

**REGULAR CITY COUNCIL MEETING ~ JULY 18, 2016**

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hanfler on Monday, July 18, 2016, at 7:30 p.m. in the Council Chambers at City Hall. Councilmembers Boyum, Hircock, Liljegren, Hanson, Gosiak, Knafla, Council President Hanfler, and Mayor Zylka were present. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Council President Hanfler amended the agenda to add 5.c. and removed 6.g. Motion was made by Councilmember Hircock, seconded by Mayor Zylka to approve the agenda of July 18, 2016, as amended. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Knafla, seconded by Councilmember Gosiak to approve the City Council minutes of the special work session of July 5, 2016; and the regular meeting of July 5, 2016, as presented. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Gosiak, seconded by Councilmember Liljegren to approve the bills totaling \$229,959.60 for check numbers 94472 through 94596. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS AND PROCLAMATIONS**

a. **Award**

1. **Preliminary Breath Testers [PBT's], Office of Traffic Safety, Police**

**Department** – Motion was made by Councilmember Gosiak, seconded by Councilmember Hircock to accept the Preliminary Breath Testers [PBT's] from the Minnesota Office of Traffic Safety for the Police Department. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

b. **Donation**

1. **Golf Extravaganza** – Tom Hoggarth, representing the Golf Extravaganza group, presented the City with a donation for \$12,587 to be used at the Golf Course. Motion was made by Councilmember Hanson, seconded by Councilmember Gosiak to accept the donation of \$12,587 from the Golf Extravaganza group for the Golf Course, and further thanked the group for their donation. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

c. **Presentation**

1. **Coalition of Great Minnesota Cities** – Chris Henjum, representing the Coalition of Greater Minnesota Cities, reviewed their 2016 Legislative Session Report and the activities of the Coalition. No action taken.

6. **CONSENT AGENDA**

Motion was made by Councilmember Hanson, seconded by Councilmember Hircock to take the following action on Consent Agenda items a. through f. and h. through j.:

- a. Received and placed on file the Animal Control report for June 2016; and
- b. Received and placed on file the Building Department report for June 2016; and
- c. Authorized a one-week internship in the Engineering Department by Jesse Roach, Little Falls, from August 1 through 5, 2016, with no pay for benefits; and
- d. Received and placed on file the Fire Department report for June 2016; and
- e. Received and placed on file the Morrison County Attorney's Prosecution report for May 2016; and
- f. Received and placed on file the Police Department report for June 2016; and
- h. Received and placed on file the Public Work Department report June 2016; and
- i. Received and placed on file the Wastewater Treatment facility report for June 2016; and
- j. Received and placed on file the Water Treatment facility report for June 2016.

Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Lettings**

1. **Generator, Police Department** – Motion was made by Councilmember Gosiak, seconded by Councilmember Liljegren to award the low bid of \$19,800 from Holden Electric Co., Baxter, for a generator and the electrical work, and awarded the low bid of \$5,486 from Central Mechanical, LLC, Little Falls, for the mechanical work, all for the generator at the Police Department, to be charged to the Equipment Fund. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

2. **Restroom Improvements, City Hall** – Motion was made by Councilmember Gosiak, seconded by Mayor Zylka to award the low bid of \$11,240.27 from Central Mechanical, LLC, Little Falls, for the plumbing of the public restrooms at City hall, to be charged to the Equipment Fund. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

8. **OLD BUSINESS**

9. **NEW BUSINESS**

a. **Resolution 2016-40, Call for Public Hearing, Adopt Final Assessment Roll, Public Improvement 374** – Councilmember Hircock introduced and moved for the adoption of Resolution 2016-40, a Resolution Calling for a Public Hearing on the Adoption of the Final Assessment Roll for Public Improvement 374, [i.e. surface and or utility improvements on Third Street Northeast; Fourth Street Northwest; and on Third Avenue Northeast], for Monday, August 15, 2016, at 7:30 p.m. in the Council Chambers. Councilmember Hanson seconded the motion for adoption. On a roll call vote; Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Council President Hanfler then declared said Resolution 2016-40 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

b. **Resolution 2016-41, Call for Public Hearing, Adopt Final Assessment Roll, Public Improvement PIR** – Councilmember Knafla introduced and moved for the adoption of Resolution 2016-41, a Resolution Calling for a Public Hearing on the Adoption of the Final Assessment Roll for Public Improvement PIR, [i.e. sidewalks throughout the City]; for Monday, August 15, 2016, at 7:30 p.m. in the Council Chambers. Councilmember Hircock seconded the motion for adoption. On a roll call vote; Ayes: Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, Knafla, and Boyum. Nays: none. Council President Hanfler then declared said Resolution 2016-41 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS, AND COMMITTEES**

11. **ANNOUNCEMENTS**

a. Mayor Zylka stated that the City Council is wearing blue in support of local law enforcement.

12. **ADJOURNMENT**

Council President Hanfler recessed the meeting at 8:02 p.m. until Monday, July 25, 2016, at 11:50 a.m.

**RECESSED CITY COUNCIL MEETING ~ JULY 25, 2016**

1. **CALL TO ORDER**

The recessed City Council meeting of the City of Little Falls was called to order by Council President Hanfler on Monday, July 25, 2016, at 11:52 a.m. in the Conference Room at City Hall. Councilmembers Boyum, Liljegren, Hanson, Gosiak, Knafla, Council President Hanfler, and Mayor Zylka were present. Councilmember Hircock was absent. It was determined there was a quorum.

2. **ADJOURNMENT**

Council President Hanfler declaring there being no business closed the meeting at 11:53 a.m.

Respectfully submitted,

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Wendy J. Zylka