

REGULAR CITY COUNCIL MEETING ~ MAY 2, 2016

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hanfler on Monday, May 2, 2016, at 7:30 p.m. in the Council Chambers at City Hall. Councilmembers Boyum, Hircock, Liljegren, Gosiak, Knafla, Council President Hanfler, and Mayor Zylka were present. Councilmember Hanson was absent. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Motion was made by Councilmember Knafla, seconded by Councilmember Liljegren to approve the agenda of May 2, 2016, as presented. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Gosiak, and Knafla. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Hircock, seconded by Mayor Zylka to approve the City Council minutes of the special work session of April 18, 2016; and the regular meeting of April 18, 2016, as presented. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Gosiak, and Knafla. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Gosiak, seconded by Councilmember Hircock to approve the bills totaling \$253,701.06 for check numbers 93952 through 94037. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Gosiak, and Knafla. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS AND PROCLAMATIONS**

6. **CONSENT AGENDA**

Motion was made by Councilmember Gosiak, seconded by Councilmember Knafla to take the following action on Consent Agenda items a. through f.:

- a. Received and placed on file the Board of Review minutes of April 21, 2016; and
- b. Authorized the submittal and execution, should they be awarded, of a Community Partnership Grant Application for \$5,000, 50-50% match, to CenterPoint Energy for electric positive pressure ventilation fans and accountability system; and a Rural Fire Department Volunteer Fire Assistance matching grant to Minnesota Department Natural Resource for \$4,000 for wildland personal protection gear, all for the Fire Department; and
- c. Received and placed on file the Morrison County Animal Humane Society's Reviewed Financial Statements dated December 31, 2015, and submitted by Schlenner Wenner & Co.; and
- d. Received and placed on file the Police Department report for March 2016; and
- e. Approved to the Minnesota Charitable Gambling Control Board, a Premises Permit Application as requested by the Flyer Athletic Boosters to allow gaming at The Dam Bar, 118 Southeast First Street, and further waived any waiting period; and
- f. Approved a Temporary Roadway Closing Permit as requested by Live Better Live Longer/CHI for their Falls Festival on Foot on June 18, 2016, closing First Street Southeast from Second to Fifth Avenues Southeast from 12:00 noon to 4:00 p.m., contingent upon the appropriate paperwork and insurance listing the City as additional insured with not less than \$1 million coverage, they clean up after the event, and approval is granted by the Fire and Police Chiefs.

Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Gosiak, and Knafla. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Lettings**

1. **Preventative Maintenance, Fahrner Asphalt Sealers LLC, Slurry Seal** – Motion was made by Mayor Zylka, seconded by Councilmember Gosiak to award the low bid of \$178,468.36 from Fahrner Asphalt Sealers, LLC, Eau Claire, WI, to complete the Preventative Maintenance Slurry Seal Project throughout the City, to be charged to the Street Improvement Fund. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Gosiak, and Knafla. Nays: none. Motion carried.
2. **Grinder Replacement, Wastewater Treatment Facility, WW Goetsch** – Motion was made by Councilmember Gosiak, seconded by Councilmember Boyum to award the new grinder pump replacement at the Wastewater Treatment facility to WW Goetsch, Baxter, at \$22,840, to be charged to the Wastewater Improvement Fund. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Gosiak, and Knafla. Nays: none. Motion carried.
3. **Water Treatment Facility Improvements, Eagle Construction Co., Inc.** – Motion was made by Councilmember Hircock, seconded by Mayor Zylka to table awarding the bid

for the Water Treatment facility improvements until May 15, 2016, for further discussions on different financing options. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Gosiak, and Knafla. Nays: none. Motion carried.

9. **OLD BUSINESS**

10. **NEW BUSINESS**

a. **Little Falls Fire Department Relief Association Actuary Agreement, Hildi Inc.** – Motion was made by Mayor Zylka, seconded by Councilmember Liljegren to authorize the execution of an agreement with Hildi Inc., Minneapolis, to provide Actuarial Services GASB Statement 67 and 68 for the Little Falls Fire Department Relief Association for years 2015 through 2018, at a cost of \$2,200 for each of years 1 and 3 and \$1,000 for years 2 and 4 with the Relief Association paying for years 2 and 4. Ayes: Boyum, Hircock Liljegren, Zylka, Hanfler and Knafla. Nays: Gosiak. Motion carried.

b. **Planning Commission Recommendation, Conditional Use Permit, SSC/Verizon Wireless** – Motion was made by Councilmember Gosiak, seconded by Mayor Zylka to accept the recommendation of the Planning Commission and approved the conditional use permit as requested by SSC, agent representing Verizon Wireless, to allow the attachment of wireless communications equipment to two separate light poles of less than 40 feet in total height at property located at 1101 Southeast Fifth Avenue, owned by Independent School District 482, with the findings as presented and no conditions. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Gosiak, and Knafla. Nays: none. Motion carried.

c. **Planning Commission Recommendation, Ordinance No. 86, Sixth Series, Amend City Code Chapter 11, Section 11.05** – Motion was made by Councilmember Hircock, seconded by Councilmember Knafla to receive the recommendation of the Planning Commission regarding the amendments to City Code Chapter 11, Section 11.05, entitled “Zoning Districts”, for additional discussions. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Gosiak, and Knafla. Nays: none. Motion carried.

d. **Resolution 2016-28, Declare Surplus and Authorize Sale Thereof** – Councilmember Hircock introduced and moved for the adoption of Resolution 2016-28, a Resolution Declaring Certain Items Surplus and further Authorized the Sale Thereof, with the proceeds to be placed in the Funds as listed in Attachment A of said Resolution. Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Gosiak, and Knafla. Nays: Hanson [absent]. Council President Hanfler then declared said Resolution 2016-28 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

e. **Resolution 2016-29, Approve Plans and Specifications, Public Improvement 374 [Third Avenue Northeast]** – Mayor Zylka introduced and moved for the adoption of Resolution 2016-29, a Resolution Approving the Plans and Specifications for the Surface and/or Utility Improvement on Third Avenue Northeast as a part of Public Improvement 374. Councilmember Gosiak seconded the motion for adoption. On a roll call vote; Ayes: Hircock, Liljegren, Zylka, Hanfler, Gosiak, Knafla, and Boyum. Nays: Hanson [absent]. Council President Hanfler then declared said Resolution 2016-29 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

f. **Change Order No. 1, Tri-City Paving, Inc., Public Improvement 374 [Third Avenue Northeast]** – Motion was made by Councilmember Liljegren, seconded by Councilmember Hircock to approve Change Order No. 1 totaling \$91,709.75 from Tri-City Paving, Inc., Little Falls, for the addition of the surface and/or utility improvements on Third Avenue Northeast as a part of Public Improvement 374, to be charged to the Project. Ayes: Boyum, Hircock Liljegren, Zylka, Hanfler, Gosiak, and Knafla. Nays: none. Motion carried.

g. **Resolution 2016-30, Authorize Submittal of Loan, Minnesota Public Facilities Authority, Water Treatment Facility Improvements** – Councilmember Knafla introduced and moved for the adoption of Resolution 2016-30, a Resolution Authorizing the Submittal of Loan Application to the Minnesota Public Facilities Authority for the Water Treatment Facility Improvements. Councilmember Hircock seconded the motion for adoption. On a roll call vote; Ayes: Liljegren, Zylka, Hanfler, Gosiak, Knafla, Boyum, and Hircock. Nays: Hanson [absent]. Council President Hanfler declared said Resolution 2016-30 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

h. **Monument Placement, Gamradt Park, Live Better Live Longer** – Motion was made by Mayor Zylka, seconded by Councilmember Hircock to authorize the placement of a monument by the Live Better Live Longer organization on public property located in Gamradt Park. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Gosiak, and Knafla. Nays: none. Motion carried.

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10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARD, BUREAUS,
COMMISSIONS, AND COMMITTEES**

11. **ANNOUNCEMENTS**

12. **ADJOURNMENT**

Council President Hanfler adjourned the meeting at 7:59 p.m.

Respectfully submitted,

Wendy J. Zylka