

City of Little Falls

REGULAR CITY COUNCIL MEETING ~ MAY 16, 2016

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hanfler on Monday, May 16, 2016, at 7:30 p.m. in the Council Chambers at City Hall. Councilmembers Boyum, Hircock, Liljegren, Hanson, Gosiak, Knafla, Council President Hanfler, and Mayor Zylka were present. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Motion was made by Councilmember Hircock, seconded by Councilmember Liljegren to approve the agenda of May 16, 2016, as presented. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Knafla, seconded by Councilmember Gosiak to approve the City Council minutes of the special work session of May 2, 2016, as amended; and the regular meeting of May 2, 2016, as presented. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Gosiak, seconded by Councilmember Hanson to approve the bills totaling \$362,014.37 for check numbers 94038 through 94162. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS AND PROCLAMATIONS**

a. **Presentation**

1. **Certificate of Commendation, Minnesota Pollution Control Agency, Wastewater Treatment Facility** – The City Council congratulated the Wastewater Facility for their Certificate of Commendation from the Minnesota Pollution Control Agency for their “winning of 19 certificates of commendation since 1977”.

6. **CONSENT AGENDA**

Motion was made by Councilmember Gosiak, seconded by Councilmember Hanson to take the following action on Consent Agenda items a. through o. and q. and r., and further deleted item p.:

a. Authorized the execution of Extension of Agricultural Lease Agreements with Scott Doroff and Ron Miller as presented through December 31, 2021; and

b. Received and placed on file the Airport Commission minutes of April 2016; and

c. Received and placed on file the Animal Control report for April 2016; and

d. Received and placed on file the Building Department report for April 2016; and

e. Received and placed on file the Economic Development Authority minutes of May 2016; and

f. Received and placed on file the Energy and Environmental Committee minutes of May 2016; and

g. Received and placed on file the Fire Department report for April 2016; and

h. Received and placed on file the Heritage Preservation Commission minutes of May 2016; and

i. Accepted the recommendation of the Interview Committee and authorized the hiring of Blake Toso and Jacob Voit at the hourly rate of \$9.00 per hour as temporary Seasonal Laborers in the Streets and Parks, Grounds and Maintenance Departments, effectives as soon as they are available; and

j. Received and placed on file the Housing and Redevelopment Authority minutes of April 2016; and

k. Received and placed on file the Morrison County Attorney's Prosecution report for March 2016; and

l. Received and placed on file the Planning Commission minutes of April 2016; and

m. Received and placed on file the Police Department report for April 2016; and

n. Received and placed on file the Public Works Department report for April 2016; and

o. Approved the following Solicitor's Licenses as requested by: 1] one year requested J B Schommer Agency for Rebecca Weyer and Nancy Gruber; and 2] 30 day requested by Kenneth Velier, Willow Fruit LLC, Plymouth, WI; both contingent upon the appropriate paperwork, insurance, fees and background checks are completed and approved by the Police Chief, and they follow City Code Chapter 6.34; and

q. Received and placed on file the Wastewater Treatment facility report for April 2016; and

r. Received and placed on file the Water Treatment facility report for April 2016.

Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none.
Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Letting**

1. **Raingarden Planting, Minnesota Native Landscaping** – Motion was made by Councilmember Hanson, seconded by Councilmember Liljegren to award the quote of \$3,646.20 from Minnesota Native Landscapes, Otsego, for the installation of a raingarden plant on Third Street Northeast at Sixth Avenue and on First Street Southeast at Fourth Avenue, to be charged to the Stormwater Fund. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

8. **OLD BUSINESS**

a. **Letting, Water Treatment Facility Improvements, Eagle Construction Co. Inc.** [Tabled 05/02/16] – Motion was made by Councilmember Hircock, seconded by Councilmember Boyum to award the base bid of \$1,049,900 from Eagle Construction Co., Little Falls, to complete the 2016 Water Treatment facility improvements, to be charged to the Water Improvement Fund. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

9. **NEW BUSINESS**

a. **Bulletproof Vests, United States Department of Justice, Grant Application, Police Department** – Motion was made by Mayor Zylka, seconded by Councilmember Knafla to authorize the submittal of a 50/50% grant application to the United States Department of Justice, Office of Justice Programs, for approximately \$11,145 for the replacement of fourteen bulletproof vests at the Police Department, and should the grant be awarded further authorized the Council President and City Administrator to sign all documentation necessary to receive said funds. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

b. **Heritage Preservation Commission Recommendation, Resolution 2016-31, Authorize Loan/Deferred Loan and Façade Easement, Philip and Susan Prosapio** – Motion was made by Councilmember Liljegren to accept the recommendation of the Heritage Preservation Commission, and introduced and moved for the adoption of Resolution 2016-31, a Resolution Accepting a Façade Easement and Authorizing the Execution of Loan and Deferred Loan Agreements with Philip and Susan Prosapio, dba Black Dog Opportunities LLC, for their property located at 102 Southeast First Street. Councilmember Hircock seconded the motion for adoption. On a roll call vote; Ayes: Boyum, Hircock, Liljegren, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Abstention: Zylka. Council President Hanfler then declared said Resolution 2016-31 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

c. **Ordinance No. 87, Sixth Series, Amend City Code Chapter 3, Section 3.08, Brew Pubs** – Mayor Zylka introduced Ordinance No. 87, Sixth Series, an Ordinance Amending City Code Chapter 3, entitled "Beer, Wine and Liquor", Section 3.08, entitled "Kinds of Licenses", by adding Brew Pubs, Brewery/Taproom; Microdistillery, Cocktail Room, Small Brewer Off Sale Intoxicating, and Sunday Growler Off Sale Intoxicating.

d. **Ordinance No. 87A, Sixth Series, Summary Publication of Ordinance No. 87, Sixth Series** – Councilmember Hanson introduced Ordinance No. 87A, Sixth Series, an Ordinance Authorizing the Summary Publication of Ordinance No. 87, Sixth Series, which amends City Code Chapter 3, Section 3.08, entitled "Kinds of Licenses".

e. **Planning Commission Recommendations**

1. **Variance, Addition to Structure, 710 Southeast Fourth Street, Jeff Waldvogel on behalf of James and Donna Waldvogel** – Motion was made by Councilmember Gosiak, seconded by Councilmember Hanson to accept the recommendation of the Planning Commission and approved the variance requested by Jeff Waldvogel on behalf of James and Donna Waldvogel to authorize the construction of a 15'6" X 20' addition to the existing

dwelling located at 710 Northeast Fourth Street Southeast approximately three feet from a side lot line, based on the finding of fact presented in the Zoning Administrator's report dated May 11, 2016. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanson, Gosiak, and Knafla. Nays: Hanfler. Motion carried.

2. **Ordinance No. 86, Sixth Series, Amend City Code Chapter 11, Sections 11.03 and 11.05** [Tabled 05/02/16] – Motion was made by Councilmember Hanson to accept the recommendation of the Planning Commission and introduced Ordinance No. 86, Sixth Series, an Ordinance Amending City Code, Chapter 11, entitled “Land Use Regulations [Zoning]”, by Amending Section 11.03, entitled “General Provisions”, Paragraph L., defining dwelling units prohibited; and Section 11.05, entitled “Zoning District and Maps”, allowing certain uses deemed compatible with relevant zoning districts as a conditional use if they are not otherwise listed.

f. **Resolution 2016-32, Declare Surplus and Authorize Sale Thereof, Microfilm** – Councilmember Hircock introduced and moved for the adoption of Resolution 2016-32, a Resolution Declaring Certain Property Surplus and further Authorizing the Donation of Said Property to the St. Cloud Regional Library, [i.e. Minolta Scanner for microfilm, printer and Aladdin Rainbow magnifier], as is. Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, Knafla, and Boyum. Nays: none. Council President Hanfler then declared said Resolution 2016-32 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

10. CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS, AND COMMITTEES

11. ANNOUNCEMENTS

a. Mayor Zylka announced that it is National Police Week and extended his appreciation to the City's Police Department and Police Chief.

12. ADJOURNMENT

Council President Hanfler adjourned the meeting at 8:22 p.m.

Respectfully submitted,

Wendy J. Zylka