

REGULAR CITY COUNCIL MEETING ~ JUNE 20, 2016

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hanfler on Monday, June 20, 2016, at 7:30 p.m. in the Council Chambers. Councilmembers Hircock, Liljegren, Hanson, Gosiak, Knafla, Council President Hanfler, and Mayor Zylka were present. Councilmember Boyum was absent. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

City Administrator Radermacher and Mayor Zylka amended the agenda to add items 9.g. and 5.b. Motion was made by Mayor Zylka, seconded by Councilmember Hircock to approve the agenda of June 20, 2016, as amended. Ayes: Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Knafla, seconded by Councilmember Hircock to approve the City Council minutes of the special meeting of June 6, 2016, as presented and the regular meeting of June 6, 2016, as amended. Ayes: Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Gosiak, seconded by Councilmember Liljegren to approve the bills totaling \$177,612.58 for check numbers 94271 through 94376. Ayes: Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS**

a. **Donation**

1. **Community Partnership Grant, CenterPoint Energy, Fire Department**

[This item was addressed following item 9.d. below] – Scott Hangge, representing CenterPoint Energy, presented Mayor Zylka with a grant of \$2,500 for the Fire Department. Motion was made by Councilmember Hanson, seconded by Councilmember Hircock to accept the \$2,500 matching grant from CenterPoint Energy for equipment at the Fire Department. Ayes: Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

b. **Proclamation** – Mayor Zylka proclaimed July 2016 as “Think Local” month.

6. **CONSENT AGENDA**

Motion was made by Councilmember Gosiak, seconded by Councilmember Hanson to take the following action on Consent Agenda items a. through k.:

a. Approved to the Minnesota Charitable Gambling Control Board an Application for Exempt Permit as requested by Morrison County Ducks Unlimited to allow a raffle at the Little Falls Country Club, One Edgewater Drive, on August 19, 2016, and further waived any waiting period; and

b. Received and placed on file the Fire Department report for May 2016;

c. Received and placed on file the Heritage Preservation Commission minutes of June 2016; and

d. Received and placed on file the Morrison County Attorney’s Prosecution report for April 2016; and

e. Approved a One Year Solicitor’s License as requested by Stephanie Hummer and Stephanie Latterell of Charter Communications, Crosby, contingent upon the appropriate paperwork, insurance, fees being provided, background investigation is completed and approval is granted by the Police Chief, and they follow City Code Chapter 6, Section 6.34; and

f. Received and placed on file the Planning Commission minutes of May 2016; and

g. Received and placed on file the Police Department report for May 2016; and

h. Approved the modification of the first sentence of the instructions of the Public Forum to state “individuals may address the City Council about items on the agenda or not included on the agenda”; and

i. Received and placed on the file the Public Works Department report for May 2016; and

j. Received and placed on file the Wastewater Treatment facility report for May 2016; and

k. Received and placed on file the Water Treatment facility report for May 2016.

Ayes: Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Public Hearing**

1. **Resolution 2016-34, Concerning Revenue Bonds, Series 2016, CHI Issued by Colorado Health Facilities Authority** – Council President Hanfler opened a scheduled public hearing at 7:41 p.m. to gain public input on the proposed adoption of a resolution concerning the refinancing of revenue bonds issued by Colorado Health Facilities Authority. Finance Officer Kasella reviewed the proposal. Council President Hanfler closed the public hearing at 7:42 p.m. Councilmember Hanson introduced and moved for the adoption of Resolution 2016-34, a Resolution Concerning Revenue Bonds, Series 2016 [Catholic Health Initiatives] Issued by the Colorado Health Facilities Authority. Councilmember Hircock seconded the motion for adoption. On a roll call vote; Ayes: Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: Boyum [absent]. Council President Hanfler then declared said Resolution 2016-34 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

b. **Lettings**

1. **Well No. 4 Improvements, Northland Drilling** – Motion was made by Councilmember Gosiak, seconded by Councilmember Hircock to award the low quotation of \$6,850 from Northland Drilling, Inc., Randall, to seal the annular space on Well No. 4, to be charged to the Grant. Ayes: Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

8. **OLD BUSINESS**

a. **Summarized Conclusions of Performance Evaluation, City Administrator Radermacher** – Mayor Zylka summarized the closed City Council meeting of June 6, 2016, pursuant to Minnesota Statute 13D.05, Subdivision 3[a], to discuss City Administrator Radermacher performance evaluation, the conclusions of which were his score was 4.42 of a total of 5, and his strengths being: knowledge and efficient; great job with budget; demonstrated he is highly qualified to lead the City; thorough and accurate; and up to date on City and State issues. Motion was made by Councilmember Hanson, seconded by Councilmember Knafla to affirm the conclusions as presented by Mayor Zylka on City Administrator Radermacher's performance evaluation. Ayes: Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

b. **Ordinance No. 88, Sixth Series, Sale of Property, Shawn P and Joe W LLC** [Introduced 06/06/16] – Councilmember Hanson moved for the adoption of Ordinance No. 88, Sixth Series, an Ordinance Authorizing and Directing the Sale of Certain Property to Shawn P and Joe W LLC for the sum of \$10. Councilmember Gosiak seconded the motion for adoption. On a roll call vote; Ayes: Liljegren, Zylka, Hanfler, Hanson, Gosiak, Knafla, and Hircock. Nays: Boyum [absent]. Council President Hanfler then declared said Ordinance No. 88 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

c. **Task Order 2012-07, Exhibit A, Mead & Hunt Inc.** – Motion was made by Mayor Zylka, seconded by Councilmember Liljegren to approve the amended Task Order 2012-07 with Mead & Hunt, Inc., at \$41,254.88 for the completion of Exhibit A, Airport Property Inventory Map Services, to be charged to the Airport Improvement Fund. Ayes: Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

9. **NEW BUSINESS**

a. **Resolution 2016-33, Acquisition of Property, Shawn P and Joe W LLC** – Councilmember Hanson introduced and moved for the adoption of Resolution 2016-33, a Resolution Authorizing the Acquisition of Property from Shawn P and Joe W LLC for the sum of \$2,480. Mayor Zylka seconded the motion for adoption. On a roll call vote; Ayes: Zylka, Hanfler, Hanson, Gosiak, Knafla, Hircock, and Liljegren. Nays: Boyum [absent]. Council President Hanfler then declared said Resolution 2016-33 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

b. **Resolution 2016-35, Morrison County All Hazard Mitigation Plan** – Councilmember Liljegren introduced and moved for the adoption of Resolution 2016-35, a Resolution Adopting the Morrison County All Hazard Mitigation Plan. Councilmember Knafla seconded the motion for adoption. On a roll call vote; Ayes: Hanfler, Hanson, Gosiak, Knafla, Hircock, Liljegren, and Zylka. Nays: Boyum [absent]. Council President Hanfler then declared said Resolution 2016-35 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

c. **Website Agreement, Golden Shovel Agency** – Motion was made by Councilmember Hircock, seconded by Councilmember Hanson to authorize the execution of Golden Shovel Agency Agreement to Provide the Economic Gateway Service at \$19,500. Ayes: Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

d. **Call for Public Hearing, Consider License Revocation** – Motion was made by Mayor Zylka, seconded by Councilmember Hircock to call for a public hearing on Monday, June 27, 2016, at 12:00 noon in the Council Chambers at City Hall to consider the revocation of liquor license of The Dam Bar & Grill LLC due to insurance cancellation. Ayes: Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

10. CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, COMMITTEES, AND COMMISSIONS

11. ANNOUNCEMENTS

a. City Administrator Radermacher updated the City Council: 1] that the Kiwanis Club updated the playground equipment at Washington Playground; 2] that the City was notified that Little Falls was not chosen as the site for the 2017 Coalition of Greater Minnesota Cities summer conference; and 3] the League of Minnesota Cities is requesting that the City urge Governor Dayton to call for a session legislative session.

12. ADJOURNMENT

Council President Hanfler recessed the regular City Council meeting at 8:11 p.m. to the closed meeting pursuant to Minnesota Statute 13D.05, Subdivision 3[1] to discussion land purchase price.

Motion was made by Councilmember Gosiak, seconded by Councilmember Hircock to close the meeting at 8:13 p.m.

Motion was made by Councilmember Hircock, seconded by Councilmember Knafla to reopen the meeting at 8:34 p.m.

Council President Hanfler adjourned the regular meeting at 8:35 p.m.

Respectfully submitted

Wendy J. Zylka