

REGULAR CITY COUNCIL MEETING ~ DECEMBER 5, 2016

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hanfler on Monday, December 5, 2016, at 7:30 p.m. in the Council Chambers at City Hall. Councilmembers Hircock, Liljegren, Hanson, Gosiak, Knafla, Council President Hanfler, and Mayor Zylka were present. Councilmember Boyum was absent. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Motion was made by Mayor Zylka, seconded by Councilmember Hanson to approve the agenda of December 5, 2016, as presented. Ayes: Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Knafla, seconded by Councilmember Hircock to approve the City Council minutes of the special work session of November 21, 2016; the regular meeting of November 21, 2016; and the closed meeting of November 21, 2016, as presented. Ayes: Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Gosiak, seconded by Councilmember Liljegren to approve the bills totaling \$169,605.98 for check numbers 95453 through 95504. Ayes: Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS AND PROCLAMATIONS**

6. **CONSENT AGENDA**

Motion was made by Councilmember Gosiak, seconded by Councilmember Knafla to take the following action on Consent Agenda items a. through j.:

a. Approved and authorized the execution of a Personal/Professional Service Agreement with Hometown Planning LLC, Alexandria, for land use planning and zoning administration services, from January 1, 2017, through December 31, 2018; and

b. Approved and authorized the execution of an amended Library Branch Agreement with Great River Regional Library dated November 22, 2016, for the Carnegie Library; and

c. Approved the Application for Display of Fireworks application as submitted by the Little Falls Lions Club, and further authorized the display from the Little Falls Golf Course on December 15, 2016, contingent upon them providing proof of insurance listed the City as additional insured, and they clean up after the event; and

d. Received and placed on file the Cable TV Review Board minutes of October 2016; and

e. Received and placed on file the Community Services Advisory Board minutes of September 2016; and

f. Received and placed on file the Housing and Redevelopment Authority minutes of October 2016; and

g. Approved the request from Fire Chief Nieman and authorized up to three trips out of state to Sioux Falls, South Dakota, for the apparatus for the new fire truck; and

h. Received and placed on file the Park, Recreation and Tree Board minutes of August 2016; and

i. Received and placed on file the Planning Commission minutes for August, September and October 2016; and

j. Received and placed on file the Police Department report for October 2016.

Ayes: Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Public Meeting**

1. **2017 Budget Information Meeting** – Council President Hanfler opened a scheduled public informational meeting at 7:40 p.m. in the Council Chambers. City Administrator Radermacher reviewed the proposed budget and levies for 2017. Council President Hanfler closed the informational meeting at 8:07 p.m. No one asked questions or comments.

b. **Lettings**

1. **Accept Recommendation of Airport Commission, Appoint Airport Engineer, Kadrmas Lee and Jackson, Inc.** – Motion was made by Councilmember Gosiak, seconded by Councilmember Liljegren to accept the recommendation of the Airport Commission and appointed and authorized the execution of an agreement with Kadrmas Lee and Jackson, Inc., St. Paul, as the Airport Engineer for five years beginning January 1, 2017. Ayes: Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

2. **Lime Sludge Removal, Central Mechanical, LLC** – Motion was made by Councilmember Hircock, seconded by Councilmember Knafla to award the low bid of \$8.95 per cubic yard received from Central Mechanical, LLC, Little Falls, for the lime sludge removal from the lagoons for contract years 2017 through 2021, to be charged to the Water Treatment Facility. Ayes: Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

8. **OLD BUSINESS**

9. **NEW BUSINESS**

a. **Amend Policy 12, Public Improvements** – Motion was made by Mayor Zylka, seconded by Councilmember Hanson to adopt Policy 12, Public Improvements as amended. Ayes: Zylka, Gosiak and Knafla. Nays: Hircock, Liljegren, Hanfler, and Hanson. Motion failed.

b. **Extension of Garbage Contracts, City Sanitary Commercial Services Inc. and Otremba Disposal** – Motion was made by Councilmember Hanson, seconded by Councilmember Hircock to authorize the extension of the contracts with City Sanitary Commercial Services Inc. and Otremba Disposal for the residential garbage collection, with no increase in the drive by fee until the new program can be implemented, but no longer than December 31, 2017. Ayes: Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

c. **Resignation of Joseph Curtiss, Heritage Preservation Commission** – Motion was made by Mayor Zylka, seconded by Councilmember Gosiak to accept the resignation of Joseph Curtiss from the Heritage Preservation Commission, thanked him for this commitment to the Commission and further requested the Mayor find a replacement to fill the unexpired term of January 31, 2019. Ayes: Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

d. **Resolution 2016-65, Levy 2017** – Councilmember Hircock introduced and moved for the adoption of Resolution 2016-65, a Resolution Adopting the 2017 Levy as amended. Councilmember Knafla seconded the motion for adoption. On a roll call vote; Ayes: Liljegren, Zylka, Hanfler, Hanson, Gosiak, Knafla, and Hircock. Nays: Boyum [absent]. Council President Hanfler then declared said Resolution 2016-65 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

e. **Resolution 2016-66, Housing and Redevelopment Authority Levy** – Councilmember Gosiak introduced and moved for the adoption of Resolution 2016-66, a Resolution Adopting the 2017 Housing and Redevelopment Authority Levy. Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: Liljegren, Zylka, Hanfler, Hanson, Gosiak, Knafla, and Hircock. Nays: Boyum [absent]. Council President Hanfler then declared said Resolution 2016-66 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

f. **Resolution 2016-67, Budget 2017** – Councilmember Hanson introduced and moved for the adoption of Resolution 2016-67, a Resolution Adopting the 2017 Budget and Capital Improvement Plan, as amended. Councilmember Hircock seconded the motion for adoption. On a roll call vote; Ayes: Zylka, Hanfler, Hanson, Gosiak, Knafla, Hircock, and Liljegren. Nays: Boyum [absent]. Council President Hanfler then declared said Resolution 2016-67 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS AND COMMITTEES**

11. **ANNOUNCEMENTS**

12. **ADJOURNMENT**

Council President Hanfler recessed the meeting at 8:39 p.m. to go into a scheduled closed meeting under Minnesota Statute 13D.03 to discuss labor negotiation strategies.

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Motion was made by Councilmember Gosiak, seconded by Councilmember Hircock to close a scheduled meeting at 8:44 p.m. to discuss labor negotiations pursuant to Minnesota Statutes 13D.03.

Motion was made by Councilmember Hircock, seconded by Councilmember Hanson to reopen the meeting at 9:22 p.m.

Council President Hanfler adjourned the meeting at 9:23 p.m.

Respectfully submitted,

Wendy J. Zylka