

REGULAR CITY COUNCIL MEETING ~ JANUARY 3, 2012

1. **CALL TO ORDER**

The regular City Council meeting of the City of Little Falls was called to order by Councilmember Otremba on Tuesday, January 3, 2012, at 7:30 p.m. in the Council Chambers at City Hall. Councilmembers Gosiak, Boyum, Doucette, Otremba, Klinker, Hanfler, Crowder, and Mayor VanRisseghem were present. It was determined there was a quorum.

1a. **Invocation**

Father Nick Landsberger of St. Mary's Church provided the invocation.

1b. **Election of Council President** – Acting City Administrator Lochner called for nominations for Council President for 2012. Mayor VanRisseghem nominated Councilmember Klinker. There being no other nominations, motion was made by Councilmember Crowder seconded by Mayor VanRisseghem to cast a unanimous ballot for Councilmember Klinker as Council President for 2012. Ayes: Gosiak, Boyum, Doucette, VanRisseghem, Klinker, Otremba, Hanfler, and Crowder. Nays: none. Motion carried.

Election of Council Vice President – Council President Klinker called for nominations for Council Vice President for 2012. Councilmember Doucette nominated Councilmember Gosiak. There being no further nominations, motion was made by Councilmember Crowder, seconded by Councilmember Doucette to cast a unanimous ballot for Councilmember Gosiak as Council Vice President for 2012. Ayes: Gosiak, Boyum, Doucette, VanRisseghem, Klinker, Otremba, Hanfler, and Crowder. Nays: none. Motion carried.

Council Committees – Mayor VanRisseghem nominated and moved for the appointments of the following individuals to the Personnel and Finance Committee: Councilmember Otremba (Chair), Councilmember Boyum, Council President Klinker, and Mayor VanRisseghem; Public Safety Committee: Councilmember Doucette (Chair), Councilmember Crowder, Council President Klinker, and Mayor VanRisseghem; and Public Works Committee: Councilmember Gosiak (Chair), Councilmember Hanfler, Council President Klinker, and Mayor VanRisseghem. Motion was made by Councilmember Crowder, seconded by Councilmember Doucette to accept and approve the appointments as listed above. Ayes: Gosiak, Boyum, Doucette, VanRisseghem, Klinker, Otremba, Hanfler, and Crowder. Nays: none. Motion carried.

2. **APPROVAL OF AGENDA**

Motion was made by Councilmember Gosiak, seconded by Mayor VanRisseghem to approve the agenda of the regular City Council meeting of January 3, 2012, as presented. Ayes: Gosiak, Boyum, Doucette, VanRisseghem, Klinker, Otremba, Hanfler, and Crowder. Nays: none. Motion carried.

3. **APPROVAL OF MINUTES**

Motion was made by Councilmember Crowder, seconded by Mayor VanRisseghem to approve the City Council minutes of the special work session meeting of December 19, 2011; and the regular meeting of December 19, 2011, as presented. Ayes: Gosiak, Boyum, Doucette, VanRisseghem, Klinker, Otremba, Hanfler, and Crowder. Nays: none. Motion carried.

4. **APPROVAL OF BILLS**

Motion was made by Councilmember Otremba, seconded by Mayor VanRisseghem to approve the bills totaling \$199,721.30 for check numbers 82181 through 82266 and voided check 82186. Ayes: Gosiak, Boyum, Doucette, VanRisseghem, Klinker, Otremba, Hanfler, and Crowder. Nays: none. Motion carried.

5. **AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS**

a. **Presentation**

1. **Little Falls Manufacturing and Development Center Update** – Carol Anderson, Executive Director of Community Development of Morrison County; and Tom Elberts, owner of Little Falls Manufacturing and Development Center, gave an update to the City Council on the Center and further provided a check in the amount of \$100,000 as early partial payment on his loan. No action taken.

6. **CONSENT AGENDA**

Motion was made by Councilmember Gosiak, seconded by Councilmember Doucette to take the following action on Consent Agenda items a. through d.:

a. Called for a closed City Council meeting on Tuesday, January 17, 2012, at 5:30 p.m. in the Conference Room to discuss union negotiations; and

- b. Received and placed on file the Housing and Redevelopment Authority minutes of November 2011; and
- c. Received and placed on file the Planning Commission minutes of December 2011; and
- d. Received and placed on file the Police Department report for November 2011.

Ayes: Gosiak, Boyum, Doucette, VanRisseghem, Klinker, Otremba, Hanfler, and Crowder.
Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

8. **OLD BUSINESS**

9. **NEW BUSINESS**

a. **Confirmation of Engineering Services, Bolton & Menk, Public Improvements 367 and 368** – Motion was made by Mayor VanRisseghem, seconded by Councilmember Boyum to approve the Confirmation of Engineering Services with Bolton & Menk, Inc., Ramsey, for engineering services in conjunction with Public Improvements 367 and 368, at a cost not to exceed \$45,000, to be charged to the Projects. Ayes: Gosiak, Boyum, Doucette, VanRisseghem, Klinker, Otremba, Hanfler, and Crowder. Nays: none. Motion carried.

b. **Resolution 2012-01, Designate Official Newspaper** – Councilmember Gosiak introduced and moved for the adoption of Resolution 2012-01, a Resolution Designating the Morrison County Record as the Official Newspaper of the City of Little Falls. Councilmember Doucette seconded the motion for adoption. On a roll call vote; Ayes: Gosiak, Boyum, Doucette, VanRisseghem, Klinker, Otremba, Hanfler, and Crowder. Nays: none. Council President Klinker then declared said Resolution 2012-01 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

c. **Resolution 2012-02, Designate Official Depositories** – Councilmember Hanfler introduced and moved for the adoption of Resolution 2012-02, a Resolution Designating Official Depositories of City Funds. Mayor VanRisseghem seconded the motion for adoption. On a roll call vote; Ayes: Boyum, Doucette, VanRisseghem, Klinker, Otremba, Hanfler, Crowder, Gosiak. Nays: none. Council President Klinker then declared said Resolution 2012-02 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

d. **Resolution 2012-03, Grant Agreement for Airport Improvements** – Councilmember Hanfler introduced and moved for the adoption of Resolution 2012-03, a Resolution Authorizing the Execution of Grant Agreement No. 00410 for State Project No. A4901-49 with the Minnesota Department of Transportation, Office of Aeronautics, for Improvements at the Little Falls/Morrison County Airport. Mayor VanRisseghem seconded the motion for adoption. On a roll call vote; Ayes: Doucette, VanRisseghem, Klinker, Otremba, Hanfler, Crowder, Gosiak, and Boyum. Nays: none. Council President Klinker then declared said Resolution 2012-03 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

e. **Resolution 2012-04, Accept Petition and Order Feasibility Report, Surface and/or Utility Improvements, Seventh Avenue Southwest** – Councilmember Hanfler introduced and moved for the adoption of Resolution 2012-04, a Resolution Accepting the Petition and Ordering a Feasibility Report on the Proposed Surface and/or Utility Improvements on Seventh Avenue Southwest, [between Eighth and Tenth Streets Southwest], as a part of Public Improvement 367. Mayor VanRisseghem seconded the motion for adoption. On a roll call vote; Ayes: VanRisseghem, Klinker, Otremba, Hanfler, Crowder, Gosiak, Boyum, and Doucette. Nays: none. Council President Klinker then declared said Resolution 2012-04 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

f. **Resolution 2012-05, Accept Petition and Order Feasibility Report, Surface, and/or Utility Improvements, Third Avenue Southeast** – Councilmember Crowder introduced and moved for the adoption of Resolution 2012-05, a Resolution Accepting the Petition and Ordering a Feasibility Report on the Proposed Surface and/or Utility Improvements on Third Avenue Southeast, [i.e. between Eighteenth Street Southeast extended and approximately 200 feet easterly of said Eighteenth Street Southeast], as a part of Public Improvement 367. Councilmember Hanfler seconded the motion for adoption. On a roll call vote; Ayes: Klinker, Otremba, Hanfler, Crowder, Gosiak, Boyum, Doucette, and VanRisseghem.

Nays: none. Council President Klinker then declared said Resolution 2012-05 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

g. **Resolution 2012-06, Accept Petition and Order Feasibility Report, Surface and/or Utility Improvements, Eighth Avenue Southwest** – Councilmember Hanfler introduced and moved for the adoption of Resolution 2012-06, a Resolution Accepting the Petition and Ordering a Feasibility Report on the Proposed Surface and/or Utility Improvements on Eighth Avenue Southwest, [between Eighth and Ninth Streets Southwest], as a part of Public Improvement 367. Councilmember Gosiak seconded the motion for adoption. On a roll call vote; Ayes: Otremba, Hanfler, Crowder, Gosiak, Boyum, Doucette, VanRisseghem, and Klinker. Nays: none. Council President Klinker then declared said Resolution 2012-06 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

h. **Resolution 2012-07, Order Feasibility Report, Surface and/or Utility Improvements, First Street Northwest** – Councilmember Gosiak introduced and moved for the adoption of Resolution 2012-07, a Resolution Ordering a Feasibility Report on the Proposed Surface and/or Utility Improvements on First Street Northwest, [i.e. between Broadway and First Avenues Northwest], as a part of Public Improvement 367. Councilmember Doucette seconded the motion for adoption. On a roll call vote; Ayes: Hanfler, Crowder, Gosiak, Boyum, Doucette, VanRisseghem, Klinker, and Otremba. Nays: none. Council President Klinker then declared said Resolution 2012-07 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

i. **Resolution 2012-08, Order Feasibility Report, Surface and/or Utility Improvements, Heron Road Future Extension** – Councilmember Hanfler introduced and moved for the adoption of Resolution 2012-08, a Resolution Ordering a Feasibility Report on the Proposed Surface and/or Utility Improvements on Heron Road future extension, [between a point approximately 1,183 feet northerly of the north right-of-way of Pine Avenue to a point approximately 1,636 feet easterly and parallel to the BNSF Railway tracks], as a part of Public Improvement 368. Mayor VanRisseghem seconded the motion for adoption. On a roll call vote; Ayes: Crowder, Gosiak, Boyum, Doucette, VanRisseghem, Klinker, Otremba, and Hanfler. Nays: none. Council President Klinker then declared said Resolution 2012-08 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved and adopted.

11. **APPEALS AND PETITIONS**

12. **CITY COUNCIL REPORTS OF AUTHORITIES, BOARDS, BUREAUS, COMMISSIONS, AND COMMITTEES**

13. **ANNOUNCEMENTS**

Council President Klinker announced that the public is encouraged and welcome to attend the Planning Commission meeting being held on Monday, January 9, 2012, beginning at 6:30 p.m. in the Council Chambers to consider the follows: 1) zoning for annexation of the Steven Zettel estate property along Hilton Road; and 2) rezoning of property located at 301 Southeast Third Street from residential to business.

14. **ADJOURNMENT**

Council President Klinker adjourned the meeting at 8:07 p.m.

Respectfully submitted,

Wendy J. Zylka