

SPECIAL WORK SESSION CITY COUNCIL MEETING ~ MAY 16, 2016

1. **CALL TO ORDER**

The special work session City Council meeting of the City of Little Falls was called to order by Council President Hanfler on May 16, 2016, at 6:02 p.m. in the Council Chambers at City Hall. Councilmembers Boyum, Hircock, Liljegren, Hanson, Gosiak, Knafla, Council President Hanfler, and Mayor Zylka were present. It was determined there was a quorum.

2. **PUBLIC FORUM**

- a. Robin Hensel, 807 Southeast First Street, reviewed: 1] patriotism.

3. **COUNCIL INFORMATIONAL ONLY ITEMS**

a. **City Code, Chapter 3, Ordinance Amendments and Related Fees** – City Administrator Radermacher and Administrative Intern Nick Neuman reviewed the proposed amendments to City Code Chapter 3 regarding the types of liquor licenses allowed and the fees associated with said licenses. This item is on the regular agenda for consideration.

b. **Economic Development Authority, Starry Eyed Brewery** – City Administrator Radermacher and Finance Officer Kasella reviewed that the Economic Development Authority has approved gap financing in conjunction with Community Development of Morrison County for Starry Eyed Brewery. No action taken.

c. **Little Falls Convention and Visitors Bureau, Town 101 Fund Request** – Kristina Vonberge, Executive Director of Little Falls Convention and Visitors Bureau, reviewed Town 101's Economic Development/Tourism Task Force's is requesting for the release of funds for a rural Minnesota pop-up business opportunity and Shovel Ready projects totaling \$6,800. It was the consensus of the City Council to place this request on the June 6, 2016, agenda for consideration.

d. **Joint City Council and County Commissioner Meeting Update** – City Administrator Radermacher reviewed the discussions from the joint City Council County Commission meeting held on May 9, 2016. It was the consensus of the City Council to place the proposed joint project of the installation of a parking lot within Block 42, Original Plat, back on a future City Council agenda for reconsideration as it was voted down on March 21, 2016.

e. **Website Request for Proposals Update** – City Administrator Radermacher reported that he, Mayor Zylka and Councilmember Gosiak reviewed and ranked the 13 proposals received for the City website redesign and their rankings. Following discussions, that City Council requested Administrator Radermacher obtain additional information on the top three proposal and report back with his findings.

f. **Water Treatment Facility Improvements, Public Facilities Authority Update** – Public Works Director Kimman updated the City Council on the process for obtaining Public Facilities Authority Funding. He further reviewed that the City Council may award the bid to allow from the contracts and paperwork to be completed so that the contractor may start once the City is notified of PFA funding. This item is on the regular agenda for consideration.

g. **Public Improvement 374 Updates** – Public Works Director Kimman reviewed the status of the 2016 improvement project under Public Improvement 374.

h. **Manhole Rehabilitation Update** – Public Works Director Kimman reviewed that the manhole rehabilitation project should be completed within in the next week.

i. **Preventative Maintenance Update** – Public Works Director Kimman reviewed that the Preventative Maintenance project is scheduled to begin the week of May 23 and should be completed within two weeks.

j. **Golf Course Update** – Public Works Director Kimman updated the City Council of the work being completed to the grounds at the Golf Course.

- k. **Other**

4. **CONSTITUENT COMPLAINTS**

5. **ADJOURNMENT**

Council President Hanfler adjourned the meeting at 7:00 p.m.

Respectfully submitted,

Lori Kasella