

CITY COUNCIL MEETING ~ FEBRUARY 21, 2017

1. CALL TO ORDER

The regular City Council meeting of the City of Little Falls was called to order by Council President Hanfler on Tuesday, February 21, 2017, at 7:32 p.m. Councilmembers Hircock, Gosiak, Lundberg, Liljegren, Knafla, Hanson, and Council President Hanfler were present. Mayor Zylka was absent. It was determined there was a quorum.

2. APPROVAL OF AGENDA

Council President Hanfler amended the agenda by adding item 6.k. Motion was made by Councilmember Hircock, seconded by Councilmember Gosiak to approve the agenda of February 21, 2017, as amended. Ayes: Hircock, Gosiak, Lundberg, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

3. APPROVAL OF MINUTES

Motion was made by Councilmember Knafla, seconded by Councilmember Liljegren to approve the City Council minutes of the special meeting of February 6, 2017, and the regular meeting of February 6, 2017, as presented. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Knafla. Nays: none. Motion carried.

4. APPROVAL OF BILLS

Motion was made by Councilmember Lundberg, seconded by Councilmember Hanson to approve the bills totaling \$465,720.46 for check numbers 95820 through 95913. Ayes: Hircock, Gosiak, Lundberg, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

5. AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS

a. Donations

1. **Hose Tester, Little Falls Fire Relief Association** – Fire Chief Nieman and Little Falls Fire Relief Association members Craig Seelen and Mike LeMieur, presented the City with a donation of \$2,919.99 for the purchase of a hose tester for the Fire Department. The City Council thanked the members of the Little Falls Fire Relief Association for the donation.

2. **Resolution 2017-03, Donations** – Councilmember Gosiak introduced and moved for the adoption of Resolution 2017-03, a Resolution Accepting Donations. Councilmember Knafla seconded the motion for adoption. On a roll call vote; Ayes: Hircock, Gosiak, Lundberg, Hanfler, Liljegren, Knafla, and Hanson. Nays: Zylka [absent]. Council President Hanfler then declared said Resolution 2017-03 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

b. Presentation

1. **2016 Annual Fire Department Report** – Fire Chief Michael Nieman presented and reviewed the 2016 annual Fire Department report, including the incidents responded to and training activities. Motion was made by Councilmember Gosiak, seconded by Councilmember Hircock to receive the 2016 annual Fire Department report and thanked Chief Nieman and all the firefighters for their hard work. Ayes: Hircock, Gosiak, Lundberg, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

6. CONSENT AGENDA

Motion was made by Councilmember Liljegren, seconded by Councilmember Hircock to take the following action on Consent Agenda items a. through k.:

a. Received and placed on file the Animal Control report for January 2017; and

b. Approved to the Minnesota Charitable Gambling Control Board, an Application for Exempt Permit as requested by the Initiative Foundation to allow a raffle at their facility located at 405 Southeast First Street on May 1, 2017, and further waived any waiting period; and

c. Received and placed on file the Community Services Advisory Board minutes of December 2016; and

d. Received and placed on file the Heritage Preservation Commission minutes of February 2017; and

e. Received and placed on file the Housing and Redevelopment Authority minutes of January 2017; and

f. Received and placed on file a petition requesting the installation of a handicapped parking install on First Avenue Northeast near First Street Northeast, instructed staff to verify signatures, and further forwarded to the Public Works Department to review and report back with a recommendation; and

- g. Received and placed on file the Police Department report for January 2017; and
- h. Approved Policy No. 70, Sidewalk Inspection Program, as amended; and
- i. Received and placed on file the Public Works report for January 2017; and
- j. Received and placed on file the Wastewater Treatment facility report for January 2017; and
- k. Approved the Minnesota Pollution Control Agency's Project Priority List for the Wastewater Treatment facility proposed improvements as submitted.

Ayes: Hircock, Gosiak, Lundberg, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Lettings**

1. **2017 Pavement Maintenance Fog Seal, Tri-City Paving Inc.** – Motion was made by Councilmember Hircock, seconded by Councilmember Hanson to award the low bid of \$63,945.95 from Tri-City Paving, Inc., Little Falls, to complete the 2017 Pavement Maintenance-Fog Seal as stated in the bid documents, to be charged to the Street Improvement Fund. Ayes: Hircock, Gosiak, Lundberg, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

8. **OLD BUSINESS**

9. **NEW BUSINESS**

a. **Letter of Retirement, Kathleen Barthel, Police Department** – Motion was made by Councilmember Gosiak, seconded by Councilmember Knafla to accept the letter of retirement from Kathleen Barthel as a Dispatcher/Records Technician at the Police Department, effective March 18, 2017; and thanked her for her years of service and wished her well in her retirement. Ayes: Hircock, Gosiak, Lundberg, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

b. **Accept Recommendation of the Cable TV Review Board, Public Hearing, Cable TV Franchise Renewal** – Motion was made by Councilmember Hanson, seconded by Councilmember Knafla to accept the recommendation of the Cable TV Review Board and called for a public hearing on the proposed renewal of the Cable TV Franchise with Charter Communications for Monday, March 6, 2017, at 7:30 p.m. in the Council Chambers at City Hall. Ayes: Hircock, Gosiak, Lundberg, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

c. **Resolution 2017-12, Establish Fee Schedule, Golf** – Councilmember Lundberg introduced and moved for the adoption of Resolution 2017-12, a Resolution Establishing the 2017 Fees for Golf. Councilmember Hanson seconded the motion for adoption. On a roll call vote; Ayes: Gosiak, Lundberg, Hanfler, Liljegren, Knafla, Hanson, and Hircock. Nays: Zylka [absent]. Council President Hanfler then declared said Resolution 2017-12 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

d. **Scope of Work Agreement, Benovate, Wellness Tracking** – Motion was made by Councilmember Hircock, seconded by Councilmember Liljegren to approve the Scope of Work Agreement with Benovate for wellness benefits to employees. Ayes: Hircock, Gosiak, Lundberg, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, COMMITTEES, AND COMMISSIONS**

11. **ANNOUNCEMENTS**

12. **ADJOURNMENT**

Council President Hanfler adjourned the meeting at 8:20 p.m.

Respectfully submitted,

Wendy J. Zylka