

REGULAR CITY COUNCIL MEETING ~ FEBRUARY 16, 2010

1. CALL TO ORDER

The regular City Council meeting of the City of Little Falls was called to order by Council President Otremba on Tuesday, February 16, 2010, at 7:30 p.m. in the Council Chambers at City Hall. Councilmembers Crowder, Gosiak, Bobick, Klinker, Hogan, Council President Otremba, and Mayor VanRisseghem were present. It was determined there was a quorum.

2. APPROVAL OF AGENDA

Motion was made by Alderman Crowder, seconded by Councilmember Klinker to approve the agenda of the regular City Council meeting of February 16, 2010, as presented. Ayes: Crowder, Gosiak, VanRisseghem, Otremba, Bobick, Klinker, and Hogan. Nays: none. Motion carried.

3. APPROVAL OF MINUTES

Motion was made by Councilmember Klinker, seconded by Councilmember Hogan to approve the City Council minutes of the special work session of February 1, 2010; and the regular meeting of February 1, 2010. Ayes: Crowder, Gosiak, VanRisseghem, Otremba, Bobick, Klinker, and Hogan. Nays: none. Motion carried.

4. APPROVAL OF BILLS

Motion was made by Councilmember Klinker, seconded by Mayor VanRisseghem to approve the bills totaling \$693,163.65 for check numbers 77349 through 77455 and voided check 77356. Ayes: Crowder, Gosiak, VanRisseghem, Otremba, Bobick, Klinker, and Hogan. Nays: none. Motion carried.

5. AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS

6. APPEALS AND PETITIONS

7. CONSENT AGENDA

Motion was made by Councilmember Klinker, seconded by Councilmember Gosiak to take the following action on Consent Agenda items a. through p.:

- a. Received and placed on file the Airport Commission minutes of December 2009; and
- b. Received and placed on file the Animal Control report for January 2010; and
- c. Approved an Application for Exempt Permit as requested by Mary of Lourdes Middle School to allow a raffle on April 9, 2010, on their grounds located at 205 Northwest Third Street, and further waived any waiting period; and
- d. Received and placed on file the Capitol Update from Representative Al Doty dated February 5, 2010; and
- e. Received and placed on file the Economic Development Authority minutes of January 2010; and
- f. Received and placed on file the Fire Department report for January 2010; and
- g. Accepted the recommendation of the Heritage Preservation Commission and approved an Agreement with Daniel Hoisington doing business as Hoisington Preservation Consultants to transfer audio cassette tape to a digital format for the sum of \$1,000.00, to be charged to the Heritage Preservation Commission Budget; and
- h. Received and placed on file the Housing and Redevelopment Authority minutes of January 2010; and
- i. Received and placed on file the Morrison County Attorney's Prosecution report for January 2010; and
- j. Approved an On Sale [3.2] Malt Beverage License as requested by Michael Pekarek doing business as Charlie's Pizza, contingent upon the appropriate paperwork, insurance and fees being provided, property taxes are current and approval is granted by the Police Chief; and

k. Approved a Parade Permit as requested by the Little Falls Convention and Visitors Bureau for June 19, 2010, beginning on Paul Larson Memorial Drive proceeding south to Trunk Highway 27 proceeding east to First Street and south on First Street to Eighth Avenue Southeast, contingent upon them cleaning up after the event, hold the City harmless, and approval is granted by the Police Chief and the Minnesota Department of Transportation; and

l. Received and placed on file the Park, Recreation and Tree Board minutes of January 2010; and

m. Received and placed on file the Planning Commission minutes for December 2009 and January 2010; and

n. Received and placed on file the Street Department report for January 2010; and

o. Authorized the notification of the five applicants that applied for the Water Superintendent position that they did not meet the minimum requirements for the position; and

p. Received and placed on file the Water Treatment facilities report for January 2010.

Ayes: Crowder, Gosiak, VanRisseghem, Otremba, Bobick, Klinker, and Hogan. Nays: none. Motion carried.

8. **PUBLIC HEARINGS AND LETTINGS**

a. **Public Hearing**

b. **Lettings**

1. **Test Holes, Well No. 9** – Motion was made by Councilmember Gosiak, seconded by Mayor VanRisseghem to award the low quotation from Boart Longyear, Little Falls, at an estimated cost of \$8,965.00 for up to three each, four inch diameter test wells for the future location of Well No. 9, to be charged to the Water Improvement Fund. Ayes: Crowder, Gosiak, VanRisseghem, Otremba, Bobick, Klinker, and Hogan. Nays: none. Motion carried.

9. **OLD BUSINESS**

a. **Change Order No. 1, Traut Wells, Well No. 1 Rehabilitation** – Motion was made by Councilmember Hogan, seconded by Councilmember Klinker to approve Change Order No. 1 from Traut Wells, Waite Park, totaling \$1,610.00 for additional work and equipment needed for the rehabilitation of Well No. 1, to be charged to the Project. Ayes: Crowder, Gosiak, VanRisseghem, Otremba, Bobick, Klinker, and Hogan. Nays: none. Motion carried.

10. **NEW BUSINESS**

a. **Resignation/Retirement, Michael Pender, Police Chief** – Motion was made by Mayor VanRisseghem, seconded by Councilmember Gosiak to accept the resignation/retirement of Michael Pender as the Police Chief dated February 8, 2010, effective May 31, 2010; and further thanked him for his over 26 years of service. Ayes: Crowder, Gosiak, VanRisseghem, Otremba, Bobick, Klinker, and Hogan. Nays: none. Motion carried.

b. **Call for Public Hearing Business Assistance, Larson Boats, LLC, Minnesota Investment Fund Application for Federal Funds, Minnesota Department of Employment and Economic Development** – Motion was made by Councilmember Gosiak, seconded by Councilmember Bobick to call for a public hearing on Monday, March 15, 2010, at 7:30 p.m. to gain input and information on a request for submittal of an application for a grant to provide business assistance to Larson Boats, LLC [Triumph Boats], through the Minnesota Investment Fund Application for Federal Funds, Minnesota Department of Employment and Economic Development. Ayes: Crowder, Gosiak, VanRisseghem, Otremba, Bobick, Klinker, and Hogan. Nays: none. Motion carried.

c. **Election of Council Vice President** – Council President Otremba called for nominations for Council Vice President for 2010. Councilmember Gosiak nominated Councilmember Klinker. Mayor VanRisseghem seconded the nomination. There being no other nominations, Council President Otremba asked for a roll call vote; Ayes: Gosiak, VanRisseghem, Otremba, Bobick, Klinker, and Hogan. Nays: Crowder. Motion carried.

d. **Mayor's Appointments** – Mayor VanRisseghem nominated and moved to approve the following appointments to fill the unexpired terms of Michael Doucette as listed: Councilmember Gosiak to the Housing and Redevelopment Authority term of January 31, 2012;

Councilmember Klinker to the Economic Development Authority, term of January 31, 2014, and Rural Development Finance Authority, term of January 31, 2011. Councilmember Hogan seconded the motion. Ayes: Crowder, Gosiak, VanRisseghem, Otremba, Bobick, Klinker, and Hogan. Nays: none. Motion carried.

e. **Ordinance No. 20, Sixth Series, Establish Energy and Environmental Committee** – Mayor VanRisseghem introduced Ordinance No. 20, Sixth Series, an Ordinance Establishing an Energy and Environmental Committee.

f. **Resolution 2010-18, Declare Vacancy, Ward One Council Seat** – Mayor VanRisseghem introduced and moved for the adoption of Resolution 2010-18, a Resolution Declaring Michael Doucette's Ward One City Council Seat Vacant; and further authorized the advertisement to fill said seat. Councilmember Klinker seconded the motion for adoption. On a roll call vote; Ayes: Gosiak, VanRisseghem, Otremba, Bobick, Klinker, Hogan, and Crowder. Nays: none. Council President Otremba then declared said Resolution 2010-18 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

g. **Resolution 2010-19, Joint City/County Agreement, Little Falls/Morrison County Airport** – Councilmember Hogan introduced and moved for the adoption of Resolution 2010-19, a Joint Powers Resolution between the City of Little Falls and the County of Morrison Regarding Improvements to the Runways at the Little Falls/Morrison County Airport. Councilmember Gosiak seconded the motion for adoption. On a roll call vote; Ayes: VanRisseghem, Otremba, Bobick, Klinker, Hogan, Crowder, and Gosiak. Nays: none. Council President Otremba declared said Resolution 2010-19 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

h. **Resolution 2010-20, Large Scale Street and Sidewalk Sale License, Little Falls Area Chamber of Commerce** – Councilmember Hogan introduced and moved for the adoption of Resolution 2010-20, a Resolution Establishing the Number of Arts and Crafts Vendors, Restricted Vehicle Parking and No Parking Areas for a Large Scale Street and Sidewalk License as requested by the Little Falls Area Chamber of Commerce for September 11 and 12, 2010. Councilmember Bobick seconded the motion for adoption. On a roll call vote; Ayes: Otremba, Bobick, Klinker, Hogan, Crowder, Gosiak, and VanRisseghem. Nays: none. Council President Otremba declared said Resolution 2010-20 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

i. **Resolution 2010-21, Designate Economic Development Authority, Local Development Organization** – Alderman Crowder introduced and moved for the adoption of Resolution 2010-21, a Resolution Designating the Economic Development Authority of the City of Little Falls, as a Local Development Organization for the Minnesota Department of Employment and Economic Development, Small Cities Development Program Economic Development Set-Aside Loan for Larson Boats, LLC. Councilmember Bobick seconded the motion for adoption. On a roll call vote; Ayes: Bobick, Klinker, Hogan, Crowder, Gosiak, VanRisseghem, and Otremba. Nays: none. Council President Otremba then declared said Resolution 2010-21 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

12. **ADJOURNMENT**

There being no other business, Council President Otremba closed the meeting at 7:53 p.m.

Respectfully submitted,

Wendy J. Zylka