

REGULAR CITY COUNCIL MEETING ~ FEBRUARY 1, 2016

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Council President Hanfler on Monday, February 1, 2016, at 7:30 p.m. in the Council Chambers at City Hall. Councilmembers Boyum, Hircock, Liljegren, Hanson, Gosiak, Knafla, Council President Hanfler, and Mayor Zylka were present. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Motion was made by Councilmember Hircock, seconded by Councilmember Liljegren to approve the agenda of February 1, 2016, as presented. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Hanson, seconded by Councilmember Knafla to approve the City Council minutes of the special work session of January 19, 2016; and the regular meeting of January 19, 2016, as presented. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Gosiak, seconded by Councilmember Hircock to approve the bills totaling \$2,678,164.34 for check numbers 93442 through 93506. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS**

a. **Presentations**

1. **2015 Annual Fire Department Report** – Fire Chief Michael Nieman reviewed the activities, training and calls of the Fire Department for 2015. The City Council thanked the Fire Department for their hard work and placed on file the 2015 Annual Fire Department Report.

6. **CONSENT AGENDA**

Motion was made by Councilmember Gosiak, and seconded by Mayor Zylka to take the following action on Consent Agenda items a. through h.:

a. Approved to the Minnesota Charitable Gambling Control Board, an Application for Exempt Permit as requested by the Morrison County Rodeo Association to allow a raffle at the Morrison County Fairgrounds on September 17 and 18, 2016, and further waived any waiting period; and

b. Authorized the execution of an Agreement with Morrison County regarding the Chaplaincy Program; and

c. Received and placed on file the Heritage Preservation Commission minutes of January 2016; and

d. Received and placed on file the Morrison County Attorney's Prosecution report for December 2015; and

e. Ratified and confirmed the Pay Equity Implementation report dated January 25, 2016; and

f. Authorized the execution of a Trust Services Agreement Relating to Paying Agent, Registrar and Transfer Agent Services with Northland Trust Services for the General Obligation Permanent Improvement Revolving Bonds, Series 2015C; and

g. Received and placed on file the Reviewed Financial Statements of the Friends of Pine Grove Zoo as presented by Schlenner Wenner & Co., dated December 31, 2015; and

h. Received and placed on file the Reviewed Financial Statements of Senior Citizens, Inc., as presented by Schlenner Wenner & Co., dated December 31, 2015.

Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Letting**

1. **Comprehensive Plan Update, Hometown Planning** – Motion was made by Mayor Zylka, seconded by Councilmember Gosiak to award the quotation of \$19,300 from Hometown Planning, Alexandria, to update the City's Comprehensive Plan, to be charged to the Equipment Fund against the property sales. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

8. **OLD BUSINESS**

a. **Park, Recreation and Tree Board Recommendation, Sale of Surplus Property Funds** [Tabled 01/19/16] – Motion was made by Councilmember Hircock, seconded by

Councilmember Knafla to split the proceeds from the sale of surplus property to Schlatman, Ostendorf and Hines, one-third each to the Comprehensive Plan updates, website updates and the Zoo Improvement Fund. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

9. **NEW BUSINESS**

a. **Amend Job Descriptions and Advertise to Fill, Golf Course** – Motion was made by Mayor Zylka, seconded by Councilmember Liljegren to approve the job descriptions of the Cook, Clubhouse Attendant, Groundskeeper, and Pro Shop Attendant/Bartender, as amended; and further authorized the advertisement said positions, all at the Golf Course. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS, AND COMMITTEES**

11. **ANNOUNCEMENTS**

a. Councilmember Gosiak reviewed Experienced Elected Officials conference he attended through the League of Minnesota Cities.

12. **ADJOURNMENT**

Council President Hanfler adjourned the meeting at 8:12 p.m.

Respectfully submitted,

Wendy J. Zylka