

CITY COUNCIL MEETING ~ FEBRUARY 6, 2017

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hanfler on Monday, February 6, 2017, at 7:36 p.m. Councilmember Hircock, Gosiak, Lundberg, Liljegren, Knafla, Hanson, Council President Hanfler, and Mayor Zylka were present. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Council President Hanfler amended the agenda by adding item 9.h. Motion was made by Mayor Zylka, seconded by Councilmember Gosiak to approve the agenda of February 6, 2017, as amended. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Knafla, seconded by Councilmember Liljegren to approve the City Council minutes of the special meeting of January 17, 2017, and the regular meeting of January 17, 2017, as presented. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Knafla. Abstention: Hanson. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Gosiak, seconded by Mayor Zylka to approve the bills totaling \$ 2,449,317.04 for check numbers 95743 through 95819. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Hanson, and Knafla. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS**

6. **CONSENT AGENDA**

Motion was made by Councilmember Hircock, seconded by Councilmember Hanson to take the following action on Consent Agenda items a. through g.:

- a. Authorized the advertisement for seasonal Golf and Street/Parks Departments employees; and
- b. Received and placed on file the Building Department report for January 2017; and
- c. Received and placed on file the Investment Recap dated December 31, 2016; and
- d. Approved the Mayor's appointment of Susan Prosapio to fill the unexpired ex-officio term of January 31, 2018, on the Heritage Preservation Commission; and
- e. Received and placed on file the Morrison County Attorney's Prosecution report for December 2016; and
- f. Received and placed on file the Reviewed Financial Statements of the Friends of Pine Grove Zoo and Senior Citizen's Inc., both dated December 31, 2016; and
- g. Received and placed on file the Water Treatment facility report for January 2017.

Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Lettings**

1. **GMC Pickup, Street Department** – Motion was made by Councilmember Hanson, seconded by Councilmember Lundberg to award the bid of \$25,299.61, off the state bid, to Nelson Auto Center, Fergus Falls, for a 2017 regular cab ¾ ton GMC Sierra pickup for the Street Department, to be charged to the Equipment Fund. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

2. **Police Interceptor, Police Department** – Motion was made by Councilmember Hircock, seconded by Councilmember Knafla to award the purchase, off the state bid, of a 2017 Ford Interceptor 4 door Utility V6 AWD from Nelson Auto Center, Fergus Falls, at a cost of \$29,292.08, for the Police Department, to be charged to the Equipment Fund. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

8. **OLD BUSINESS**

a. **Resolution 2017-05, Order in Streetlight[s]** – Mayor Zylka introduced and moved for the adoption of Resolution 2017-05, a Resolution Authorizing the Installation of a 100 watt equivalent LED Streetlight on Riverview approximately 480 feet westerly of Haven Road. Councilmember Lundberg seconded the motion for adoption. On a roll call vote; Ayes: Hircock,

Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Council President Hanfler then declared said Resolution 2017-05 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

9. **NEW BUSINESS**

a. **Appoint Jordan Geise, Part-time Patrol Officer, Police Department** – Motion was made by Councilmember Hircock, seconded by Councilmember Gosiak to accept the recommendation of the Interview Committee and appoint Jordan Geise, [from the established eligibility list], as a part-time Patrol Officer with the Police Department, effective as soon as he passes the background investigation, drug, alcohol and psychology testing, at the wage established in the current Labor Agreement of Law Enforcement Labor Services. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

b. **Joint Powers Agreement, Central Minnesota Violent Offender Task Force** – Motion was made by Councilmember Hircock, seconded by Councilmember Liljegren to authorize the execution of a Joint Powers Agreement to form the Central Minnesota Violent Offender Task Force, for the purposes of investigating, identifying and disrupting illegal drug and gang activity within the area established. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

c. **Order in Public Improvement 376, Surface and/or Utility Improvements**

1. **Resolution 2017-06, Order in Fourth Avenue Northwest** – Councilmember Hircock introduced and moved for the adoption of Resolution 2017-06, a Resolution Ordering in Surface and/or Utility Improvement on Fourth Avenue Northwest between Fourth and Fifth Streets Northwest and on Fifth Street Northwest between Third and Fourth Avenues Northwest, as a part of Public Improvement 376. Councilmember Gosiak seconded the motion for adoption. On a roll call vote; Ayes: Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, Hircock. Nays: Hanson. Council President Hanfler then declared said Resolution 2017-06 to have received the majority vote of the entire City Council and the same to have been duly passed, approved and adopted.

2. **Resolution 2017-07, Order in Seventh Street Southeast** – Mayor Zylka introduced and moved for the adoption of Resolution 2017-07, a Resolution Ordering in Surface and/or Utility Improvement on Seventh Street Southeast between Second and Fifth Avenues Southeast, as a part of Public Improvement 376. Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: Lundberg, Zylka, Hanfler, Liljegren, Knafla, Hanson, Hircock, and Gosiak. Nays: none. Council President Hanfler then declared said Resolution 2017-07 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

3. **Resolution 2017-08, Order in Ninth Street Southeast** – Councilmember Hanson introduced and moved for the adoption of Resolution 2017-08, a Resolution Ordering in Surface and/or Utility Improvement on Ninth Street Southeast between Broadway and Third Avenues Southeast, and the removal of approximately 190 feet of bituminous between Eighth and Ninth Street Southeast, as a part of Public Improvement 376. Mayor Zylka seconded the motion for adoption. On a roll call vote; Ayes: Zylka, Liljegren, Knafla, Hanson, Hircock, Gosiak, and Lundberg. Nays: Hanfler. Council President Hanfler then declared said Resolution 2017-08 to have received the majority vote of the entire City Council and the same to have been duly passed, approved and adopted.

4. **Resolution 2017-09, Order in Third Avenue Northeast** – Councilmember Lundberg introduced and moved for the adoption of Resolution 2017-09, a Resolution Ordering Surface and/or Utility Improvements on Third Avenue Northeast between Fourth and Fifth Streets Northeast, as a part of Public Improvement 376. Mayor Zylka seconded the motion for adoption. On a roll call vote; Ayes: Hanfler, Liljegren, Knafla, Hanson, Hircock, Gosiak, Lundberg, and Zylka. Nays: none. Council President Hanfler then declared said Resolution 2017-09 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

5. **Resolution 2017-10, Order in Fourteenth Street Southwest** – Councilmember Liljegren introduced and moved for the adoption of Resolution 2017-10, a Resolution Ordering in Surface and/or Utility Improvements on Fourteenth Street Southwest between Second Avenue Southwest and a point approximately 190 feet southerly on Second Avenue Southwest, as a part of Public Improvement 376. Councilmember Hanson seconded the motion for adoption. On a roll call vote; Ayes: Liljegren, Knafla, Hanson, Hircock, Gosiak, Lundberg, Zylka, and Hanfler. Nays: none. Council President Hanfler then declared said Resolution 2017-10 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

d. **Resolution 2017-11, Approve Plans and Specifications and Call for Bids, Public Improvement 376** – Councilmember Gosiak introduced and moved for the adoption of Resolution 2017-11, a Resolution Approving the Plans and Specifications and Calling for Bids for Public Improvement 376, [i.e. 2017 improvement projects]. Councilmember Knafla seconded the motion for adoption. On a roll call vote; Ayes: Knafla, Hanson, Hircock, Gosiak, Lundberg, Zylka, Hanfler, and Liljegren. Nays: none. Council President Hanfler then declared said Resolution 2017-11 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

e. **Resolution 2017-04, 2016 Year End Transfers** – Councilmember Hircock introduced and moved for the adoption of Resolution 2017-04, a Resolution Approving the 2016 Year End Transfers, as amended. Councilmember Lundberg seconded the motion for adoption. On a roll call vote; Ayes: Hanson, Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, and Knafla. Nays: none. Council President Hanfler then declared said Resolution 2017-04 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

f. **Petition, Handicapped Parking Installation, First Avenue Northeast** – Motion was made by Councilmember Hircock, seconded by Councilmember Knafla to receive a petition requesting the installation of a handicapped parking spot on First Avenue Northeast near First Street Northeast, instructed staff to verify signatures, and further forwarded the request to the Public Works Department for review and a recommendation. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

g. **Waiver of Noise Control, Danielle Sakry, Linden Hill** – Motion was made by Councilmember Lundberg, seconded by Councilmember Liljegren to deny the Waiver of Noise Control application as requested by Danielle Sakry for her event at Linden Hill on May 20, 2017, to allow music until 12:00 midnight instead of the required 10:00 p.m., due to disturbing the surrounding residential neighborhood. Ayes: Hircock, Lundberg, Zylka, Hanfler, Liljegren, and Knafla. Nays: Gosiak and Hanson. Motion carried.

h. **Curb Extensions [Bump Out] Request, Live Better Live Longer Group** – Motion was made by Councilmember Hanson, seconded by Councilmember Knafla to approve a request from Live Better Live Longer group to install temporary curb extensions, [bump outs] extending the sidewalk into the parking lanes on the four corners of First Street and First Avenues Northeast, with Live Better Live Longer funding up to \$1,300 and the balance being charged to the Equipment Fund. Ayes: Hircock, Gosiak, Lundberg, Zylka, Hanfler, Liljegren, Knafla, and Hanson. Nays: none. Motion carried.

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, COMMITTEES, AND COMMISSIONS**

11. **ANNOUNCEMENTS**

a. Councilmember Gosiak announced a bus will be taking individuals who support the Camp Ripley Veterans State Trail funding request to St. Paul to attend the legislative session.

12. **ADJOURNMENT**

Council President Hanfler adjourned the meeting at 8:56 p.m.

Respectfully submitted,

Wendy J. Zylka