

**REGULAR CITY COUNCIL MEETING ~ NOVEMBER 21, 2016**

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hanfler on Monday, November 21, 2016, at 7:30 p.m. in the Council Chambers at City Hall. Councilmembers Boyum, Hircock, Liljegren, Hanson, Knafla, Council President Hanfler, and Mayor Zylka were present. Councilmember Gosiak was absent. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Council President Hanfler amended the agenda to add item 9.g. Motion was made by Councilmember Hanson, seconded by Councilmember Knafla to approve the agenda of November 21, 2016, as amended. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, and Knafla. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Hircock, seconded by Councilmember Liljegren to approve the City Council minutes of the special work session of November 7, 2016; the regular meeting of November 7, 2016; and the Canvass of Municipal Elections of November 10, 2016, as presented. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, and Knafla. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Mayor Zylka, seconded by Councilmember Knafla to approve the bills totaling \$162,854.99 for check numbers 95305 through 95452. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, and Knafla. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS AND PROCLAMATIONS**

a. **Award**

1. **Water Fluoridation Quality Award 2015, United States Department of Health and Human Services** – Motion was made by Councilmember Knafla, seconded by Councilmember Hircock to accept the 2015 Water Fluoridation Quality Award from the Centers of Disease Control and Prevention, United States Department of Health and Human Services, for “12 consistent months of professional adjustments of the water fluoride content to the optimum level for oral health”, and further congratulated the Water Treatment facility staff for their efforts. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, and Knafla. Nays: none. Motion carried.

6. **CONSENT AGENDA**

Motion was made by Councilmember Hanson, seconded by Councilmember Liljegren to take the following action on Consent Agenda items a. through m.:

a. Approved the 2017 Licenses as presented contingent upon the appropriate paperwork, insurance and fees being provided, approval is granted by the Fire and Police Chiefs, as necessary, all taxes, [i.e. Restaurant, Property, Sales, etc.], are current; and approval is granted by the Minnesota Department of Public Safety, Alcohol and Gambling Enforcement Division as appropriate; and

b. Received and placed on file the Airport Commission minutes of October 2016; and

c. Received and placed on file the Animal Control report for October 2016; and

d. Received and placed on file the Building Department report for October 2016; and

e. Received and placed on file the Economic Development Authority minutes of October and November 2016; and

f. Received and placed on file the Energy and Environmental Committee minutes of November 2016; and

g. Received and placed on file the Fire Department report for October 2016; and

h. Received and placed on file the Heritage Preservation Commission minutes of November 2016; and

i. Received and placed on file the Morrison County Attorney’s Prosecution report for September 2016; and

j. Approved to the Minnesota Charitable Gambling Control Board, a Premises Permit Application to allow gambling at the West Side Bar, 115 West Broadway, by the Little Falls Lions Club, and further waived any waiting period; and

k. Received and placed on file the Public Works Department report for October 2016; and

l. Affirmed the date changes for the regular City Council meetings that fall on legal holidays in 2017 as follows: January 2 to January 3; January 16 to January 17; February 20 to February 21; and September 4 to September 5; and

m. Received and placed on file the Water Treatment facility report for October 2016.

Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, and Knafla. Nays: none. Motion carried.

## 7. **PUBLIC HEARINGS AND LETTINGS**

### 8. **OLD BUSINESS**

a. **Ordinance No. 93, Sixth Series, Authorize and Direct the Sale of Certain Property, Yetzer Holdings, LLC** [Introduced 11/07/16] – Councilmember Hircock moved for the adoption of Ordinance No. 93, Sixth Series, an Ordinance Authorizing and Directing the Sale of Certain Property in Blocks 31 and 34, Rhode's Addition, to Yetzer Holding, LLC, for the sum of \$25,000. Councilmember Hanson seconded the motion for adoption. On a roll call vote; Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, and Knafla. Nays: Gosiak [absent]. Council President Hanfler then declared said Ordinance No. 93 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

### 9. **NEW BUSINESS**

a. **Coalition of Greater Minnesota Cities, Voluntary Assessment** – Motion was made by Mayor Zylka, seconded by Councilmember Hircock to authorize the voluntary assessment from the Coalition of Greater Minnesota Cities of \$3,057 for the Environmental Action Fund, to be charged to Wastewater Fund. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, and Knafla. Nays: none. Motion carried.

b. **Garbage Carts** – Mayor Zylka deleted this item.

c. **Hire, Brian Zapzalka, Wastewater Operator** – Motion was made by Councilmember Liljegren, seconded by Councilmember Hanson to accept the recommendation of the Interview Committee and authorized the hiring of Brian Zapzalka as a Wastewater Operator, at the wage established in the Labor Agreement of the International Union of Operating Engineers, Local 49, effective December 5, 2016, contingent upon him passing the physical, alcohol and drug testing, background check, and further provides proof of his current Class B Wastewater license. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, and Knafla. Nays: none. Motion carried.

d. **Pamela Schilling, Hookup Request** – Motion was made by Councilmember Hanson, seconded by Councilmember Liljegren to uphold the City's policy regarding the collection of hookup fees for improvements that benefit a tax forfeit property when the parcel develops; and further denied Pamela Schilling's request to waive the hookups. Ayes: Hircock, Liljegren, Zylka, Hanfler, Hanson, and Knafla. Nays: Boyum. Motion carried.

e. **Prosecution Agreement, Morrison County Attorney** – Motion was made by Mayor Zylka, seconded by Councilmember Liljegren to authorize the execution of an Agreement between the City of Little Falls and the County of Morrison for the Prosecution of Certain Criminal Offenses Occurring within the Corporate City Limits at a cost of \$2,500 per month. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson and Knafla. Nays: none. Motion carried.

f. **Resolution 2016-64, Submittal of Minnesota Department of Transportation, Transportation Alternative Grant Application** – Mayor Zylka introduced and moved for the adoption of Resolution 2016-64, a Resolution of Sponsoring Agency and Authorization to Submit Transportation Alternatives Funding Application through the Minnesota Department of Transportation and Federal Highway Administration for sidewalk and pedestrian crossings and improvements of approximately \$613,000. Councilmember Knafla seconded the motion adoption. On a roll call vote; Ayes: Hircock, Liljegren, Zylka, Hanfler, Hanson, Knafla, and Boyum. Nays: Gosiak [absent]. Council President Hanfler then declared said Resolution 2016-64 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

g. **National Joint Powers Alliance, Board of Directors Nomination** – Motion was made by Councilmember Knafla, seconded by Councilmember Hircock to nominate Mayor Greg Zylka as a candidate to the National Joint Powers Alliance Board of Directors, for Sub-Region IV. Ayes: Boyum, Hircock, Liljegren, Hanfler, Hanson, and Knafla. Nays: none. Abstention: Zylka. Motion carried.

**10. CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS, AND COMMITTEES**

**11. ANNOUNCEMENTS**

a. Mayor Zylka and City Administrator Radermacher reviewed the Coalition of Greater Minnesota Cities Fall Conference they attended in Alexandria on November 17, 2016.

**12. ADJOURNMENT**

Council President Hanfler recessed the meeting at 8:22 p.m. to go into a scheduled closed meeting under Minnesota Statute 13D.03 to discuss labor negotiation strategies.

Motion was made by Councilmember Hircock, seconded by Councilmember Liljegren to close a scheduled meeting at 8:27 p.m. to discuss labor negotiations pursuant to Minnesota Statutes 13D.03.

Motion was made by Councilmember Hircock, seconded by Councilmember Hanson to reopen the meeting at 9:15 p.m.

Council President Hanfler adjourned the meeting at 9:16 p.m.

Respectfully submitted,

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Wendy J. Zylka