



SIGN PERMIT

Address where sign will be located: _____

Legal description and PIN# of property where sign will be located:

Cost of sign: \$ _____ Street facing _____

Owner of property: _____ Owner Phone # _____

Owner Address _____

City/State/Zip: _____

Installer Name _____ Installer Phone # _____

Installer Address _____

City/State/Zip: _____

Applicant: _____ Applicant Phone # _____

Applicant Address: _____

City/State/Zip: _____

I hereby certify that I have read and understand all of Chapter 5.30 Sign Regulations of the City of Little Falls and in signing this permit certify this application complies with all requirements of the Chapter.

Applicant Signature: _____ Date: _____

Owner Signature: _____ Date: _____

*****Please complete the information on the attached page, including a complete set of plans showing the necessary elevations, distances, size and details to fully and clearly represent the construction and placement of the sign(s). Attach MNDOT permit when applicable.*****

Permit # _____ Fee _____ Receipt No. _____

Zoning District _____ Front footage of property _____ Total Allowable SQ FT of signs _____

Total SQFT of signs on property - including proposed sign(s): _____ Approved _____ Denied _____

_____ Date: _____

Sign Code Enforcement Officer

(Property Address)

(Date)

SIGN INVENTORY

Please list all signs that will be on the property after the proposed sign work is done (existing and proposed):

	Sign Type/Description	Height above ground	Dimensions (sq ft)	Date of Install (if known)	Location on the property or building
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					
18.					
19.					
20.					
21.					
TOTAL EXISTING (SQ FT):					

****Required attachments:** 1) Sketch/drawing of the proposed signs showing dimensions and height above ground; 2) site plan drawing showing location of existing and proposed signs with setbacks from property lines; 3) Minnesota Department of Transportation approval if located along a state highway.**