

REGULAR CITY COUNCIL MINUTES ~ APRIL 18, 2016

1. CALL TO ORDER

The regular City Council meeting of the City of Little Falls was called to order by Council President Hanfler at 7:30 p.m. on Monday, April 18, 2016, in the Council Chambers at City Hall. Councilmembers Boyum, Hircock, Liljegren, Hanson, Gosiak, Knafla, Council President Hanfler, and Mayor Zylka were present. It was determined there was a quorum.

2. APPROVAL OF AGENDA

Council President Hanfler amended the agenda to add 9.c. and 9.d. Motion was made by Councilmember Hircock, seconded by Councilmember Gosiak to approve the agenda of the regular City Council meeting as amended. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

3. APPROVAL OF MINUTES

Motion was made by Councilmember Hanson, seconded by Councilmember Liljegren to approve the City Council minutes of the special work session of April 4, 2016, as amended; and the regular minutes of April 4, 2016, as presented. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

4. APPROVAL BILLS

Motion was made by Councilmember Gosiak, seconded by Councilmember Hircock to approve the bills totaling \$216,719.54 for check numbers 93858 through 93951. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

5. AWARDS, DONATIONS, PRESENTATIONS, PRESENTATIONS, AND PROCLAMATIONS

a. Donations

1. West Side Improvement Association, Kiwanis Field 2 Improvements – Deborah Retka, representing the West Side Improvement Association, presented Mayor Zylka with a donation of \$5,000 to be used towards the Kiwanis Field 2 improvements.

2. Resolution 2016-27, Accept Donations, First Quarter 2016 – Councilmember Gosiak introduced and moved for the adoption of Resolution 2016-27, a Resolution Accepting the Donations for the First Quarter of 2016. Councilmember Knafla seconded the motion for adoption. On a roll call vote; Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Council President Hanfler then declared said Resolution 2016-27 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

6. CONSENT AGENDA

Motion was made by Councilmember Hanson, seconded by Councilmember Hircock to take the following action on Consent Agenda items a. through n.:

- a. Received and placed on file the 2015 Consumer Confidence Report of the City of Little Falls, and
- b. Received and placed on file the Animal Control Report for March 2016; and
- c. Approved to the Minnesota Charitable Gambling Control Board, an Application for Exempt Permit as requested by St. Mary's Church to allow a raffle on their grounds at 305 Southeast Fourth Street to be held on June 26, 2016, and further waived any waiting period; and
- d. Received and placed on file the Building Department report for March 2016; and
- e. Received and placed on file the Economic Development Authority minutes of April 2016; and
- f. Received and placed on file the Energy and Environmental Committee minutes of March 2016; and
- g. Received and placed on file the Fire Department report for March 2016; and
- h. Received and placed on file the Heritage Preservation Commission minutes of April 2016; and
- i. Received and placed on file the Housing and Redevelopment Authority minutes of March 2016; and
- j. Received and placed on file the Planning Commission minutes of March 2016; and
- k. Received and placed on file the Public Works Department report for March 2016; and
- l. Approved an Application for Parade, Walk/Run [Non-State] Roadway as requested by the Live Better Live Longer/CHI St Gabriel's Hospital to allow a walk/run as submitted, contingent upon

the appropriate paperwork and insurance are provided listing the City as additional insured for at minimum \$1 million, they clean up after the event, and approval is granted by the Police Chief and Public Works Director; and

- m. Received and placed on file the Wastewater Treatment facility report for March 2016; and
- n. Received and placed on file the Water Treatment facility report for March 2016.

Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Public Hearing**

1. **Resolution 2016-25, Order in Public Improvement 374, Third Avenue**

Northeast – Council President Hanfler opened a scheduled public hearing at 7:40 p.m. to consider ordering in the proposed surface and/or utility improvements on Third Avenue Northeast between Third and Fourth Streets. Public Works Director Kimman presented the affidavit of publication, reviewed the proposed costs of said improvements and that those individual who are handicapped or 65 years of age or older meeting income guidelines, or active military personnel as defined in Minnesota Statute 190.05, Subdivisions 5.b. or 5.c., may apply for a deferral of assessment. No one asked questions. Public Works Director Kimman reported he received a letter in opposition from Milo Backowski, 307 Northeast Third Avenue. Council President Hanfler closed the public hearing at 7:56 p.m. Councilmember Gosiak introduced and moved for the adoption of Resolution 2016-25, a Resolution Ordering the Surface and/or Utility Improvements, Public Improvement 374, on Third Avenue Northeast. Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, Knafla, and Boyum. Nays: none. Council President Hanfler then declared said Resolution 2016-25 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

b. **Lettings**

1. **Electrical Work, MN Nexlevel, Lindbergh Lions Park Complex** – Motion was made by Councilmember Knafla, seconded by Councilmember Hircock to table action on the proposed electrical work at Lindbergh Lions Park Complex for addition information. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

2. **Painting Quotations, Linescape Linestripping** – Motion was made by Councilmember Gosiak, seconded by Councilmember Hanson to award the low quotation of \$17,416.10 from Linescape Linestripping, Pillager, for the 2016 Pavement Marking Project, to be charged to the Street Department. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

8. **OLD BUSINESS**

9. **NEW BUSINESS**

a. **Accept Recommendation of Housing and Redevelopment Authority, Resolution 2016-24, Acquisition of Property, Terrance and Paula Garrison** – Motion was made by Councilmember Liljegren to accept the recommendation of the Housing and Redevelopment Authority and introduced and moved for the adoption of Resolution 2016-24, a Resolution Authorizing the Acquisition of Property by Donation from Terrance A. and Paula M. Garrison by the Housing and Redevelopment Authority for property located at 207 Northeast Third Street. Councilmember Gosiak seconded the motion for adoption. On a roll call vote; Ayes: Liljegren, Zylka, Hanfler, Hanson, Knafla, Boyum, Gosiak, and Hircock. Nays: none. Council President Hanfler then declared said Resolution 2016-24 to have received the entire vote of the City Council and the same to have been duly passed, approved and adopted.

b. **Resolution 2016-26, Order in Stop Sign, Twelfth Street Northeast** – Councilmember Hircock introduced and moved for the adoption of Resolution 2016-26, a Resolution Ordering in a Stop Sign on Twelfth Street Northeast at Sixth Avenue Northeast. Councilmember Gosiak seconded the motion for adoption. On a roll call vote; Ayes: Zylka, Hanfler, Hanson, Knafla, Boyum, Hircock, and Liljegren. Nays: Gosiak. Council President Hanfler then declared said Resolution 2016-26 to have received the majority vote of the entire City Council and the same to have been duly passed, approved and adopted.

c. **Leaf Collection, Day of Caring** – Motion was made by Mayor Zylka, seconded by Councilmember Knafla to authorize \$2,700 to be paid between Otremba Disposal, Bob LeMieur Refuse and City Sanitary Commercial for the leaf collection for the Day of Caring on May 4, 2016, to be charged to the Park Fund. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

d. **Advertising Bench, City Hall** – Motion was made by Councilmember Hanson, seconded by Councilmember Knafla to authorize the removal of the advertising bench located on the southwest corner of City Hall property. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS AND COMMITTEES**

11. **ANNOUNCEMENTS**

12. **ADJOURNMENT**

Council President Hanfler adjourned the meeting at 8:34 p.m.

Respectfully submitted,

Wendy J. Zylka