

CITY COUNCIL MEETING ~ MARCH 20, 2017

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hanfler on Monday, March 20, 2017, at 7:30 p.m. Councilmember Hircock, Gosiak, Lundberg, Liljegren, Hanson, Council President Hanfler, and Mayor Zylka were present. Councilmember Knafla was absent. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Council President Hanfler amended the agenda by adding item 6.o.; and removing items 8.a. as Kush Properties LLC withdrew their offer to purchase land; and 9.f. Motion was made by Councilmember Gosiak, seconded by Councilmember Hanson to approve the agenda of March 20, 2017, as amended. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Hanson. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Hanson, seconded by Councilmember Hircock to approve the City Council minutes of the special meeting of March 6, 2017, and the regular meeting of March 6, 2017, as presented. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Hanson. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Gosiak, seconded by Councilmember Lundberg to approve the bills totaling \$182,255.52 for check numbers 95970 through 96049. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Hanson. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS**

a. **Presentation**

1. **Oath of Office, Jordan Geise, Patrol Officer** – Mayor Zylka gave the Oath of Office to Jordan Geise, newly hired Patrol Officer at the Police Department.

b. **Donation**

1. **Cleanup and Recycling Grants, Morrison County** – Motion was made by Councilmember Hircock, seconded by Councilmember Lundberg to accept the Cleanup Grant totaling \$7,604 and the Recycling Grant totaling \$9,832 from Morrison County for the recycling program and providing a cleanup day to our resident. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Hanson. Nays: none. Motion carried.

6. **CONSENT AGENDA**

Motion was made by Councilmember Liljegren, seconded by Mayor Zylka to take the following action on Consent Agenda items a. through o.:

- a. Received and placed on file the Animal Control report for February 2017; and
- b. Authorized the participation in the 2017 Day of Caring with the purchase of lawn/leaf bags, renting port-a-potties, contracting with leaf haulers, and staff time picking up garbage/leaves from the routes and the City parks and playgrounds on May 3, 2017, with the funds to be charged to the Parks Budget; and
- c. Received and placed on file the Economic Development Authority minutes of January, February and March 2017; and
- d. Received and placed on file the Fire Department report for February 2017; and
- e. Received and placed on file the Heritage Preservation Commission minutes of March 6, 2017; and
- f. Received and placed on file the Housing and Redevelopment Authority minutes of February 2017; and
- g. Approved On Sale and On Sale Sunday Liquor Licenses as requested by Christopher Crohn, CMC Holding LLC, dba Beer Belly's Bar & Grill, 118 Southeast First Street, contingent upon the appropriate paperwork, insurance, fees, and background investigation are provided, and approval is granted by the Police Chief and the Minnesota Department of Public Safety, Office of Alcohol and Gambling Enforcement Division; and
- h. Approve a Parade-Run Permit as requested by CHI St. Gabriel's Health, dba Live Better Live Longer, for their annual Rock 'n Run Race to be held on May 20, 2017, from 8:00 a.m. to 11:00 a.m. in the Belle Prairie area as submitted, contingent upon the appropriate paperwork and insurance listing the City as additional insured is provided, approval is granted by the Police Chief and they cleanup after the event; and

- i. Received and placed on file the Planning Commission minutes for January 2017; and
- j. Received and placed on file the Public Works Department report for February 2017; and
- k. Approved a Temporary On Sale Liquor License as requested by the Friends of Linden Hill for a pig roast to be held on their grounds located at 608 Highland Avenue on August 17, 2017, contingent upon the appropriate paperwork, insurance listing the City as additional insured, and fees being provided, and approval is granted by the Police Chief and the Minnesota Department of Public Safety, Alcohol and Gambling Enforcement Division; and
- l. Approved a Temporary Roadway Closing Permit as requested by CHI St. Gabriel's Health, dba Live Better Live Longer, for their annual Falls Festival on Foot and National Night Out to be held on August 1, 2017, from 5:00 p.m. to 7:30 p.m. closing First Street Southeast from Second to Fifth Avenues Southeast, as submitted, contingent upon the appropriate paperwork and insurance listing the City as additional insured are provided, approval is granted by the Fire and Police Chiefs and the Public Works Director, and they cleanup after the event; and
- m. Received and placed on file the Wastewater Treatment Facility report for February 2017; and
- n. Received and placed on file the Water Treatment facility report for February 2017; and
- o. Approved to the Minnesota Charitable Gambling Control Board, a Lease for Lawful Gambling Activity and Premises Permit Application as requested by the National Exchange Club of Little Falls, to allow gambling at CMC Holding LLC, dba Beer Belly's Bar & Grill, 118 Southeast First Street, with no waiting period.

Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Hanson. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Lettings**

1. **Pavement Maintenance/Slurry Seal, Asphalt Surface Technologies Corp** – Motion was made by Councilmember Gosiak, seconded by Councilmember Hanson to award the low bid of \$128,368.30 from Asphalt Surface Technologies Corp, St. Cloud, to complete the 2017 Pavement Maintenance-Slurry Seal as stated in the bid documents, to be charged to the Street Improvement Fund. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Hanson. Nays: none. Motion carried.

2. **Pickup, Nelson Auto Center, Wastewater Treatment Facility** – Motion was made by Councilmember Lundberg, seconded Councilmember Liljegren to award the bid of \$25,365.61, off the state bid, to Nelson Auto Center, Fergus Falls, for a 2017 GMC Sierra regular cab 3/4 ton pickup for the Wastewater Treatment facility, to be charged to the Wastewater Improvement Fund. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Hanson. Nays: none. Motion carried.

c. **Resolution 2017-18, Award Bid, Public Improvement 376, Tri-City Paving, Inc.** – Councilmember Gosiak introduced and moved for the adoption of Resolution 2017-18, a Resolution Awarding the Bid for Public Improvement 376 to Tri-City Paving, Inc., of \$705,266.23. Councilmember Hircock seconded by the motion for adoption. On a roll call vote; Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Hanson. Nays: Knafla [absent]. Council President Hanfler then declared said Resolution 2017-18 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

8. **OLD BUSINESS**

b. **Change Order No. 1, Barr Engineering, Wellhead Protection Plan Amendment** – Motion was made by Mayor Zylka, seconded by Councilmember Hanson to approve Change Order No. 1 in the amount of \$4,000 from Barr Engineering, Minneapolis, for the addition of "out of scope" work identified in Change Order No. 1 dated March 16, 2017, to be charged to the Project. Ayes: Hircock, Gosiak, Lundberg Zylka, Hanfler, Liljegren, and Hanson. Nays: none. Motion carried.

c. **Resolution 2017-20, Accept Feasibility Report and Call for Public Hearing, Seventh Street Southeast, Public Improvement 376** – Councilmember Liljegren introduced and moved for the adoption of Resolution 2017-20, a Resolution Accepting the Feasibility Report and Calling for a Public Hearing on the Proposed Surface and Utility Improvements on Seventh Street Southeast between Broadway and Second Avenues Southeast, for Monday, April 17, 2017, at 7:30 p.m. Councilmember Gosiak seconded the motion for adoption. On a roll call vote; Ayes:

Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Hanson, and Hircock. Nays: Knafla [absent]. Council President Hanfler then declared said Resolution 2017-20 to have received the majority vote of the City Council to have been received and the same to have been duly passed, approved and adopted.

d. **Garbage System** – Motion was made by Councilmember Hanson, seconded by Councilmember Gosiak to establish a garbage cart only system providing for the option of 32 or 64 gallon carts for one and two residential units. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Hanson. Nays: none. Motion carried.

9. **NEW BUSINESS**

a. **Resolution 2017-21, Intent to Sell Bonds, Public Improvement 376** – Mayor Zylka introduced and moved for the adoption of Resolution 2017-21, a Resolution Establishing the Procedures Relating to the Compliance with Reimbursement Bond Regulations of the Internal Revenue Service, [i.e. Intent to Sell Bonds on the Proposed 2017 Improvement Projects]. Councilmember Hircock seconded the motion for adoption. On a roll call vote; Ayes: Lundberg, Zylka, Hanfler, Liljegren, Hanson, Hircock, and Gosiak. Nays: Knafla [absent]. Council President Hanfler then declared said Resolution 2017-21 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

b. **Resolution 2017-19, Arts and Crafts Fair, Large Scale Street and Sidewalk License** – Councilmember Gosiak introduced and moved for the adoption of Resolution 2017-19, a Resolution Establishing the Number of Arts and Crafts Vendors, Restricted Vehicle Parking and No Parking Areas for the Large Scale Street and Sidewalk License requested by the Little Falls Area Chamber of Commerce for their 45th annual Arts and Crafts Fair. Councilmember Lundberg seconded the motion for adoption. On a roll call vote; Ayes: Zylka, Hanfler, Liljegren, Hanson, Hircock, Gosiak, and Lundberg. Nays: Knafla [absent]. Council President Hanfler then declared said Resolution 2017-19 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

c. **Resolution 2017-22, Antiques and Collectibles Fair, Large Scale Street and Sidewalk License, West Side Improvement Association** – Councilmember Hircock introduced and moved for the adoption of 2017-22, a Resolution Establishing the Number of Antiques and Collectibles Vendors, Restricted Vehicle Parking and No Parking Areas for the Large Scale Street and Sidewalk License requested by the West Side Improvement Association for their 15th annual West Little Falls Antiques and Collectibles Fair. Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: Hanfler, Liljegren, Hanson, Hircock, Gosiak, Lundberg, and Zylka. Nays: Knafla [absent]. Council President Hanfler then declared said Resolution 2017-22 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

d. **Personnel Policy 9, Payroll, Overtime, Compensatory Time** – Motion was made by Councilmember Gosiak, seconded by Councilmember Hircock to approve Personnel Policy 9, Payroll, Overtime, Compensatory Time as amended. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Hanson. Nays: none. Motion carried.

e. **Public Hearing, Wastewater Treatment Facility Plan Amendment** – Motion was made by Councilmember Liljegren, seconded by Councilmember Hanson to call for a public hearing to gain public input on the proposed amendments to the City's Wastewater Facility Plan regarding improvements at the facility for Monday, April 3, 2017, at 7:30 p.m. in the Council Chambers at City Hall. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Hanson. Nays: none. Motion carried.

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, COMMITTEES, AND COMMISSIONS**

11. **ANNOUNCEMENTS**

a. Mayor Zylka encouraged the City Council to contact the legislature regarding the proposed reverse referendum.

b. Police Chief Schirmers reviewed that following the recent retirement at the Police Department, staffing reorganization is being considered.

12. **ADJOURNMENT**

Council President Hanfler adjourned the meeting at 8:21 p.m.

Respectfully submitted,