

**REGULAR CITY COUNCIL MEETING ~ JANUARY 4, 2016**

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by City Administrator Radermacher on Monday, January 4, 2016, at 7:30 p.m. in the Council Chambers at City Hall. Councilmembers Boyum, Hircock, Liljegren, Hanfler, Hanson, Gosiak, Knafla, and Mayor Zylka were present. It was determined there was a quorum.

a. **INVOCATION**

Sister Rose Margaret Schneider of the Franciscan Sisters provided the invocation.

b. **COUNCIL REORGANIZATION**

**Election of Council President** – City Administrator Radermacher called for nominations for Council President for 2016. Councilmember Gosiak nominated Councilmember Hanfler. There being no further nominations, motion was made Councilmember Gosiak, seconded by Councilmember Hanson to cast a unanimous ballot for Councilmember Hanfler as Council President for 2016. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

City Administrator Radermacher turned the meeting over to Council President Hanfler at 7:34 p.m.

**Election of Council Vice President** – Council President Hanfler called for nominations for Council Vice President for 2016. Mayor Zylka nominated Councilmember Gosiak. There being no further nominations, motion was made by Mayor Zylka, seconded by Councilmember Liljegren to cast a unanimous ballot for Councilmember Gosiak as Council Vice President for 2016. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

2. **APPROVAL OF AGENDA**

Mayor Zylka amended the agenda by adding 5.a. Motion was made by Mayor Zylka, seconded by Councilmember Knafla to approve the agenda of January 4, 2016, as amended. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Hircock, seconded by Councilmember Hanson to approve the City Council minutes of the special work session of December 21, 2015; and the regular meeting of December 21, 2015. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Gosiak, seconded by Councilmember Liljegren to approve the bills totaling \$239,103.72 for check numbers 93286 through 93380. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS**

a. **Presentation**

1. **Police Officer Recognition** – Richard and Susan Brausen, 16916 Riverwood, read a letter thanking Police Officer Rick Heurung for his attempt at rescuing their dog from the Mississippi River.

6. **CONSENT AGENDA**

Motion was made by Councilmember Boyum, and seconded by Councilmember Gosiak to take the following action on Consent Agenda items a. and b. and d. and e, with item c. being a separate item for discussion:

a. Authorized the execution of an agreement with Schlenner Wenner & Co., Little Falls, to prepare financial statements for the Little Falls Convention and Visitors Bureau for the years ending 2015, 2016 and 2017, to be charged to the City held Tourism funds; and

b. Authorized the execution of a Student Intern Agreement with the National Joint Powers Alliance and Nick Neuman to provide student intern duties, with National Joint Powers Alliance being responsible for all pay and/or benefits to Mr. Neuman; and

d. Authorized the execution of a Personal/Professional Service Agreement with Hometown Planning, Alexandria, to provide land use planning and zoning administration services from January 1 through December 31, 2016, at \$3,575 per month, to be charged to Planning Commission Budget; and

e. Affirmed the following regular City Council meetings be rescheduled due to legal holidays: January 18 to January 19; February 15 to February 16; July 4 to July 5; and September 5 to September 6, all 2016.

Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

c. Following discussions, motion was made by Councilmember Gosiak, seconded by Councilmember Hircock to authorize the execution of a Grant Agreement with the Initiative Foundation for a \$10,000 grant applied for by the Little Falls Conventions and Visitors Bureau on behalf of the Town 101 community group to include Shovel Ready sites, youth mentorship, community gardens, and healthy life choices; and further instructed staff to contact the Convention and Visitors Bureau and notify them that the City Council does not wish to become a Tree City at this time. Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

8. **OLD BUSINESS**

9. **NEW BUSINESS**

a. **Resolution 2016-01, Official Newspaper** – Councilmember Gosiak introduced and moved for the adoption of Resolution 2016-01, a Resolution Designating the *Morrison County Record* the Official Newspaper of the City of Little Falls for 2016. Councilmember Hircock seconded the motion for adoption. On a roll call vote; Ayes: Boyum, Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, and Knafla. Nays: none. Council President Hanfler then declared said Resolution 2016-01 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

b. **Resolution 2016-02, Official Depositories** – Councilmember Hanson introduced and moved for the adoption of Resolution 2016-02, a Resolution Designating the Official Depositories of City Funds for 2016. Councilmember Knafla seconded the motion for adoption. On a roll call vote; Ayes: Hircock, Liljegren, Zylka, Hanfler, Hanson, Gosiak, Knafla, and Boyum. Nays: none. Council President Hanfler then declared said Resolution 2016-02 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

10. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, BUREAUS, COMMITTEES AND COMMISSIONS**

11. **ANNOUNCEMENTS**

12. **ADJOURNMENT**

Council President Hanfler adjourned the meeting at 7:57 p.m.

Respectfully submitted,

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Wendy J. Zylka