

REGULAR CITY COUNCIL MEETING ~ MARCH 6, 2017

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hanfler on Monday, March 6, 2017, at 7:51 p.m. Councilmember Hircock, Gosiak, Lundberg, Liljegren, Hanson, Council President Hanfler, and Mayor Zylka were present. Councilmember Knafla was absent. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Motion was made by Councilmember Hircock, seconded by Councilmember Hanson to approve the agenda of March 6, 2017, as presented. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Hanson. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Hircock, seconded by Councilmember Liljegren to approve the City Council minutes of the special meeting of February 21, 2017, and the regular meeting of February 21, 2017, as presented. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Hanson. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Gosiak, seconded by Councilmember Lundberg to approve the bills totaling \$276,009.26 for check numbers 95914 through 95969. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Hanson. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS**

a. **Presentations**

1. **Sons of the American Legion Squadron 46, Flag Program Recognition** –

Mayor Zylka reviewed that the Sons of the American Legion, Squadron 46's City Flag Project was nationally recognized in the *National Update*, the official publication of the Sons of the American Legion; with circulation of 400,000 members nationwide. The City Council congratulated the Sons of American Legion Squadron 46 for their recognition in the *National Update* for the Flag Program, whereby the group provides United States Flags for placement on the streetlights for the past decade from Memorial Day through Veterans Day. The City Council thanked and congratulated representatives Commander Randy Nyquist; First Vice Butch Zimmerman; Adjunct Al Stencil; Finance Steve White; Chaplin Trent Iverson; and Sergeant at Arms Greg Santema, for the groups donation and further extended their thanks to the Sons of American Legion Squadron 46.

2. **David Drown, Bonds Refinance** – City Financial Advisor David Drown, reviewed his recommendation to competitively negotiate the sale of \$3,275,000 in General Obligation Refunding Bonds; and \$885,000 in General Obligation Permanent Improvement Revolving Fund Bonds. These two items will be considered later on the agenda.

6. **CONSENT AGENDA**

Motion was made by Councilmember Gosiak, seconded by Mayor Zylka to take the following action on Consent Agenda items a. through j.:

a. Received and placed on file the Airport Commission minutes of January and February 2017; and

b. Approved to the Minnesota Charitable Gambling Control Board, an Application for Exempt Permit and a Temporary On Sale Malt Beverage License as requested by Holy Family Church, 18777 Riverwood, to allow bingo and a raffle for their annual Heritage Festival to be held on the Church grounds June 11, 2017, contingent upon the appropriate paperwork, insurance and fees being provided, and approval is granted by the Police Chief; and

c. Approved to the Minnesota Charitable Gambling Control Board, an Application for Exempt Permit and a Temporary On Sale Malt Beverage License, as requested by Our Lady of Lourdes Church, 208 West Broadway, to allow bingo, paddlewheels, pulltabs, tipboards and raffle for their annual bazaar to be held on July 29 and 30, 2017, on the Church grounds, contingent upon the appropriate paperwork, insurance and fees being provided, and approval is granted by the Police Chief; and

d. Approved to the Minnesota Charitable Gambling Control Board, an Application for Exempt Permit to allow a raffle by the Minnesota Rodeo Association at the Morrison County Fairgrounds, 15575 Hawthorn Road, on September 17, 2017, and further waived any waiting period; and

e. Received and placed on file the Building Department report for February 2017; and

f. Received and placed on file the Library Board minutes of February 2017; and

- g. Approved the updated Organizational Chart of the City as presented; and
- h. Received and placed on file the Park, Recreation and Tree Board minutes of February 2017; and
- i. Received and placed on file the December and annual 2016 recycling reports from City Sanitary Commercial Service; and
- j. Approved a Temporary On Sale [Wine] License as requested by Our Lady of Lourdes Church to allow Wine at their centennial event to be held on June 17 and 18, 2017, contingent upon the appropriate paperwork, insurance and fees being provided, and approval is granted by the Minnesota Department of Public Safety, Alcohol and Gambling Enforcement Division and the Police Chief; and

Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Hanson. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Public Hearings**

1. **Cable TV Franchise, Charter Communications** – Council President Hanfler opened a scheduled public hearing at 8:04 p.m. to gain public input on the cable TV franchise renewal. City Administrator Radermacher reviewed the franchise with Charter Communications has expired and that the City and Charter Communications are in negotiation to renew the contract. Commenting was: Michael Hawkins, 301 Southeast Eleventh Street, Lot 221; Robin Hensel, 807 Southeast First Street; John Sehner, 1401 Riverview; and Theresa Skorseth, 209 Southeast First Street, Apartment 105. Councilmember Gosiak presented a letter from Clifton Evan, 309 Northwest Eighth Street. Council President Hanfler closed the hearing at 8:18 p.m.

b. **Lettings**

1. **Engineering and Pavilion, Little Falls Area Recreational Complex** – Motion was made by Councilmember Gosiak, seconded by Councilmember Liljegren to award the bid of \$17,459.13, off the State bid, for a pavilion kit, and hire the structural engineer at \$1,250, both from St. Croix Recreation Company, Stillwater, to be installed by the Street and Parks Division, at the Little Falls Area Recreational Complex near the playground equipment, to be charged to the BNSF Railway Grant. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Hanson. Nays: none. Motion carried.

8. **OLD BUSINESS**

a. **Handicapped Parking Request** – Motion was made by Councilmember Hanson, seconded by Councilmember Hircock to accept the petitions and authorized the installation of a handicapped parking stall on the southwest side of First Avenue Northeast, near the crosswalk at First Street Northeast. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Hanson. Nays: none. Motion carried.

9. **NEW BUSINESS**

a. **Accept Recommendations, Economic Development Authority**

1. **Ordinance No. 94, Sixth Series, Sale of Property, Kush Properties, LLC** – Motion was made by Mayor Zylka to accept the recommendation of the Economic Development Authority and introduced Ordinance No. 94, Sixth Series, an Ordinance Authorizing the Directing the Sale of Property described as Lot 5, Block 5, Original Plat, to Kush Properties, LLC, for \$18,000.

2. **Resolution 2017-13, Support Economic Development Authority Application, Minnesota Investment Fund, Wabash National Corporation** – Motion was made by Councilmember Hanson to accept the recommendation of the Economic Development Authority and introduced and moved for the adoption of Resolution 2017-13, a Resolution Approving the Application to the Minnesota Investment Fund in Connection with the Project Entitled Wabash National LLC. Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Hanson. Nays: Knafla [absent]. Council President Hanfler then declared said Resolution 2017-13 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

b. **Accept Recommendations, Airport Commission**

1. **Task Order No. 1, Kadrmas, Lee and Jackson, Airport Environmental Assessment Reevaluation** – Motion was made by Mayor Zylka, seconded by Councilmember Gosiak to accept the recommendation of the Airport Commission and approved Task Order No. 1 from Kadrmas, Lee and Jackson, at a cost not to exceed \$26,752.01, to conduct an airport

environmental assessment reevaluation as required by the Federal Aviation Administration for the proposed paved crosswind runway, to be charged to the Airport Improvement Fund. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Hanson. Nays: none. Motion carried.

2. **Capital Improvement Plan, Airport** – Motion was made by Councilmember Hircock, seconded by Councilmember Gosiak to accept the recommendation of the Airport Commission and affirmed the Capital Improvement Plan of the Little Falls/Morrison County Airport, as presented. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Hanson. Nays: none. Motion carried.

c. **Resolution 2017-14, Installation of Stop Sign, Fifth Avenue Southeast** – Councilmember Hircock introduced and moved for the adoption of Resolution 2017-14, a Resolution Authorizing the Installation of a Stop Sign on Fifth Avenue Southeast at Ninth Street Southeast, stopping east/westbound traffic. Councilmember Lundberg seconded the motion for adoption. On a roll call vote; Ayes: Gosiak, Lundberg, Zylka, Liljegren, Hanson, and Hircock. Nays: Hanfler and Knafla [absent]. Council President Hanfler then declared said Resolution 2017-14 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

d. **Resolution 2017-15, Letter of Intent and Submittal of Grant, Initiative Foundation, Feasibility Study, Memorial Bridge** – Mayor Zylka introduced and moved for the adoption of Resolution 2017-15, a Resolution Authorizing a Letter of Intent and Submittal of Grant Application to the Initiative Foundation for Innovation Program funding to Conduct a Feasibility Study on for the Memorial Bridge Trunk Highway 27 Railroad Grade Crossing. Councilmember Lundberg seconded the motion for adoption. On roll call vote; Ayes: Lundberg, Zylka, Hanfler, Liljegren, Hanson, Hircock, and Gosiak. Nays: Knafla [absent]. Council President Hanfler then declared Resolution 2017-15 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

e. **Mercury Minimization Plan, Wastewater Facility** – Motion was made by Councilmember Hircock, seconded by Councilmember Gosiak to approve the Mercury Minimization Plan and further instructed staff to forward to the Minnesota Pollution Control Agency for review and approval. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Hanson. Nays: none. Motion carried.

f. **Resolution 2017-16, Authorize Negotiated Sale of General Obligation Permanent Improvement Revolving Fund Bonds, Series 2017A** – Councilmember Gosiak introduced and moved for the adoption of Resolution 2017-16, a Resolution Providing for the Competitive Negotiated Sale of \$885,000 General Obligation Permanent Improvement Revolving Fund Bonds, Series 2017A. Mayor Zylka seconded the motion for adoption. On a roll call vote; Ayes: Zylka, Hanfler, Liljegren, Hanson, Hircock, Gosiak, and Lundberg. Nays: Knafla [absent]. Council President Hanfler then declared said Resolution 2017-16 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

g. **Resolution 2017-17, Authorize Negotiated Sale of \$3,275,000 in General Obligation Refunding Bonds, Series, 2017B** – Councilmember Lundberg introduced and moved for the adoption of Resolution 2017-17, a Resolution Providing for the Competitive Negotiated Sale of \$3,275,000 in General Obligation Refunding Bonds, Series 2017B. Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: Hanfler, Liljegren, Hanson, Hircock, Gosiak, Lundberg, and Zylka. Nays: Knafla [absent]. Council President Hanfler then declared said Resolution 2017-17 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, COMMITTEES, AND COMMISSIONS**

11. **ANNOUNCEMENTS**

a. Public Works Director Kimman reviewed the proposed Ninth Street Southeast project traffic study recently completed.

12. **ADJOURNMENT**

Council President Hanfler adjourned the meeting at 9:17 p.m.

Respectfully submitted,

Wendy J. Zylka