

**REGULAR CITY COUNCIL MEETING ~ NOVEMBER 21, 2011**

1. **CALL TO ORDER**

The regular meeting of the City Council of the City of Little Falls was called to order by Council President Otremba on Monday, November 21, 2011, at 7:35 p.m. in the Council Chambers at City Hall. Councilmembers Gosiak, Klinker, Doucette, Hanfler, Crowder, Boyum, and Council President Otremba were present. Mayor VanRisseghem was absent. It was determined there was a quorum.

2. **APPROVAL OF AGENDA**

Council President Otremba removed item 9.a. from the agenda. Motion was made by Councilmember Crowder, seconded by Councilmember Doucette to approve the regular agenda of November 21, 2011, as amended. Ayes: Gosiak, Klinker, Doucette, Otremba, Hanfler, Crowder, and Boyum. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Klinker, seconded by Councilmember Doucette to approve the City Council minutes of the special work session of November 7, 2011; and the regular meeting of November 7, 2011, as presented. Ayes: Gosiak, Klinker, Doucette, Otremba, Hanfler, Crowder, and Boyum. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Klinker, seconded by Councilmember Hanfler to approve the bills totaling \$121,870.46 for check numbers 81896 through 81975 and voided check 81899. Ayes: Gosiak, Klinker, Doucette, Otremba, Hanfler, Crowder, and Boyum. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS AND PROCLAMATIONS**

6. **CONSENT AGENDA**

Motion was made by Councilmember Klinker, seconded by Councilmember Doucette to take the following action on Consent Agenda items a. through e.:

a. Received and placed on file the Energy and Environmental Committee minutes of November 2011; and

b. Received and placed on file the Fire Department report for October 2011; and

c. Received and placed on file the Heritage Preservation Commission minutes of November 2011; and

d. Received and placed on file the Morrison County Attorney's Prosecution report for October 2011; and

e. Received and placed on file the Planning Commission minutes of October 2011.

Ayes: Gosiak, Klinker, Doucette, Otremba, Hanfler, Crowder, and Boyum. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

8. **OLD BUSINESS**

9. **NEW BUSINESS**

b. **Ordinance No. 33, Sixth Series, Amend City Code Chapter 6, Plumbers** – Councilmember Hanfler introduced Ordinance No. 33, Sixth Series, an Ordinance Amending City Code to Delete Chapter 6, entitled “Business Regulations and Licensing”, Section 6.25, entitled “Plumbers”.

c. **Park Maintenance Worker I, Advertise** – Motion was made by Councilmember Klinker, seconded by Councilmember Hanfler to authorize the posting of the Park Maintenance Worker I position within the International Union of Operating Engineers, Local 49, and should no qualified current union employee apply or meet the minimum qualifications, further authorized staff to post to the general public. Ayes: Gosiak, Klinker, Doucette, Otremba, Hanfler, Crowder, and Boyum. Nays: none. Motion carried.

d. **Planning Commission Recommendation, Resolution 2011-76, Vacate Alley, Block B, Mississippi Addition** – Michael Roach, 11453 – 230<sup>th</sup> Street, Randall, spoke in favor of the proposed vacation of the alley in Block B, Mississippi Addition. Motion was made by Councilmember Klinker to accept the recommendation of the Planning Commission and introduced and moved for the adoption of Resolution 2011-76, a Resolution Authorizing the Vacation of that Portion of the Alley in Block B, Mississippi Addition, retaining a permanent

utility easement. Councilmember Crowder seconded the motion for adoption. On a roll call vote; Ayes: Gosiak, Klinker, Doucette, Otremba, Hanfler, Crowder, and Boyum. Nays: VanRisseghem [absent]. Council President Otremba then declared said Resolution 2011-76 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

e. **Purchase of Computers, Software and Programming, In-Control Inc., Wastewater Facility** – Motion was made by Councilmember Hanfler, seconded by Councilmember Boyum to authorize the purchase of two computers and software from In-Control Inc., Blaine, for the Wastewater Treatment facility at a cost not to exceed \$30,608.60 plus sales tax, to be charged to the Wastewater Improvement Fund. Ayes: Gosiak, Klinker, Doucette, Otremba, Hanfler, Crowder, and Boyum. Nays: none. Motion carried.

f. **Purchase of Monitoring Equipment and Programming, Lift Station** – Motion was made by Councilmember Hanfler, seconded by Councilmember Boyum to authorize the purchase and installation of monitoring equipment and programming for Lift Station No. 19, from In-Control Inc., Blaine, at a cost not to exceed \$15,500.00 plus sales tax, to be charged to the Wastewater Improvement Fund. Ayes: Gosiak, Klinker, Doucette, Otremba, Hanfler, Crowder, and Boyum. Nays: none. Motion carried.

g. **Resolution 2011-68, Call for Public Hearing, Adopt Final Assessment Roll, Public Improvement 365** – Councilmember Klinker introduced and moved for the adoption of Resolution 2011-68, a Resolution Calling for a Public Hearing on the Adoption of the Final Assessment Roll for Public Improvement 365, [surface and/or utility improvements on Eighteenth Street Northeast between Seventh and Thirteenth Avenues Northeast]. Councilmember Doucette seconded the motion for adoption. On a roll call vote; Ayes: Klinker, Doucette, Otremba, Hanfler, Crowder, Boyum, and Gosiak. Nays: VanRisseghem [absent]. Council President Otremba then declared said Resolution 2011-68 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

h. **Resolution 2011-71, Declare Surplus Property and Authorize the Sale Thereof** – Councilmember Crowder introduced and moved for the adoption of Resolution 2011-71, a Resolution Declaring Certain Property Excess and Further Authorizing the Sale Thereof, [i.e. excess library books]. Councilmember Hanfler seconded the motion for adoption. On a roll call vote; Ayes: Doucette, Otremba, Hanfler, Crowder, Boyum, Gosiak, and Klinker. Nays: VanRisseghem [absent]. Council President Otremba then declared said Resolution 2011-71 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

i. **Resolution 2011-72, Authorize Submittal of Grant, Initiative Foundation, Consolidated Telephone Company** – Councilmember Klinker introduced and moved for the adoption of Resolution 2011-72, a Resolution Authorizing the Submittal of a Grant Application to the Initiation Foundation for the Consolidated Telephone Company Fiber Design Project. Councilmember Hanfler seconded the motion for adoption. On a roll call vote; Ayes: Otremba, Hanfler, Crowder, Boyum, Gosiak, Klinker, and Doucette. Nays: VanRisseghem [absent]. Council President Otremba then declared said Resolution 2011-72 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

j. **Resolution 2011-73, Delegate Minnesota Department of Transportation Agent, Federal Funds** – Councilmember Hanfler introduced and moved for the adoption of Resolution 2011-73, a Resolution Appointing the Minnesota Department of Transportation Agent on behalf of the City of Little Falls for Federal Transportation Aid Funds. Councilmember Doucette seconded the motion for adoption. On a roll call vote; Ayes: Hanfler, Crowder, Boyum, Gosiak, Klinker, Doucette, and Otremba. Nays: VanRisseghem [absent]. Council President Otremba then declared said Resolution 2011-73 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

k. **Resolution 2011-74, Accept Artifacts, Minnesota Fishing Museum** – Councilmember Klinker introduced and moved for the adoption of Resolution 2011-74, a Resolution Accepting Artifacts AO2915 through AO2982 from the Minnesota Fishing Museum. Councilmember Hanfler seconded by motion for adoption. On a roll call vote; Ayes: Crowder, Boyum, Gosiak, Klinker, Doucette, Otremba, and Hanfler. Nays: VanRisseghem [absent]. Council President Otremba then declared said Resolution 2011-74 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

l. **Resolution 2011-75, Authorize Installation of Streetlights** – Councilmember Crowder introduced and moved for the adoption of Resolution 2011-75, a Resolution Authorizing the Installation of Streetlights on Eighteenth Street Northeast at Seventh and

Thirteenth Avenues Northeast. Councilmember Klinker seconded the motion for adoption. On a roll call vote; Ayes: Boyum, Gosiak, Klinker, Doucette, Otremba, Hanfler, and Crowder. Nays: VanRisseghem [absent]. Council President Otremba then declared said Resolution 2011-75 to have received the majority vote of the City Council and the same to have been duly passed, approved and adopted.

10. **APPEALS AND PETITIONS**

11. **CITY COUNCIL REPORTS ON CITY AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS AND COMMITTEES**

12. **ADJOURNMENT**

Council President Otremba adjourned the meeting at 8:10 p.m.

Respectfully submitted,

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Wendy J. Zylka