

REGULAR CITY COUNCIL MEETING ~ DECEMBER 19, 2016

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hanfler on Monday, December 19, 2016, at 7:44 p.m. in the Council Chambers at City Hall. Councilmembers Liljegren, Hanson, Knafla, Council President Hanfler, and Mayor Zylka were present. Councilmembers Boyum, Hircock, and Gosiak were absent. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

City Administrator Radermacher amended the agenda by adding 6.q. Motion was made by Councilmember Hanson, seconded by Councilmember Liljegren to approve the agenda of December 19, 2016, as amended. Ayes: Liljegren, Zylka, Hanfler, Hanson, and Knafla. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Knafla, seconded by Councilmember Hanson to approve the City Council minutes of the special work session of December 5, 2016; and the regular meeting of December 5, 2016; and the closed meeting of December 5, 2016, as presented. Ayes: Liljegren, Zylka, Hanfler, Hanson, and Knafla. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Hanson, seconded by Mayor Zylka to approve the bills totaling \$342,957.91 for check numbers 95505 through 95606. Ayes: Liljegren, Zylka, Hanfler, Hanson, and Knafla. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS AND PROCLAMATIONS**

6. **CONSENT AGENDA**

Motion was made by Councilmember Hanson, seconded by Councilmember Liljegren to take the following action on Consent Agenda items a. through q.:

- a. Received and placed on file the Airport Commission minutes of November 2016; and
- b. Received and placed on file the Animal Control report for November 2016; and
- c. Received and placed on file the Building Department report for November 2016; and
- d. Received and placed on file the CenterPoint Energy correspondence of December 2016; and
- e. Received and placed on file the Charter Communication correspondence of December 5, 2016; and
- f. Approved and authorized the execution of a City Attorney Agreement with Antoinette Wetzel of Wetzel Law Office for legal services in 2017 and 2018; and
- g. Received and placed on file the Fire Department report for November 2016; and
- h. Approved and authorized the execution of a Housing Inspection Services Agreement with Sadusky Renovations, Inc.; and
- i. Approved the Mayor's appointment of Linda Burggraff to the Heritage Preservation Commission to fill the unexpired term left by Joseph Curtiss of January 31, 2019, and further requested that the Mayor find a replacement for Ms. Burggraff's vacancy on the Commission as a downtown business owner; and
- j. Received and placed on file the Minnesota Department of Commerce's correspondences dated December 5, 2016; and
- k. Received and placed on file the Morrison County Attorney's Prosecution report for October 2016; and
- l. Received and placed on file the Planning Commission minutes of November 2016; and
- m. Received and placed on file the Public Works Department report for November 2016; and
- n. Approved and authorized the execution of an Extension of Agreement for the residential recycling with City Sanitary Commercial Services, Inc., Little Falls; and
- o. Received and placed on file the Wastewater Treatment facility reports for October and November 2016; and
- p. Received and placed on file the Water Treatment facility report for November 2016; and

q. Authorized the release of City held Tourism Funds as requested by the Little Falls Convention and Visitors Bureau for marketing and advertising initiatives as presented at a total cost not to exceed \$43,110.51.

Ayes: Liljegren, Zylka, Hanfler, Hanson, and Knafla. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

8. **OLD BUSINESS**

9. **NEW BUSINESS**

a. **Phosphorus Management Plan** – Motion was made by Mayor Zylka, seconded by Councilmember Knafla to approve and further authorize the submittal of the Phosphorus Management Plan to the Minnesota Pollution Control Agency for the City's NPDES Wastewater Permit. Ayes: Liljegren, Zylka, Hanfler, Hanson, and Knafla. Nays: none. Motion carried.

b. **Resignation of Jeremy Doroff, Police Department, Appoint Eric Hegna, Fulltime Patrol Officer** – Motion was made by Mayor Zylka, seconded by Councilmember Hanson to accept the resignation of Jeremy Doroff as a Patrol Officer with his last working day January 6, 2017, his last day being when his vacation and compensatory time run out, thanked him for his services and wished him well in his future endeavors; and further appointed Eric Hegna as a fulltime Patrol Officer effective January 7, 2017, at the salary established by the Labor Agreement of Law Enforcement Labor Services. Ayes: Liljegren, Zylka, Hanfler, Hanson, and Knafla. Nays: none. Motion carried.

c. **Resolution 2016-68, Establish Fee Schedule 2017** – Councilmember Liljegren introduced and moved for the adoption of Resolution 2016-68, a Resolution Adopting the 2017 Fee Schedule. Councilmember Knafla second the motion for adoption. On a roll call vote; Ayes: Liljegren, Zylka, Hanfler, Hanson, and Knafla. Nays: Boyum, Hircock and Gosiak [all absent]. Council President Hanfler then declared said Resolution 2016-68 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

d. **Resolution 2016-69, Establish Water, Wastewater, Garbage and Recycling Rates** – Councilmember Knafla introduced and moved for the adoption of Resolution 2016-69, a Resolution Establishing the Water, Wastewater, Garbage and Recycling Rates for 2017. Councilmember Hanson seconded the motion for adoption. On a roll call vote; Ayes: Zylka, Hanfler, Hanson, Knafla, and Liljegren. Nays: Hircock, Gosiak and Boyum, [all absent]. Council President Hanfler then declared said Resolution 2016-69 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

e. **Resolution 2016-70, Accept Feasibility Report and Call for Public Hearing, Surface and/or Utility Improvements, Public Improvement 376, Fourth Avenue Northwest** – Councilmember Hanson introduced and moved for the adoption of Resolution 2016-70, a Resolution Accepting the Feasibility Report and Calling for a Public Hearing to Consider Surface and/or Utility Improvements on Fourth Avenue Northwest between Fourth and Fifth Streets Northwest and on Fifth Street Northwest between Third and Fourth Avenues Northwest on January 17, 2016, at 7:30 p.m. in the Council Chambers. Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: Hanfler, Hanson, Knafla, Liljegren, and Zylka. Nays: Gosiak, Boyum and Hircock [all absent]. Council President Hanfler then declared said Resolution 2016-70 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

f. **Resolution 2016-71, Accept Feasibility Report and Call for Public Hearing, Surface and/or Utility Improvements, Public Improvement 376, Seventh Street Southeast** – Councilmember Knafla introduced and moved for the adoption of Resolution 2016-71, a Resolution Accepting the Feasibility Report and Calling for a Public Hearing to Consider Surface and/or Utility Improvements on Seventh Street Southeast between Second and Fifth Avenues Southeast on January 17, 2016, at 7:30 p.m. in the Council Chambers. Councilmember Hanson seconded the motion for adoption. On a roll call vote; Ayes: Hanson, Knafla, Liljegren, Zylka, and Hanfler. Nays: Boyum, Hircock and Gosiak [all absent]. Council President Hanfler then declared said Resolution 2016-71 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

g. **Resolution 2016-72, Accept Feasibility Report and Call for Public Hearing, Surface and/or Utility Improvements, Public Improvement 376, Ninth Street Southeast** – Councilmember Liljegren introduced and moved for the adoption of Resolution 2016-72, a Resolution Accepting the Feasibility Report and Calling for a Public Hearing to Consider Surface and/or Utility Improvements on Ninth Street Southeast between Broadway and Third Avenues Southeast and on Broadway between Eighth and Ninth Streets Southeast on January 17,

Regular City Council Meeting, December 19, 2016; and
Recessed City Council Meetings of December 21 and 27, 2016; page three

2016, at 7:30 p.m. in the Council Chambers. Mayor Zylka seconded the motion for adoption. On a roll call vote; Ayes: Knafla, Liljegren, Zylka, Hanfler, and Hanson. Nays: Hircock, Gosiak and Boyum [all absent]. Council President Hanfler then declared said Resolution 2016-72 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

h. Resolution 2016-73, Accept Feasibility Report and Call for Public Hearing, Surface and/or Utility Improvements, Public Improvement 376, Third Avenue

Northeast – Councilmember Hanson introduced and moved for the adoption of Resolution 2016-73, a Resolution Accepting the Feasibility Report and Calling for a Public Hearing to Consider Surface and/or Utility Improvements on Third Avenue Northeast between Fourth and Fifth Streets Northeast on January 17, 2016, at 7:30 p.m. in the Council Chambers. Councilmember Knafla seconded the motion for adoption. On a roll call vote; Ayes: Liljegren, Zylka, Hanfler, Hanson, and Knafla. Nays: Gosiak, Boyum and Hircock [all absent]. Council President Hanfler then declared said Resolution 2016-73 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

i. Resolution 2016-74, Accept Feasibility Report and Call for Public Hearing, Surface and/or Utility Improvements, Public Improvement 376, Fourteenth Street

Southwest – Councilmember Knafla introduced and moved for the adoption of Resolution 2016-74, a Resolution Accepting the Feasibility Report and Calling for a Public Hearing to Consider Surface and/or Utility Improvements on Fourteenth Street Southwest between Second Avenue Southwest and a point approximately 190 feet southerly of Second Avenue Southwest on January 17, 2016, at 7:30 p.m. in the Council Chambers. Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: Zylka, Hanfler, Hanson, Knafla, and Liljegren. Nays: Boyum, Hircock and Gosiak [all absent]. Council President Hanfler then declared said Resolution 2016-74 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

j. Resolution 2016-75, Decertify Tax Increment Financing District 29, North

Bluff – Councilmember Hanson introduced and moved for the adoption of Resolution 2016-75, a Resolution Approving the Decertification of Tax Increment Financing District 1-29, North Bluff – Custom Roto Mold. Mayor Zylka seconded the motion for adoption. On a roll call vote; Ayes: Hanfler, Hanson, Knafla, Liljegren, and Zylka. Nays: Hircock, Gosiak and Boyum [all absent]. Council President Hanfler then declared said Resolution 2016-75 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

10. CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS, AND COMMITTEES

11. ANNOUNCEMENTS

12. ADJOURNMENT

Council President Hanfler recessed at 8:33 p.m. to Wednesday, December 21, 2016, at 12:00 noon in the Council Chambers at City Hall.

The recessed City Council meeting of the City of Little Falls was called to order by Council President Hanfler on Wednesday, December 21, 2016, at 12:00 noon in the Conference Room at City Hall. Councilmembers Hircock, Hanson, Knafla, Council President Hanfler, and Mayor Zylka were present. Councilmember Boyum, Liljegren, and Gosiak were absent. It was determined there was a quorum.

City Administrator Radermacher reviewed the tentative labor agreements with the Minnesota Association of Professional Employees and Law Enforcement Labor Services for contract years 2017 and 2018.

Following discussions, motion was made by Mayor Zylka, seconded by Councilmember Hircock to authorize the execution of the Labor Agreement with the Minnesota Association of Professional Employees effective January 1, 2017, through December 31, 2018, as presented. Ayes: Hircock, Zylka, Hanfler, Hanson, and Knafla. Nays: none. Motion carried.

Motion was made by Councilmember Knafla, seconded by Councilmember Hanson to the execution of the Labor Agreement with the Law Enforcement Labor Services, Local 68, effective January 1, 2017, through December 31, 2018, as presented. Ayes: Hircock, Zylka, Hanfler, Hanson, and Knafla. Nays: none. Motion carried.

Council President Hanfler recessed the meeting at 12:30 p.m. until Tuesday, December 27, 2016, at 5:00 p.m. in the Conference Room at City Hall.

Regular City Council Meeting, December 19, 2016; and
Recessed City Council Meetings of December 21 and 27, 2016; page four

The recessed City Council meeting of the City of Little Falls was called to order by Council President Hanfler on Tuesday, December 27, 2016, at 5:00 p.m. in the Conference Room at City Hall. Councilmembers Hircock, Liljegren, Hanson, Knafla, Council President Hanfler, and Mayor Zylka were present. Councilmember Boyum and Gosiak were absent. It was determined there was a quorum.

City Administrator Radermacher reviewed the tentative labor agreements with the American Federation of State, County and Municipal Employees and the International Union of Operating Engineers, Local 49 for contract years 2017 and 2018.

Following discussions, motion was made by Hircock, seconded by Councilmember Hanson to authorize the execution of the Labor Agreement with the International Union of Operating Engineers, Local 49, effective January 1, 2017, through December 31, 2018, as presented. Ayes: Hircock, Liljegren, Zylka, Hanfler, Hanson, and Knafla. Nays: none. Motion carried.

Motion was made by Councilmember Knafla, seconded by Councilmember Liljegren to the execution of the Labor Agreement with the American Federation of State, County and Municipal Employees, Local 65, effective January 1, 2017, through December 31, 2018, as presented. Ayes: Hircock, Liljegren, Hanfler, Hanson, and Knafla. Nays: none. Abstention: Zylka. Motion carried.

Motion was made by Councilmember Hircock, seconded by Councilmember Hanson to extend the sick leave bank language included in the Minnesota Association of Professional Employees and American Federation of State, County and Municipal Employees Labor Agreements to the International Union of Operating Engineers, Local 49, and the Law Enforcement Labor Services, Local 68, Labor Agreements. Ayes: Hircock, Liljegren, Zylka, Hanfler, Hanson, and Knafla. Nays: none. Motion carried.

Council President Hanfler adjourned the meeting at 5:18 p.m.

Respectfully submitted,

Wendy J. Zylka