

REGULAR CITY COUNCIL MEETING ~ OCTOBER 3, 2016

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hanfler on Monday, October 3, 2016, at 7:30 p.m. in the Council Chambers at City Hall. Councilmembers Boyum, Hircock, Liljegren, Hanson, Gosiak, Knafla, Council President Hanfler, and Mayor Zylka were present. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Motion was made by Councilmember Hircock, seconded by Councilmember Liljegren to approve the agenda of October 3, 2016, as presented. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Knafla, seconded by Councilmember Hanson to approve the City Council minutes of the special work session of September 19, 2016; and the regular and closed meetings of September 19, 2016, as presented. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Gosiak, seconded by Councilmember Hanson to approve the bills totaling \$449,610.81 for check numbers 95009 through 95091. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS AND PROCLAMATIONS**

a. **Presentation**

1. **Oath of Office, Eric Hegna and Trace Swanson, Patrol Officers** – Mayor Zylka provided the oath of office to Eric Hegna and Trace Swanson, both Patrol Officers in Police Department.

6. **CONSENT AGENDA**

Motion was made by Councilmember Gosiak, seconded by Councilmember Liljegren to take the following action on Consent Agenda items a. through c.:

a. Approved the 2017 Employee Health Insurance renewal and optional Health Savings Account [HSA] at \$607.06 for single coverage and \$1,609.18 for family coverage through the National Joint Powers Alliance; and

b. Approved an Application for Parade, Walk/Run [Non-State Roadway] as requested by David Stumpf on behalf of Caroline Wadman for the Boys and Girls Club, 509 West Broadway, on October 29, 2016, from their facility proceeding east on First Avenue Southwest to Lindbergh Drive then south to Eleventh Street Southwest then north to Tenth Avenue/Tenth Street Southwest and then returning to their facility on First Avenue Southwest from 9:00 a.m. to 10:00 a.m., contingent upon them providing insurance listing the City as additional insured and the clean up after their event; and

c. Authorized the extension of Leland Bundy's probationary period to December 15, 2016, to allow for the completion of testing and results to obtain his Class B Water License.

Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Lettings**

1. **Garbage and Recycling, City Facilities, City Sanitary Commercial Services Inc.** – Motion was made by Councilmember Hircock, seconded by Mayor Zylka to award the low quotation of \$8,143.20 per year from City Sanitary Commercial Services Inc., Little Falls, to provide pickup of garbage from City owned facilities from November 1, 2016, through October 31, 2018, to be charged to the individual departments/facilities. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Gosiak, and Knafla. Nays: Hanson. Motion carried.

2. **Leaf and Brush Collection, Bob LeMieur Rolloffs Refuse and Recycling Inc.** – Motion was made by Councilmember Gosiak, seconded by Mayor Zylka to award the only quotation of \$3,830 from Bob LeMieur Rolloffs Refuse and Recycling Inc., Little Falls, for the leaf and brush collection to be held on October 29, 2016, rain or shine leaving the bags, to be charged to the SCORE Grant. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

8. **OLD BUSINESS**

a. **Ordinance No. 90, Sixth Series, Amend City Code Chapter 11, Section 11.03, Nonconforming Uses, Required Open Spaces and Accessory Buildings** [Reintroduced 09/19/16] – Councilmember Gosiak moved for the adoption of Ordinance No. 90, Sixth Series, an Ordinance Amending City Code Chapter 11, entitled “Land Use Regulations”, by amending Section 11.03, entitled “General Provisions”, by addressing impervious surfacing and overall combined floor area for detached accessory structures both in residential zoned districts; structures, fences, trees, etc., in street intersections; and the maximum size accessory structures in residential zoned districts. Councilmember Hanson seconded the motion for adoption. On a roll call vote; Ayes: Boyum, Hanson and Gosiak. Nays: Hircock, Liljegren, Zylka, Hanfler, and Knafla. Council President Hanfler then declared said Ordinance No. 90 to have failed.

9. **NEW BUSINESS**

a. **Engineering Services, Short Elliot Hendrickson, Water Treatment Facility Project** – Motion was made by Councilmember Hircock, seconded by Councilmember Liljegren to approve an Engineering Services Supplemental Letter of Agreement with Short Elliot Hendrickson, Mankato, for the construction observation of the Water Treatment Facility Project at a cost not to exceed \$99,300, to be charged to the Project. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

b. **Economic Development Authority Recommendation, Ordinance No. 91, Sixth Series, Authorize and Direct the Sale of Property, Yetzer Holdings, LLC** – Motion was made by Mayor Zylka to accept the recommendation of the Economic Development Authority and introduced Ordinance No. 91, Sixth Series, an Ordinance Authorizing and Directing the Sale of Lots 1 through 16, Block 31, and Lots 1 and 2, Block 34, all in Rhode’s Addition to Yetzer Holdings, LLC, for the sum of \$25,000.

c. **Policy 22, Purchasing** – Motion was made by Councilmember Hanson, seconded by Mayor Zylka to adopt Policy 22, Purchasing, as amended. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

d. **Resolution 2016-52, Participation of Part-Time Patrol Officers, Police and Fire Public Employees Retirement Association** – Councilmember Hircock introduced and moved for the adoption of Resolution 2016-52, a Resolution Authorizing the Participation of Part-Time Patrol Officers in the Police and Fire Public Employees Retirement Association. Councilmember Knafla seconded the motion for adoption. On a roll call vote; Ayes: Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, Knafla, and Boyum. Nays: none. Council President Hanfler then declared said Resolution 2016-52 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS, AND COMMITTEES**

11. **ANNOUNCEMENTS**

a. Mayor Zylka announced that an Opioid Abuse Forum will be held at the Falls Ballroom on Tuesday, October 4, 2016.

b. Councilmember Gosiak announced that there is a Camp Ripley Veterans State Trial meeting Friday, October 7, 2016, at Fort Ripley.

12. **ADJOURNMENT**

Council President Hanfler adjourned the meeting at 8:14 p.m.

Respectfully submitted,

Wendy J. Zylka