

REGULAR CITY COUNCIL MEETING ~ NOVEMBER 7, 2016

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hanfler on Monday, November 7, 2016, at 7:40 p.m. in the Council Chambers at City Hall. Councilmembers Boyum, Hircock, Liljegren, Hanson, Gosiak, Knafla, Council President Hanfler, and Mayor Zylka were present. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Motion was made by Councilmember Knafla, seconded by Councilmember Hircock to approve the agenda of November 7, 2016, as presented. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Hircock, seconded by Councilmember Liljegren to approve the City Council minutes of the special work session of October 17, 2016; and the regular meeting of October 17, 2016, as presented. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Hanson, seconded by Councilmember Gosiak to approve the bills totaling \$282,220.50 for check numbers 95205 through 95304. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS AND PROCLAMATIONS**

a. **Award**

1. **Mississippi River Geotourism Program, National Geographic, Maple Island Park** – Public Works Director Kimman presented the “Mississippi River Geotourism Program Recognition” award from National Geographic for Maple Island Park, in sustaining and enhancing the unique geographic character of the region. No action taken.

6. **CONSENT AGENDA**

Motion was made by Councilmember Gosiak, seconded by Councilmember Knafla to take the following action on Consent Agenda items a. through f.:

a. Approved to the Minnesota Charitable Gambling Control Board, an Application for Exempt Permit as requested by the Dam Festival Organization Inc., to allow bingo and a raffle on June 17, 2017, in Maple Island Park; and

b. Received and placed on file the Independent Accountants’ Report from Schlenner Wenner & Co., regarding the Hotel/Motel and Restaurant Sales Taxes returns, with no findings; and

c. Received and placed on file the Investment Recap report dated September 30, 2016; and

d. Approved to the Minnesota Department of Transportation a Parade Permit/Special Events Application as requested by the West Side Improvement Association for their annual Santa Parade to be held on November 25, 2016, beginning at 6:00 p.m., contingent upon the list the City as additional insured with not less than \$1 million liability coverage and the cleanup after the event; and

e. Received and placed on file the Police Department report for September 2016; and

f. Received and placed on file the Wastewater Treatment facility report for September 2016.

Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

8. **OLD BUSINESS**

9. **NEW BUSINESS**

a. **Health Savings Account Administration, Select Account** – Motion was made by Mayor Zylka, seconded by Councilmember Hircock to authorize Select Account, Eagan, as the administrator of the City’s Health Savings Account through the length of the next union contracts. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

b. **Memorandum of Understanding, Road Agreement, Morrison County and Little Falls Township** – Motion was made by Mayor Zylka, seconded by Councilmember Liljegren to authorize the execution of a Memorandum of Understanding by and among the County

of Morrison, City of Little Falls and Little Falls Township regarding Roadway Maintenance. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

c. **Ordinance No. 93, Sixth Series, Authorize and Direct the Sale of Property, Yetzer Holdings, LLC** - Councilmember Hircock introduced Ordinance No. 93, an Ordinance Authorizing and Directing the Sale of Property to Yetzer Holdings, LLC, for the sum of \$25,000.

d. **Petition, Fourteenth Street Southwest, Resolution 2016-63, Accept Petition and Order Feasibility Report, Public Improvement 376** – Motion was made by Mayor Zylka to receive a petition requesting the installation of municipal utilities on Fourteenth Street Southwest between Second Avenue and a point approximately 190 feet southerly of Second Avenue Southwest, and further introduced and moved for the adoption of Resolution 2016-63, a Resolution Accepting said Petition and Ordering a Feasibility Report on the Proposed Utility Improvements on Fourteenth Street Southeast as a part of Public Improvement 376. Councilmember Gosiak seconded the motion for adoption. On a roll call vote; Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Council President Hanfler then declared said Resolution 2016-63 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

e. **Resolution 2016-62, Camp Ripley Veterans State Trail Design Agreement, Minnesota Department of Natural Resources** – Councilmember Gosiak introduced and moved for the adoption of Resolution 2016-62, a Resolution Authorizing the Execution of a Camp Ripley Veterans State Trail Engineering and Design, Soo Line to Little Falls Trail Segment, Cooperative Agreement with the Minnesota Department of Natural Resources. Councilmember Knafla seconded the motion for adoption. On a roll call vote; Ayes: Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, Knafla, and Boyum. Nays: none. Council President Hanfler then declared said Resolution 2016-62 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS, AND COMMITTEES**

11. **ANNOUNCEMENTS**

12. **ADJOURNMENT**

Council President Hanfler adjourned the meeting at 8:05 p.m.

Respectfully submitted,

Wendy J. Zylka