

Adopt-A-Spot Program Guidelines

- 1) “Keep Little Falls Beautiful” (KLFB) – the Little Falls Community Beautification Task Force has established the “Adopt-A-Spot” program to provide opportunities for community spirited businesses, organizations, groups and individuals to enhance Little Falls neighborhoods by cleaning and maintaining a designated “spot”. “Keep Little Falls Beautiful” will determine the specific right-of-ways available for adoption.
- 2) The adopting group recognizes the need for and desirability of litter-free neighborhoods and accepts responsibility for picking up litter at its spot and promoting a litter-free environment. “Keep Little Falls Beautiful” will determine whether an application is accepted.
- 3) The volunteer group will agree to adopt a location for a minimum of one year and clean the site as frequently as “KLFB” deems necessary - at least four cleanups annually or as needed.
- 4) Adopting groups agree to take “before” and “after” photos (Camera available at City Hall).
- 5) Volunteers acknowledge that potential dangers may be involved in cleanups, such as contact with broken glass, sharp metal, hazardous materials and animals. The City of Little Falls is not responsible for injuries incurred during “Adopt-A-Spot” cleanups. Refer to the “Cleanup Safety Guidelines”.
- 6) Group leaders will review the “Cleanup Safety Guidelines” with all participants prior to each cleanup, and mail or fax a project report upon the completion of each cleanup. Project reports must include a list of names of participants and be signed by the cleanup leader.
- 7) The possession, consumption, or being under the influence of alcohol or drugs during cleanups is prohibited.
- 8) Cleanups will take place during daylight hours and during fair weather.
- 9) “Keep Little Falls Beautiful” will assist in organizing the cleanup effort and will provide safety tips, trash bags, trash pickup, gloves and vests for volunteers as well as tools as appropriate and available.
- 10) Participating groups have the option of receiving special recognition in the form of semi-permanent signs at their spots acknowledging their contribution. The City of Little Falls will provide the sign, determine its specific placement, and maintain the sign.
- 11) While performing activities on the right-of-way, participants must not distract, disrupt, or adversely affect traffic. Participants must not display messages, carry banners or do adverse advertising.
- 12) The adopting group must provide one adult supervisor for every eight volunteers between 13 and 17 years of age and one adult supervisor for every four volunteers between the ages of 6 and 12. “Keep Little Falls Beautiful” may give special permission for younger volunteers to participate.

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13) Volunteers agree to stay clear of traffic on the right-of-way.

14) Volunteers will refrain from wearing headphones during cleanups.

15) The adopting group agrees to defend, release, indemnify and save and hold harmless the City of Little Falls, its officers, agents and employees against any and all damages to property or injuries to or death of any person or persons, including property and employees or agents of the City, and shall defend, release, indemnify, and save and hold harmless the City from any and all claims, demands, suits, actions, liabilities, causes of action or legal or equitable proceedings of any kind or nature, including workers compensation claims, of or by anyone whomsoever, in any way resulting from or arising out of the adopting group's activities in connection with the "Adopt-A-Spot" program, including acts or omissions of the adopting group or its officers, employees, representatives, suppliers, invitees, licensees, agents and volunteers; provided, however, that the adopting group need not indemnify and save harmless the City, its officers, agents, and employees from damages proximately resulting from the sole negligence of the City's officers, agents, and employees.

16) The adopting group understands that its employees and volunteers are not and shall not be construed to be employees of the City of Little Falls for any purpose whatsoever, including without limitation City Career Service requirements, workers compensation, unemployment, minimum wages, and injury, accident or loss of life.

17) Keep Little Falls Beautiful will:

- determine the specific right-of-way to be adopted,
- install and maintain a sign if desired by the group,
- provide group members with trash bags, gloves and safety vests,
- remove and dispose of filled trash bags,
- reserve the right to cancel any application due to failure to meet requirements of the program or for safety reasons,
- reserve the right to request name and legal address of all volunteers, and
- provide safety training for the group coordinator.

18) It is the responsibility of the group leaders to familiarize all participants with these guidelines.

These guidelines have been accepted on this date.

Group Name _____

Authorized Representative (print name) _____

Signature _____

Title _____

Date _____