

**REGULAR CITY COUNCIL MEETING ~ SEPTEMBER 6, 2016**

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hanfler on Tuesday, September 6, 2016, at 7:30 p.m. in the Council Chambers at City Hall. Councilmembers Boyum, Hircock, Liljegren, Hanson, Gosiak, Knafla, Council President Hanfler, and Mayor Zylka were present. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Motion was made by Mayor Zylka, seconded by Councilmember Liljegren to approve the agenda of September 6, 2016, as presented. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Knafla, seconded by Councilmember Hircock to approve the City Council minutes of the special work session of August 15, 2016; and the regular meeting of August 15, 2016, as presented. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Gosiak, seconded by Councilmember Hanson to approve the bills totaling \$295,443.26 for check numbers 94785 through 94892. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Gosiak, and Knafla. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS AND PROCLAMATIONS**

6. **CONSENT AGENDA**

Motion was made by Councilmember Gosiak, seconded by Councilmember Hircock to take the following action on Consent Agenda items a. through j.:

- a. Received and placed on file the Airport Commission minutes of August 2016; and
- b. Accepted the recommendation of the Airport Commission and authorized the advertisement/solicitation of Statements of Qualifications for an airport engineer; and
- c. Approved to the Minnesota Charitable Gambling Control Board an Application for Exempt Permit as requested by Winter Wonderland Figure Skating Club to allow a raffle on March 4, 2017, at the Little Falls Exchange Arena, 1001 Southeast Fifth Avenue, with no waiting period; and
- d. Received and placed on file the Community Services Advisory Board minutes of June 2016; and
- e. Received and placed on file the annual 2015 Great River Regional Library report; and
- f. Authorized the Execution of a Library Branch Agreement with the Great River Regional Library; and
- g. Received and placed on file the Library Board minutes of August 2016; and
- h. Authorized the execution of a grant agreement with the Minnesota Historical Society for a scholarship for a member of the Heritage Preservation Commission to attend the 2016 State Historic Preservation Conference in Hasting; and
- i. Authorized the execution of a Minnesota Internet Crimes Against Children Task Force, Multi Agency Law Enforcement Joint Powers Agreement, SWIFT Contract Number 110274, with the State of Minnesota, Bureau of Criminal Apprehension; and
- j. Received the placed on file the Park, Recreation and Tree Board minutes of August 2016.

Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

8. **OLD BUSINESS**

9. **NEW BUSINESS**

a. **Change Order No. 1, Linescape Linestripping, Additional Painting/Marking** – Motion was made by Councilmember Hanson, seconded by Councilmember Liljegren to approve Change Order No. 1 in the amount of \$1,105.33 with Linescape Linestripping, Pillager, for the additional painting/markings, for a total cost of \$18,521.43, to be charged to the Project. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

b. **Petition, Fourth Avenue Northwest, Surface and Utility Improvements** – Motion was made by Councilmember Gosiak, seconded by Councilmember Knafla to receive a petition requesting surface and utility improvements on Fourth Avenue Northwest between Fourth and Fifth Streets Northwest, instructed staff to verify signatures and further include for consideration with the possible 2017 improvement projects. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanfler, Gosiak, and Knafla. Nays: none. Motion carried.

c. **Planning Commission Recommendation, Ordinance No. 90, Sixth Series, Amend City Code Chapter 11, Section 11.03, Nonconforming Uses, Required Open Spaces and Accessory Buildings** – Zoning Administrator Oleson reviewed the recommendation of the Planning Commission to amend the City Code to lower the maximum allowed impervious coverage on residential zoned property; eliminate a requirement to match average impervious coverage of nearby lots when building structures on a nonconforming lot; to eliminate an overall limit on combined floor area for detached accessory buildings in residential zoning districts; and to amend how structures, fences, trees, shrubs or other obstructions are regulated at street intersections. Motion was made by Councilmember Gosiak to accept the recommendation of the Planning Commission and he introduced Ordinance No. 90, Sixth Series, an Ordinance Amending City Code Chapter 11, entitled “Land Use Regulations”, by amending Section 11.03, entitled “General Provisions”, by addressing impervious surfacing and overall combined floor area for detached accessory structures both in residential zoned districts; and structures, fences, trees, etc., in street intersections.

d. **Resolution 2016-46, Authorize Execution of Snow Removal Contract, Robert LeMieur Snow Service Inc.** – Councilmember Liljegren introduced and moved for the adoption of Resolution 2016-46, a Resolution Authorizing the Execution of a Snow Removal Contract with Robert LeMieur Snow Services Inc., until October 30, 2019. Councilmember Gosiak seconded the motion for adoption. On a roll call vote; Ayes: Boyum, Hircock, Liljegren, Zylka, Hanson, Gosiak, and Knafla. Nays: Hanfler. Council President Hanfler then declared said Resolution 2016-46 to have received the majority vote of the entire City Council and the same to have been duly passed, approved and adopted.

e. **Work Session, Preliminary Budget** – Motion was made by Councilmember Hanson, seconded by Councilmember Hircock to call for a work session budget meeting on September 12, 2016, at 5:30 p.m. in the Council Chambers at City Hall. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS, AND COMMITTEES**

11. **ANNOUNCEMENTS**

a. Public Works Director Kimman, updated the City Council on: the parking lot improvements in Block 42, Original Plat; the pavement maintenance projects; the northwest water tower cleaning.

12. **ADJOURNMENT**

Council President Hanfler adjourned the meeting at 8:32 p.m.

Respectfully submitted,

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Wendy J. Zylka