3. **Plow, Wastewater Treatment Facility** – Motion was made by Councilmember Gosiak, seconded by Councilmember Liljegren to award the bid, off the state contract, to North Central Truck Equipment, St. Cloud, at \$4,597 for an 8.5 foot Hiniker plow for the GMC Sierra pickup at the Wastewater Treatment facility, to be charged to the Wastewater Improvement Fund. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Knafla. Nays: none. Motion carried.

4. **Replace Carpet and Workstations, Police Department** – Motion was made by Mayor Zylka, seconded by Councilmember Gosiak to award the quotation of \$5,496.80 from Wiczek's Floors and More Inc., Little Falls, for the replacement of carpet and \$16,630 from Business Machines Plus, Little Falls, for five workstations, all at the Police Department, to be charged to the Equipment Fund. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Knafla. Nays: none. Motion carried.

5. **Retaining Wall, Amcon Block, First Street Southeast** – Motion was made by Councilmember Hircock, seconded by Councilmember Knafla to award the quotation of \$7,076 from Amcon Block and Precast, St. Cloud, for the materials for the retaining wall near the Rosenmeier pond, to be charged to the Park Improvement Fund. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla. Nays: none. Motion carried.

6. **Rental Fleet, Golf Carts, Versatile Vehicles** – Motion was made by Councilmember Gosiak, seconded by Councilmember Lundberg to award the quotation from Versatile Vehicles, Inc., Brainerd, for thirty 2017 TXT gas golf carts at a cost of \$113,800, with the trade-in of eleven carts, for the Golf Course, to be charged to Golf Improvement Fund. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Knafla. Nays: none. Motion carried.

8. **OLD BUSINESS**

a. **Change Order No. 1, Tri-City Paving, Inc., Pavement Maintenance/Fog Seal** – Motion was made by Councilmember Lundberg, seconded by Councilmember Knafla to approve Change Order No. 1 totaling \$55,670.60 with Tri-City Paving, Inc., Little Falls, to complete the added roadways as presented with fog seal, to be charged to the Street Improvement Fund. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Knafla. Nays: none. Motion carried.

9. **NEW BUSINESS**

a. **Petition, Traffic Control, Broadway Avenue East** – Motion was made by Councilmember Gosiak, seconded by Councilmember Knafla to receive the petition requesting increased and updated traffic controls on Broadway Avenue Est between Fifth and Ninth Street

Southeast, instructed staff to verify signatures, and further forwarded to the Public Works Director and Police Chief for to review and a recommendation. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Knafla. Nays: none. Motion carried.

b. **Resolution 2017-24, Order Feasibility Report, Surface and/or Utility Improvements, Third Street Southeast** – Councilmember Hircock introduced and moved for the adoption of Resolution 2017-24, a Resolution Ordering a Feasibility Report on the Proposed Surface and/or Utility Improvements on Third Street Southeast between First Avenue Northeast and Third Avenue Southeast under Public Improvement 376. Councilmember Gosiak seconded the motion for adoption. On a roll call vote; Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hircock. Nays: Hanson [absent]. Council President Hanfler then declared said Resolution 2017-24 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

c. **Resolution 2017-25, Order Feasibility Report, Repair and/or Replacement, Sidewalks, Public Improvement PIR** – Councilmember Liljegren introduced and moved for the adoption of Resolution 2017-25, a Resolution Ordering a Feasibility Report on the Proposed Surface Improvements to Sidewalks under Public Improvement PIR. Mayor Zylka seconded the motion for adoption. On a roll call vote; Ayes: Lundberg, Zylka, Hanfler, Liljegren, Knafla, Hircock, and Gosiak. Nays: Hanson [absent]. Council President Hanfler then declared said Resolution 2017-25 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

d. **Resolution 2017-26, Accept Feasibility Report and Call for Public Hearing, Sidewalks, Public Improvement PIR** – Mayor Zylka introduced and moved for the adoption of Resolution 2017-26, a Resolution Accepting the Feasibility Report and Calling for a Public Hearing on the Proposed Surface Improvements to Sidewalks under Public Improvement PIR on Monday, May 1, 2016, at 7:30 p.m. Councilmember Knafla seconded the motion for adoption. On a roll call vote; Ayes: Zylka, Hanfler, Liljegren, Knafla, Hircock, Gosiak, and Lundberg. Nays: Hanson [absent]. Council President Hanfler then declared said Resolution 2017-26 to have received the majority vote of the entire City Council and the same to have been duly passed, approved and adopted.

e. **Resolution 2017-27, Establish Fees** – Councilmember Hircock introduced and moved for the adoption of Resolution 2017-27, a Resolution Establishing Fees for On Sale and On Sale Sunday Brewer's Taproom and Off Sale Brewer's Intoxicating Licenses. Mayor Zylka seconded the motion for adoption. On a roll call vote; Ayes: Hanfler, Liljegren, Knafla, Hircock, Gosiak, Lundberg, and Zylka. Nays: Hanson [absent]. Council President Hanfler then declared said Resolution 2017-27 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, COMMITTEES, AND COMMISSIONS**

11. **ANNOUNCEMENTS**

a. Public Works Director Kimman updated the City Council on the Water Treatment facility project.

b. City Administrator Radermacher reviewed a new program, "Hook a Kid on Golf", that the Golf Course Manager is starting.

12. **ADJOURNMENT**

Council President Hanfler adjourned the meeting at 8:43 p.m.

Respectfully submitted,

Wendy J. Zylka