

REGULAR CITY COUNCIL MEETING ~ APRIL 4, 2016

1. CALL TO ORDER

The regular City Council meeting of the City of Little Falls was called to order by Council President Hanfler on Monday, April 4, 2016, at 7:45 p.m. in the Council Chambers at City Hall. Councilmembers Boyum, Hircock, Liljegren, Hanson, Gosiak, Knafla, Council President Hanfler, and Mayor Zylka were present. It was determined there was a quorum.

2. APPROVAL OF AGENDA

Council President Hanfler amended the agenda by adding 5.c. and 6.h. Motion was made by Councilmember Hanson, seconded by Councilmember Hircock to approve the agenda of April 4, 2016, as amended. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

3. APPROVAL OF MINUTES

Motion was made by Mayor Zylka, seconded by Councilmember Liljegren to approve the City Council minutes of the special Work Session of March 21, 2016; and the regular meeting of March 21, 2016, as presented. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

4. APPROVAL OF BILLS

Motion was made by Councilmember Gosiak, seconded by Councilmember Knafla to approve the bills totaling \$156,297.09 from check numbers 93783 through 93857. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

5. AWARDS, DONATIONS, PRESENTATIONS AND PROCLAMATIONS

a. Presentations

1. **2016 Annual Training Schedule, Economic Impact and Environmental Briefing** – Colonel Scott St. Sauver, Garrison Commander of Camp Ripley, provided a presentation of their 2016 annual training schedule, the economic impact that Camp Ripley has on our community, and the activities of the Environmental Center. No action taken.

b. Proclamation

1. **Day of Recognition for National Service** – Mayor Zylka proclaimed April 5, 2016, as “National Service of Recognition Day”.

c. Award

1. **Certificate of Appreciation, United State Department of Agricultural, Rural Development** – City Administrator Radermacher presented the City Council with a Certificate of Appreciation from the United States Department of Agricultural, Rural Development, for the City’s partnership with Community Development of Morrison County and the USDA Rural Development in the Little Falls Fiber Ring supporting of rural small business expansion and job creation.

6. CONSENT AGENDA

Motion was made by Councilmember Gosiak, seconded by Councilmember Hanson to take the following action on Consent Agenda items a. through h.:

a. Received and placed on file the Airport Commission minutes of February 2016; and

b. Authorized the placement of a medallion on, not buried, public property for the 2016 Dam Festival with the exception of Maple Island and Mill Parks which cannot be used, from June 13 through 17, 2016, contingent upon Mid Minnesota Federal Credit Union holding the City harmless from liability and that they clean up after the event; and

c. Received and placed on file the Energy and Environmental Committee minutes of February 2016; and

d. Received and placed on file the Morrison County Attorney’s Prosecution report for February 2016; and

e. Received and placed on file the Park, Recreation and Tree Board minutes of March 2016; and

f. Received and placed on file the Planning Commission minutes of January and February 2016; and

g. Approved to the Minnesota Charitable Gambling Control Board, an Application for Exempt Permit to allow for bingo, paddlewheels, pulltabs, tipboards, and raffles, and a Temporary On Sale Malt Beverage Licenses, all requested by Our Lady of Lourdes Church for

their annual bazaar to be held on July 30 and 31, 2016, on the church grounds located at 208 West Broadway, contingent upon the appropriate paperwork, insurance, and fees are provided and approval is granted by the Police Chief; and

h. Accepted the recommendation of the Interview Committee and authorized the hiring of the following returning employees at the hourly wage stated: Golf Course: Clubhouse Attendants, Mattia Hendrickson at \$9.84, Rachel Groves at \$9.20 and Shelly Wiczorek at \$11.39; Cook, Julie Sletton at \$11.90; Groundskeepers, John Wagner at \$10.29, Josh DeCann at \$9.20, David Himley, Michael Stoner and Kyle Hemple all at \$9.20; Pro Shop/Bartenders: Austin Bjorge at \$9.84, and John Qualley, Michael Stumpf, Michael Casillas, Kyler Erdman and Shelly Stoner all at \$9.20; and the following newly hired Clubhouse Attendants, Taylor Czech and Amanda Hanson; Pro Shop/Bartenders, Sherry Johnson, Michael Orr and Kimberly Brill, and Groundskeepers, Noah Jones, Landon Bjorge and Emily Orr; with the newly hired individuals all at \$9.00 per hour; and further authorized the hiring of returning seasonal summer Laborer Wayne Moe within the Park, Grounds and Maintenance Department at \$9.84 per hour; will all individuals starting as soon as they are available.

Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Gosiak, and Knafla. Nays: none. Abstention: Hanson. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Lettings**

1. **Manhole Rehabilitation, Hydro-Klean, LLC** – Motion was made by Councilmember Boyum, seconded by Councilmember Gosiak to award the low bid of \$63,850 from Hydro-Klean, LLC, Rogers, for the rehabilitation of thirteen manholes within the City, to be charged to the Wastewater Improvement Fund. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

2. **Pavement Maintenance, Allied Blacktop, Co.** – Motion was made by Councilmember Hanson, seconded by Councilmember Liljegren to award the low bid of \$98,175.10 from Allied Blacktop, Co., Maple Grove, for the bituminous patching, crack sealing and bituminous fog sealing of portion of: Third, Street, Fifth Sixth, Eighth and Ninth Streets Southwest, and First, Third, Fourth and Sixth Avenues Southwest; to be charged to the Street Improvement Fund. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

3. **Water Tower Cleaning and Paint Touchup, Elevation Coating, LLC** – Motion was made by Councilmember Gosiak, seconded by Councilmember Knafla to award the low bid of \$24,750 from Elevation Coating, LLC, Saint Cloud, for the cleanup and spot touch up of the northwest water tower, to be charged to the Water Improvement Fund. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

4. **Spring Leaf and Brush Collection, Bob LeMieur Rolloffs, Refuse and Recycling Inc.** – Motion was made by Councilmember Liljegren, seconded by Mayor Zylka to award the only quotation of \$2,890 from Bob LeMieur Rolloffs, Refuse and Recycling Inc., Little Falls, for the leaf and brush collection to be held on May 7, 2016, rain or shine leaving the bags, to be charged to the SCORE Grant. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

8. **OLD BUSINESS**

9. **NEW BUSINESS**

a. **Morrison Soil and Water Conservation District Funding, Rain Gardens 2016** – Motion was made by Mayor Zylka, seconded by Councilmember Hircock to authorize the submittal of a grant application to Morrison Soil and Water Conservation District for \$11,000 for the installation of a rain garden on Third Street Northeast with the local match to include in-kind and funds from the Stormwater Fund, and further authorized the execution of all documents necessary to receive said funds. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

b. **Resolution 2016-22, Declare Surplus and Authorize Sale Thereof, Pumper Truck** – Councilmember Gosiak introduced and moved for the adoption of Resolution 2016-22, a Resolution Declaring the 1988 Ford 1250 Gallon Pumper Truck Surplus and Authorizing the Sale Thereof to the City of Flensburg at a cost of \$13,400. Councilmember Hircock seconded the motion for adoption. On a roll call vote; Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Council President Hanfler then declared said Resolution 2016-22 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

c. **Resolution 2016-23, Authorize Submittal of Environmental Assistance Grant Application, Minnesota Pollution Control Agency, Rain Gardens** – Mayor Zylka introduced and moved for the adoption of Resolution 2016-23, a Resolution Authorizing the Submittal of an Environmental Assistance Grant Program Application for up to \$30,000 through the Minnesota Pollution Control Agency, for the installation of up to seven rain gardens within the City. Councilmember Knafla seconded the motion for adoption. On a roll call vote; Ayes: Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, Knafla, and Boyum. Nays: none. Council President Hanfler then declared said Resolution 2016-23 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

d. **Use of Voting Booths/Staff, Independent School District 482, Special Election** – Motion was made by Councilmember Gosiak, seconded Councilmember Hircock to authorize the use of the City’s voting booths and staff to set up the booths for Independent School District 482’s special election to be held on May 10, 2016. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS, AND COMMITTEES**

11. **ANNOUNCEMENT**

12. **ADJOURNMENT**

Council President Hanfler adjourned the meeting at 8:38 p.m.

Respectfully submitted,

Wendy J. Zylka